



The Corporation of the
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

Addendum #1

RFP #2018-01 Website Redesign 2018

This Addendum shall be read in conjunction with specifications issued with the above RFP document. Where inconsistent with the above, this Addendum shall govern and the same conditions of the contract and general requirements shall apply to the Addendum as to the original RFP document

Should you have any questions regarding this addendum, please contact Cathy Ryder at 613-267-6500 or email cryder@dnetownship.ca.

Please attach this addendum to your RFP document and be governed accordingly. Bidders must acknowledge receipt of all addenda on the space provided on the RFP Form. All other aspects of the Request for Proposal remain the same.

Contact Person:
Cathy Ryder, Deputy Clerk
613-267-6500
cryder@dnetownship.ca

The Township of Drummond/North Elmsley is amending Section 1.4, 4.1 and 4.9 of its current RFP for the Website Redesign. The effect of the amendment is to extend the submission timeline. Bidders wishing to submit a proposal have until March 16, 2018 at 4:00 p.m. to submit the proposal.

The amended sections are updated and included below. The original, full RFP document can be accessed at www.dnetownship.ca.

The timeline for soliciting proposals, review, selection and negotiation is presented below.

1.4 Proposal Requirements

- a) All proposals must include a statement of authorization to bid signed by an authorized official and submitted to the Township by mail or courier/personal delivery, **NO LATER THAN 4:00 p.m. on March 16, 2018**. Bidders will supply two paper copies of their Proposal.

4.1 Contacts and Questions

All questions or inquiries must be made in writing to the Deputy Clerk named below by no later than **2:00 p.m. local time on March 13, 2018**.

4.9 Project Timeline and Evaluation Process

- c) The Township anticipates an efficient process to review and evaluate the Proposals. The expected timeline is as follows:

RFP Release:	February 20, 2018
Question period:	February 20 – March 13
Submission Deadline:	4:00 p.m. March 16, 2018
Final selection:	Week of March 26, 2018
Project Start Date:	Immediately after RFP awarded

Cathy Ryder, Deputy Clerk
Township of Drummond/North Elmsley
310 Port Elmsley Road
Perth, Ontario K7H 3C7
cryder@dnetownship.ca