



#9 MINUTES MEETING OF MAY 7, 2013 COMMITTEE OF THE WHOLE

The Committee of the Whole met on Tuesday, May 7, 2013 at 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

MEMBERS PRESENT:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Ken Fournier	Councillor (CHAIR)
Ray Scissons	Councillor
Peter Wagland	Councillor

STAFF PRESENT:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Scott Cameron	Manager of Public Works
Karl Grenke	Planner
Linda Van Alstine	Treasurer

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No member declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of April 16, 2013

MOTION #COW-13-048 (Verbal)

MOVED BY: Peter Wagland

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on April 16, 2013 as circulated.

ADOPTED

4. Additions and Approval of Agenda

a) No additions

MOTION #COW-13-049 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the May 7, 2013 meeting of the Committee, as presented.

ADOPTED

5. Petitions and Delegations

5.1 2:00 p.m.: Bill Dobson/Kurt Greaves – County of Lanark Update

Warden Bill Dobson and Kurt Greaves, CAO, Lanark County appeared before the Committee of the Whole and gave a presentation entitled “2013 County Updates”. A video was played from the Eastern Ontario Warden’s Caucus.

5.2 2:10 p.m.: Marie White – Lanark County Tourism

Marie White appeared before the Committee of the Whole and gave a presentation entitled “Lanark County Tourism Update April 2013”. She reviewed 2013 and 2014 tourism initiatives.

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#9 HUB

Action Item: Direction given to the Clerk Administrator to send a formal response regarding the HUB’s request for funding.

#10 LW Store – Holiday Days & Hours

MOTION #COW-13-050 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT COUNCIL does hereby authorize the LW 185 store to be open on the following holiday days and hours:

Victoria Day	May 20, 2013	11:00 a.m. – 5:00 p.m.
Canada Day	July 1, 2013	11:00 a.m. – 5:00 p.m.
Labor Day	September 2, 2013	11:00 a.m. – 5:00 p.m.
Thanksgiving	October 14, 2013	11:00 a.m. – 5:00 p.m.
Boxing Day	December 26, 2013	11:00 a.m. – 5:00 p.m.

ADOPTED

#11 Temple Sugar Bush – Extension of Temporary Liquor License

MOTION #COW-13-051 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS THAT

COUNCIL does not object to the Temporary Liquor License (#812507) extension to Temple’s Sugar Bush restaurant from July 19 to July 28, 2013.

ADOPTED

MOTION #COW-13-052 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Peter Wagland

THE COMMITTEE OF THE WHOLE receives the communication items for the May 7, 2013 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS

a) Report of the Public Works Manager -2013 Maintenance Gravel Contract

The Committee accepted the recommendation of the Public Work's Manager regarding the supply and placement of material on the Township's gravel roads and the following motion was adopted:

MOTION #COW-13-053 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Peter Wagland

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council accepts the 2012 extended tendered prices from Cavanagh Construction Ltd. of \$11.40 tonne for Area 1 and \$14.00 for Area 2 plus applicable taxes to supply and place 5/8" Granular M Class II Crushed Rock on selected Township roads for the year.

ADOPTED

b) Report of the Public Works Manager – Public Works Update

The Public Works Manager provided an update on the status of roads maintenance, capital works, facilities, and vehicles & equipment.

Action Item: Direction given to the Public Works Manager to:

- Prepare a letter to the Minister of Transportation & Communication regarding the expedition of the existing Street Light Application for the intersection of Ebbs Bay Road and Highway No. 7 for signature by the Reeve.
- Forward a copy of the new recycling poster to all members of Council

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Water Street Road Closing Update

The Planner provided an update regarding the status of the Water Street road closing. The Committee accepted the recommendation of the Planner and agreed to support, in principle, the agreement reached between the abutting property owners regarding the closure and transfer of part of the Water Street road allowance in Fergusons Falls. The Reeve and Clerk Administrator are authorized to enter into a formal agreement of undertaking with the abutting property owners.

Action Item: Direction given to the Planner to proceed with the road closing process.

b) Report of the Planner – D/NE 200th Anniversary Committee Appointments

The Committee accepted the recommendation of the Planner regarding the D/NE 200th

Anniversary Committee appointments.

Action Item: Direction to bring forward the Committee and Board Appointment By-law to the next Council meeting.

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Recycling Agreement

The Clerk Administrator provided an update on the Recycling Agreement with Matrec Inc. The Committee accepted the recommendation of the Clerk Administrator with the following direction:

Action Item: Direction to bring the by-law forward to the next Council meeting to authorize the Reeve and Clerk to enter into a Recycling Agreement with Matrec Inc.

b) Report of the Treasurer – Finance Report Surplus for 2012

The Treasurer provided an update to the Committee on the summary of financial performance for the fiscal year and allocation of the 2012 surplus.

The Committee accepted the recommendation of the Treasurer and the following motion was adopted:

MOTION #COW-13-054 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the allocation for the 2012 surplus.**

ADOPTED

Action Item: Direction given to staff to bring this item to the May 21, 2013 Visioning Session for a comprehensive discussion including the creation of a reserve policy.

7.4 COMMUNITY SERVICES – No Reports

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- Apr. 19/13 Attended Queens Jubilee Award Ceremony at D/NE Council Chambers
- Apr. 23/13 Attended Volunteer Fair held at the Perth Civitan Hall
- Apr. 25/13 Attended the Rideau Heritage Tourism AGM at the Best Western Perth
- Apr. 26/13 Attended the Donor Reception at Algonquin College Perth Campus
- Apr. 26/13 Cindy Halcrow & I attended a meeting with MPP Randy Hillier at his office looking for Provincial support for the docks in Rideau Ferry
- Apr. 30/13 Attended the Open House at D/NE Council Chambers showing the public what we have planned for the new docks in Rideau Ferry
- May 2/13 Attended an emergency planning session in Mississippi Mills Old Town Hall
- May 3/13 Attended a regular meeting of the Rideau Canal Landscape Strategy Committee held in Manotick at RVCA
- May 4/13 Attended the Scouts Tree planting event

b) Report from Fire Board – Aubrey Churchill, April 8, 2013

- The following firefighters were hired as full-time employees effective April 1, 2013: Adam McInnes, Brock VanAlstine, Donald McInnes, Brandon Kelford and Joey Ennis.
- The Ontario Fire Marshall's Office regarding an issue that involved the Drummond/North Elmsley Tay Valley Fire Rescue for having and/or consuming alcohol in the fire hall. A decision regarding this issue will be made at the next Fire Board meeting.
- Allan Chartered Accountants are reviewing the Fire Department files and an audit will be completed sometime next month.
- A County-Wide fire ban began April 2-2013. A resident requested special consideration be given to farmers, but the Fire Board agreed that all residents must be treated equal.
- Central Frontenac have made a decision to use current Mutual Aid Agreement instead of continuing the automatic aid agreement, as this was all their budget would allow.
- Small Claims Court approved to proceed for collection of outstanding accounts.
- Fire calls for this year were down for both stations - fire ban is starting to show positive results.

c) Report from Library Board – Peter Wagland, April 15, 2013

- Circulation down 6.7% in March and up 5.3% in April for D/NE
- 2012 financial statements issued to D/NE – surplus of \$12,213 allocated to capital reserves
- E-reader program started in April 22, 2013
- Board members attended webinar on the Public Libraries Act
- Board continues to review existing and new policies for approval
- Provincial Grant allocation will be reviewed in Q3 – discussion will take place during D/NE visioning session on May 21, 2013
- Next meeting scheduled for May 13, 2013

Action Item: Direction given to staff to provide Council members with a copy of the article "Getting Your Message Out" from Municipal World.

d) Report from CA's

RVCA - R. Scissions presented highlights from the Board and Source Protection Authority meeting of April 25, 2013:

- RVCA looking at acquiring additional lands for future conservation purposes
- Source Protection Plan gone to the MOE for approval
- D. Hallett, General Manager, is retiring and the recruitment process for his replacement has begun
- Presentation of Motts Mill Dam – wetland rehabilitation
- Received report on Municipal Drain Classification updates
- Next meeting scheduled for May 23, 2013

MVCA – G. Code presented highlights from the combined April 17, 2013 Board of Directors meeting and Source Protection Authority meeting:

Received a presentation on preparing to implement source protection plans

- Letters will be sent out to all potential properties in May
- Follow up calls will be made in May/June
- Reviewed program funding renewals; Mississippi-Rideau received \$469,540, Mississippi Rideau region still has \$149,130 in stewardship funding

- Mark Burnham elected Vice-Chair of Conservation Ontario
- Staff to work with Conservation Ontario to lobby the Minister for provincial funding
- Received the Mississippi Valley Watershed Report Card
- Next meeting on May 15, 2013 – more news on the new building

Mississippi Lake Plan – G. Code presented highlights from the April 22, 2013 meeting:

- Lynn Preston, Centre for Sustainable Watersheds, is doing a great job in encouraging volunteers in the community and around the lake
- Will be receiving Trillium Grant of \$69,600
- Mississippi Lake Plan will also be receiving \$6,000 from RBC Blue Water Community Action Grant on June 14, 2013
- Next meeting scheduled for May 13, 2013

e) Report from Members of Committee

RHRTA – P. Wagland presented highlights from the April 25, 2013 AGM meeting:

- Scott Cameron, Public Works Manager, was a guest speaker presenting updates on the Rideau Ferry docks.
- 2012 financial statements presented and approved – net loss of \$18,066 due to fewer grants
- Reviewed 2012 key accomplishments
- Mayor Doug Struthers, Merrickville-Wolford, provided an update on discussions with Minister Kent regarding fees, length of season and hours of operation. Another meeting will be arranged.
- Received an update from Nicole Whiting, Executive Director, Ontario's Highlands on the organization
- Text2Visit introduced new RHRTA mobile app
- Round table discussion with Reeve Churchill and Scott Cameron sharing plans for the Rideau Ferry docks.
- Kempville announced a new paddling and kayak experience
- Perth announced two new companies; Perth Outfitters & Blue Goose Boat Tours – to provide boat tours to Beveridges Locks to Rideau Ferry and other destinations on the Rideau
- Next meeting scheduled for May 7, 2013

Reeve Aubrey Churchill Lanark County Council Report April 24/2013

- Warden Dobson made a presentation to Henry Norwood area winner for the CBC Searchlight Singer/Songwriter contest.
- Warden Dobson approved Lanark County attending the Almonte General Hospital/Fairview Manor Foundation Summer Golf Classic.
- Warden Dobson on behalf of Lanark County declared May 26 – June 1/2013 National Access Awareness Week.
- The following motion was passed – that Council accept the Ministry of Municipal Affairs and Housing modifications to the Lanark County Sustainable Communities Official Plan contained in the “Draft” Decision.
- A motion was passed that County staff collaborate with the Ontario's Highlands Tourism organization to provide a one-day workshop in the Fall of 2013 and that Minister of Tourism, Culture and Sport, Jonathan Harris be asked to attend.
- County Council supported the ROMA/OGRA request to support the Contraband Tobacco Motion.

- Lanark Lodge again this year received a very favorable Resident/Family Satisfaction survey result.

Council took a short recess at 4:02 p.m.

Council reconvened at 4:07 p.m.

8. CLOSED SESSION

8.1 Personal matters about an identifiable individual including a municipal employee

MOTION #COW-13-055 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Peter Wagland

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 4:07 p.m. to personal matters about an identifiable individual including a municipal employee;

AND THAT the Clerk Administrator and the Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-13-056 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Peter Wagland

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 4:40 p.m.

ADOPTED

RISE AND REPORT

8.1(a) The Committee accepted the recommendation of the Deputy Clerk and the following motion was adopted:

MOTION #COW-13-057 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Peter Wagland

THAT the Committee of the Whole of the Corporation of the Township of Drummond/North Elmsley does hereby direct staff to proceed with the termination process for Employee #27, effective June 1, 2013, and

FURTHERMORE THAT Russell Riddell be hired as an Equipment Operator with the probation period waived.

ADOPTED

8.1(b) The Committee received the report as information.

9. Confidential Reports - None

10. New Business - None

11. Adjournment

MOTION #COW-13-058 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Peter Wagland

THAT the Committee of the Whole stand adjourned at 4:41 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR