



#8 Minutes Meeting of May 10, 2016 Committee Of The Whole

The Committee of the Whole met on Tuesday, May 10, 2016 at 5:12 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor (Chair)
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk

1. Call to Order

The meeting was called to order at 5:12 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of, April 26, 2016

MOTION #COW-16-061 (Verbal)

MOVED BY: Steve Fournier

SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on April 26, 2016 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-16-062 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the May 10, 2016 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 Mississippi Valley Conservation Authority – Wetlands

Matt Craig, Manager Planning & Regulations, provided an overview of the purpose and importance of wetlands. He reviewed the regulations as they relate to the restrictions on development in areas designated as wetlands. Mr. Craig reported that all wetlands are important to attenuate flooding, reduce erosion, improve water quality, reduce storm water infrastructure etc. If a property has been identified on local wetlands and development is planned, the Conservation Authority will work with the property owner to mitigate impacts on the function of the wetlands. There was discussion regarding farmers unable to do anything with their lands if they have been designated as local wetlands. Mr. Craig will report back with information relating to the land tax grant program to compensate property owners with significant wetlands.

5.2 2015 Financial Statement – Howard Allan

Howard Allan, Allan Chartered Accountants, reviewed the 2015 Financial Statement and the Consolidated Statement of Operations. The balance sheet is healthy, tax rates are competitive, tax arrears are in great shape and there is low long-term debt. He reported that overall the Township adhered to the budget and had a good year.

6. Communication/Correspondence

No items were pulled from the Communication Package although the following item was discussed before the motion was adopted:

#6 AED for Ferguson Falls.

Action Item: Direction given for staff to contact the insurance company regarding liability issues.

MOTION #COW-16-063 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the May 10, 2016 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner- Development Agreement Wildlife Road

The Planner provided a brief update on the creation of two lots on property on Wildlife Road. Due to the lagoon buffer and the setback from the wetlands, there appeared to be no viable building envelope on either lot. The Town of Perth and the Township met

together to find a solution. It was discovered that the buffer for sewage lagoons was out of date. All parties came to an agreement and an amending agreement was drafted to allow the owners to build a house.

MOTION #COW-16-064 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the amendment to the Development Agreement for Consent Application B09/22 Wildlife Road Part Lot 24 Concession 9 (North Elmsley) being Part 2 on Plan 27-R10042, and

FURTHERMORE THAT staff be directed to bring a by-law forward to the next council meeting.

ADOPTED

b) Report of the Planner – Lakeridge Adult Lifestyle Community

The Planner updated Council on an Official Plan and Zoning Amendment application received by Rodger Robertson for the purposes of allowing a 54 unit mobile home park at 949 Drummond Concession 7. He reviewed the next steps of the planning process to move forward with the application. The Planner advised that the Official Plan amendment would be to re-designate 18 acres from a MHP-1 and Rural to MHP-x to accommodate 54 mobile home units. He further advised that the Zoning amendment seeks to change the zoning from Rural to Mobile Home Park. The Planner reported that a public information session would be required prior to a public meeting. The Committee accepted the recommendation of the Planner with the following direction:

Action Item: Direction given to staff to schedule a public information session on May 31st, schedule a Public Meeting on June 14th and schedule a Special Council meeting on June 28th.

7.2 PUBLIC WORKS - None

7.3 CORPORATE SERVICES

- a) Report of the Treasurer – 2016 First Quarter Summary
The Treasurer provided a summary of the financial performance for the first quarter of the actuals compared to the 2016 budget. The report was received as information.
- b) Report of the Clerk Administrator – Asset Management Assistance
The Clerk Administrator provided a brief overview of the asset management assistance program provided by the Municipal Finance Officers' Association of Ontario and in collaboration with the Ministry of Municipal Affairs and Housing. She reported that the program will assist staff in managing asset management for the Township. There is no fee to participate in the program and if there are expenses, a report will come back to Council for consideration.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – May 10, 2016

The Reeve provided a verbal update on the following items:

- April 15/16 Weekly meeting with Clerk Administrator
- April 22/16 Weekly meeting with Clerk Administrator
- April 25/16 Fire Board meeting
- May 4/16 Rideau Canal Landscape Strategy Committee – Seelys Bay
- May 6/16 Weekly meeting with Clerk Administrator, Drummond Centre School official opening of the new playground equipment
- May 7/16 Boy Scouts tree planning at the landfill site

b) Report from Fire Board - None

c) Report from Library Board - None

d) Report from CA's

- Rideau Valley Conservation Authority, Ray Scissons, April 28, 2016
- Presentation on planning and regulation review
- Progress report, working on auditors recommendations
- Putting in new computer system
- Received a report on City Stream Watch
- Received an update on the Headwater Drainage Feature Monitoring Program
- Next meeting May 26, 2016

e) Report from Members of Committee

- Steve Fournier
 - Attended the Boy Scouts tree planting at the landfill site May 7th
- Cindy Halcrow
 - Rideau Heritage Route Tourism Association undergoing restructuring and will be absorbed into the County of Leeds and Grenville structure and rebranding with something relating to the Rideau Canal. The \$1000 the Township donation allows access to the website as well as free advertising.
 - Tuesday, May 17th Township staff will be pitching in to clean up garbage on Spence Road.
- Gail Code
 - May 19th, the Township will be hosting the Perth Historical Society event
 - May 20th the settlers trek will stop at Rideau Ferry before continuing to Perth
 - May 28th (12 – 4) will be the Heritage Day celebration at the Township

8. CLOSED SESSION - None

9. Unfinished Business - None

10. New Business - None

11. Adjournment

MOTION #COW-16-065 (Verbal)

MOVED BY: Steve Fournier

SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 7:01 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR