



#8 Minutes Meeting of April 15, 2014 Committee Of The Whole

The Committee of the Whole met on Tuesday, April 15, 2014 at 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill Gail Code Ray Scissons Peter Wagland	Reeve Deputy Reeve Councillor Councillor
Staff Present:	Cindy Halcrow Cathy Ryder	Clerk Administrator Deputy Clerk
Absent:	Ken Fournier	Councillor

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. Deputy Reeve Gail Code declared a pecuniary interest for Item 7.2 (a) as she is an adjacent property owner.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of April 1, 2014

MOTION #COW-14-052 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on April 1, 2014 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-14-053 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Peter Wagland

THAT the Committee of the Whole approves the agenda for the April 15, 2014 meeting of the Committee, as amended.

ADOPTED

Amendment:

2014 Spring Flooding – see Item 10.1

5. Petitions/Delegations/Public Hearings - None

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#6 Request from Resident for the Spreading of Gravel

Action Item: Direction given to staff to send the resident a letter stating the Township’s position on spreading gravel on private roads.

#7 Provincial Offences Fourth Quarter 2013

Action Item: Direction given to the Clerk Administrator to meet with the Town of Perth to get a better understanding of the billing process and report back to Council.

MOTION #COW-14-054 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL, THAT receives the remainder of the communication items for the April 15, 2014 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS – No reports

Note: Deputy Reeve Gail Code declared a conflict for Item 7.2 a as she is an adjacent property owner and she moved to the audience area. Reeve Churchill assumed the chair.

7.2 COMMUNITY DEVELOPMENT

- a) Report of the Planner – Jason Clyne Development Agreement
The Planner provided an update regarding entering into a development agreement with Jason Clyne to address site specific planning concerns with regard to 3 proposed 1 acre lots on MacPhail’s Road. There was discussion on concerns due to the water seepage and drainage issues. The Planner stated that these concerns would be addressed in the wording of the agreement.

Action Item: Direction given to staff to bring a Development Agreement By-law forward for review and passage at a later date. Further direction given to include wording in the development agreement clarifying that any construction and development is undertaken at the risk of the developer and the Township assumes no responsibility for water damage

Note: Deputy Reeve Gail Code resumed the position of chair.

- b) Report of the Planner – Tay River Reflections Zoning & Site Plan
The Planner provided an update regarding a proposed expansion of the Tay River Reflections spa to include a restaurant and additional outbuildings to include washrooms, sauna, change rooms,

hot tubs and gazebos. There was discussion on the additional traffic and state of the Canal Bank Road. Before scheduling a public hearing clarification is required between the Town of Perth, Drummond/North Elmsley and RVCA.

Action Item: Direction to staff to proceed with further investigation and report back to the Committee before scheduling a public hearing.

c) Report of the Planner – Official Plan Amendments – Sourcewater Protection
The Planner provided an update regarding Sourcewater Protection which requires municipalities to amend their planning documents to restrict, regulate or prohibit certain land uses within sensitive water intake protection areas. The Planner was seeking authorization to use funds provided to the Township from a funding agreement with the Ministry of Environment. He was also seeking authorization regarding the RFP selection process for a consultant to undertake the study. Council accepted the recommendation of the Planner and the following motion was adopted:

MOTION #COW-14-055 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Ray Scissons

THAT the Council of the Corporation of the Township of Drummond/North Elmsley authorizes the Planner to work with area municipalities to procure the services of a consultant in order to develop sourcewater protection policies to fit into each municipality’s official plan; and

FURTHERMORE THAT the selection process for the consultant be undertaken in accordance with an open procurement process; and

FURTHERMORE THAT this project be funded from the Source Water Implementation funding program.

Action Item: Direction given to staff to collaborate with other local municipalities in the preparation of new Official Plan policies to implement the sourcewater protection plan policies.

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – General Insurance & Risk Management Services Program

The Clerk Administrator provided an update on the RFP process for General Insurance & Risk Management Services. The Committee accepted the recommendation of the Clerk Administrator and the following motion was adopted:

MOTION #COW-14-056 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL, THAT Council awards the RFP for General Insurance and Risk Management Services Program to Halpenny Insurance Brokers Ltd. in the amount of \$49,900 excluding taxes.

ADOPTED

b) Report of the Clerk Administrator – County-Wide Municipal Pound

The Clerk Administrator stated that the Montague CAO requested a one-year reprieve on the municipal pound and therefore pulled her report from the agenda.

Action Item: Direction given to the Reeve to discuss the issue with the Reeve of Montague and report back to the Council.

c) Report of the Clerk Administrator – 2014 Departmental Goals

The Clerk Administrator reviewed the 2014 Department Goals with Council. There was discussion on the status of a report to be brought forward regarding options for residents for septic replacement.

Action Item: Direction was given to staff to investigate if a report was brought forward regarding the septic replacement program.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- April 4/14 Regular meeting with C/A.
- April 8/14 Attended the Annual Volunteer Job Fair held at the Perth and District High School - sponsored by the Perth & District Community Foundation.
- April 12/14 Attended the Fundraising Black Tie Bingo at Codes Mill, in support of the Perth and District Hospital Foundation.
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b) Report from Fire Board – No Reports

c) Report from Library Board – No Reports

d) Report from CA's

Mississippi Lake Plan Highlights March 17, 2014 – Deputy Reeve Gail Code

- Lynn Preston has left CSW and the Mississippi Lake Plan
- Gordon McConnell Rodgers from French Planning will be assisting with the Lake Plan along with Barb King
- State of the Lake Report, now named Mississippi Lake Today Report – under second revision
- Presentation by Gordon McConnell Rodgers-French Planning
- Key dates: MLA annual general meeting – May 31, Lake Plan Workshop #1 – June 21, Lake Plan Workshop #2 – June 21.

e) Report from Members of Committee

Lanark County Report of the Reeve - April 9, 2014

- Lanark County Council approves the commercial use of an identified Community Forest Maple Stand for Sugar Bush Operations under a tendered twenty year agreement {10+5+5}.
- Lanark County Council continues to support Lanark County Youth Centre's in the amount of \$200,000.00.
- Lanark County Council appointed Ken Gilpin as Weed Inspector for the year 2014.

8. Closed Session – None

9. Unfinished Business - None

10. New Business

10.1 2014 Spring Flooding

The Clerk Administrator provided an update regarding the local authorities predicting flooding similar to that of 2008. She reported that the Municipal Control met to identify roads and potential risk areas. She reported that we were providing sandbags and sand to local residents at risk of flooding as well as providing media messages on the website, at the Township Office and a phone recording regarding what residents can do if at risk. The Municipal Control will meet again on April 17th to assess and monitor the situation.

Action Item: Direction given to staff to review if sand and bags are also available at the Drummond Municipal garage.

11. Adjournment

MOTION #COW-14-056 (Verbal)
MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 3:07 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR