



**#7 Minutes
Meeting of March 24, 2015
Committee Of The Whole**

The Committee of the Whole met on Tuesday, March 24, 2015 at 5:06 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor
Ray Scissons	Councillor (Chair)

Staff Present:

Cindy Halcrow	Clerk Administrator
Karl Grenke	Planner
Linda Van Alstine	Treasurer

1. Call to Order

The meeting was called to order at 5:06 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of March 10, 2015

MOTION #COW-15-047 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on March 10, 2015 as circulated.

ADOPTED

3.2 Minutes of Special CoW of March 17, 2015

MOTION #COW-15-048 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the Special Committee of the Whole meeting held on March 17, 2015 as circulated.

ADOPTED

3.3 Closed Session Minutes of Special CoW of March 17, 2015

MOTION #COW-15-049 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the Closed Session minutes of the Special Committee of the Whole meeting held on March 17, 2015 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-15-050 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the March 24, 2015 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 Public Meeting – Development Charges Amendment

Linda Van Alstine gave a brief overview of the proposed development charges by-law that will change the date of phase in costs from September 1 of each year to January 1st.

No members of the public were in attendance and no questions were asked by the Committee.

5.2 Healthy Communities – Dr. Paula Stewart

Dr. Paula Stewart, Medical Officer of Health, Leeds, Grenville and Lanark District Health Unit, gave a presentation to the Committee regarding the Municipal Healthy Communities Vision and Initiative. She asked that the Township consider endorsing the “Health Community Vision” developed by the Healthy Community Partnership Stewardship Committee.

5.3 Puppy Mill – Lise Trudel, Debbie Stevenson, Heather McDonald

Residents in Innisville spoke on concerns they have with a neighbour’s dogs. The male dog is vicious and is not being properly restrained. The dog attacked two cats last year. The pen that the dog is being kept in is not up to code. They are afraid to walk past this house. There are three other female dogs that continually have pups, putting the number of dogs at this location above the allowable number. The dogs are kept in an unclean environment full of feces and often do not have any water.

Anita Stuart, Animal Control Officer, advised them to call her when they have issues and she will investigate. She has had some trouble talking with the dogs’ owner because he doesn’t return calls or answer the door. The SPCA will investigate any animal cruelty issues and she will discuss this with the SPCA. The residents were also told to take pictures when the dogs are running at large.

5.4 Zoning for Boarding House – David & Pam Sigler

David and Pan Sigler discussed their plans to convert their house into a boarding house for students. Their house has four bedrooms which they plan to change to five bedrooms by splitting up one of the bedrooms. Karl Grenke explained that a boarding house is not permitted anywhere in the Township so a rezoning will be required as a Rural Special Exception. A holding zone is a possibility to permit the use for a limited time. While Committee members did not have any issues at this time, the process to rezone is a public process.

6. Communication/Correspondence

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#2 Seniors' Month

MOTION #COW-15-051 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS

THAT COUNCIL hereby proclaims June 1 – 30, 2015 as Seniors' Month in the Township of Drummond/North Elmsley

ADOPTED

MOTION #COW-15-052 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the March 24, 2015 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT PUBLIC WORKS

a) Report of the Planner – Cross Severance Application

The Planner provided Council with an update on a recent severance application on Dufferin Road to sever a 4.2 acre parcel (with dwelling) off of the 75 acre landholding owned jointly by Les and Diana Cross and John and Kim Ryan. It was noted that there was a discrepancy in the John and Kim Ryan's name. The Committee accepted the recommendation of the planner with the following direction:

Action Item: Direction given to staff to provide a planning report to the County's Land Division Committee containing the recommendation and draft conditions outlined in this report.

b) Report of the Planner – MacPhail Severance Application

The Planner provided Council with an update on a recent severance and lot addition application on Tennyson Road by Robert MacPhail. Mr. MacPhail is requested to sever a 2.7 acre lot from the 30 acre lot as well as to sever the dwelling and 0.3 acres of land around it from the shop property and attach this to his new lot. The driveway is a circular shared driveway and questions were raised on how that will be reconfigured. The Planner will investigate and add that as a condition on each lot. The Committee accepted the recommendation of the planner with the following direction:

Action Item: Direction given to staff to provide a planning report to the County’s Land Division Committee containing the recommendation and draft conditions outlined in this report.

c) Report of the Planner – Quesnel Conditional Site Plan Agreement

The Planner provided Council with an update on a request by Zenis Quesnel for conditional site plan approval to accommodate a new office building housing employees in the real estate, contracting and mining industries. Mr. Quesnel is seeking support of a conditional site plan agreement whereby the Township and him agree to the general development provisions related to the project, with final approval coming upon completion of a stormwater management plan. The Committee accepted the recommendation of the planner with the following direction:

Action Item: Direction given to staff to enter into a conditional site plan agreement with John Hinton (or expected purchaser) regarding a portion of the Optima Commerce Park subdivision.

7.2 PUBLIC WORKS - None

7.3 CORPORATE SERVICES - None

7.4 COMMUNITY SERVICES - None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No Report

b) Report from Fire Board – Ray Scissons

Meeting on March 23:

- OMYA donation of a defibrillator. The department will purchase one more so that there will be one in each hall
- Howard Allan presented the Financial Statement and the department is in good shape with healthy reserves

c) Report from Library Board – George Sachs

Meeting on March 16:

- Howard Allan presented the Financial Statement showing a surplus of \$34,000
- Search for new CEO is ongoing, 4 applicants will be interviewed
- Renovations to the old Fire Hall include turning space into offices, lunch room and staff work area, still receiving quotes.

- Upcoming meetings: April 20 next Library Board meeting, March 30 Property Committee Meeting and April 12 is the Volunteer Appreciation Tea from 12 to 3pm; Open House for the Children's Centre on May 2 at 1pm

**d) Report from CA's
RVCA – Ray Scissons**

- Board meeting is on March 26.

MVCA-Gail Code

- Board meeting was held on March 18.

e) Report from Members of Committee - None

8. CLOSED SESSION - None

9. Unfinished Business - None

10. New Business - None

11. Adjournment

MOTION #COW-15-053 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 6:52 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR