



#7 MINUTES MEETING OF APRIL 2, 2013 COMMITTEE OF THE WHOLE

The Committee of the Whole met on Tuesday, April 2, 2013 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

MEMBERS PRESENT:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Ken Fournier	Councillor
Ray Scissons	Councillor
Peter Wagland	Councillor (CHAIR)

STAFF PRESENT:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner
Linda Van Alstine	Treasurer

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No disclosures of pecuniary interest were declared.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of March 19, 2013

MOTION #COW-13-038 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on March 19, 2013 as circulated.

ADOPTED

4. Additions and Approval of Agenda

Deletions from the Agenda:

- a) *Item 5.1 Lanark County Tourism Presentation – Rescheduled to May 7, 2013*
- b) *Item 7.2 (a) Report of the Planner – Miller Update - No verbal update available*

MOTION #COW-13-039 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the April 2, 2013 meeting of the Committee, as amended.

ADOPTED

5. Petitions and Delegations

5.1 2:00 p.m.: Lanark County Tourism – Marie White (Rescheduled to May 7, 2013)

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

1 Ontario Convenience Stores Association – Contraband Tobacco Resolution

MOTION #COW-13-040 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS,

THAT Council endorse the position of the Ontario Convenience Stores Association requesting the Minister of Finance to eradicate contraband tobacco through the implementation of additional regulatory, enforcement and other provisions in Bill 186 and amendments to the Tobacco Tax Act.

ADOPTED

#4 Truck Roadeo

Aubrey Churchill and Gail Code will be attending. There was a discussion on whether the Truck Roadeo should be mandatory as a training tool.

Action Item: Direction given to the Public Works Manager to provide verbal feedback regarding mandatory or volunteer attendance and participation at the annual Truck Roadeo.

#6 Wolfkill Report – Aubrey Churchill explained that the process for reporting livestock claims will be changed to provide a better reporting avenue.

MOTION #COW-13-041 (Verbal)

MOVED BY: Gail Code

SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE receives the communication items for the April 2, 2013 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS – No reports.

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Miller Update (*No verbal update available.*)

b) Report of the Planner – Minimum Dwelling Size

The Planner provided an update on establishing a minimum dwelling size. He reviewed the zoning policies of other local rural municipalities with regard to minimum dwelling size. He provided advantages and concerns regarding having minimum dwelling size definitions. Council agreed that there should be minimum standard of 807 sq. ft. in the Zoning By-law. The Planner explained that if someone wanted to build a smaller dwelling they could apply for a minor variance or site specific zoning. Each case would need to be reviewed on a case-by-case basis.

Action Item: Direction given to staff to prepare a draft amendment to the Zoning By-law to:

- provide for a minimum standard of 807 square feet (75 sq.m) for main building
- exclude accessory buildings
- contact the Conservation Authorities to verify whether they would have concerns regarding minimum dwelling sizes on waterfront properties, with respect to overdevelopment on small lots

c) Report of the Planner – Van Order Development Agreement

The Committee accepted the recommendation of the Planner with the following direction:

Action Item: Direction given to staff to bring forward for review and passage at future Council meeting.

7.3 CORPORATE SERVICES

a) Report of the Treasurer – Electronic Funds Transfer

The Treasurer provided an update on the Electronic Funds Transfer process and By-law as recommended by the Township's Auditor. The committee accepted the recommendation of the Treasurer with the following direction:

Action Item: Direction given to staff to bring the Electronic Funds Transfer By-law forward for review and passage at the Council meeting on April 9, 2013.

b) Report of the Clerk Administrator – Rideau Ferry Docks Status Update

The Clerk Administrator provided a status update on the public docks as well as reviewing funding sources for the project. The Committee received the report as information with the following direction:

Action Item: Direction given to staff to review how the construction of the docks will impact local businesses.

c) Report of the Clerk Administrator – Municipal Pound Update

The CA provided an update regarding the Township operating a municipal pound. Council discussed the alternative locations for a municipal pound including the new County Public Works building and the airport lands in Montague. Council did not support the recommendation of operating a municipal pound in the Township and provided the following direction:

Action Item: Direction given to staff to request that the Township of Montague considers operating a municipal pound.

7.4 COMMUNITY SERVICES – No reports

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- Mar. 21.13 – Attended World Water Day at Ottawa City Hall. Rideau Canal Landscape Strategy Committee and Conservation Authorities were invited to a presentation from Parks Canada on the Rideau Canal.
- Mar. 22.13 – Attended second D/NE Visioning Session.
- Mar. 25.13 – Attended a HUB presentation in Smiths Falls with an update on the status of the opening of pool at the Galipeau Centre.
Discussion took place regarding funding contributions to the HUB for the pool. Council did not support the funding of a private/capital facility.

b) Report from Fire Board – No reports

c) Report from Library Board – March 18, 2013

Peter Wagland provided a verbal update on the following:

- Library Board Property Committee Update 2013 Key Priorities
 - Obtaining quotes for flat roof repairs and carpet replacement
 - Energy audit to identify future savings, lights have been replaced
 - Reorganizing lobby as an information centre
 - Complete Emergency Plan & Fire Evacuation update
 - Next meeting scheduled for May 13, 2013
- Library Board Update – March 18, 2013
 - 2013 Budget approved at \$537,800
 - Provincial grant of \$39,700 approved
 - Auditors Allan & Partners presented 2012 financial statements
 - 2012 surplus of \$12,213 allocated to reserves to fund capital works in 2013
 - CEO to invite key staff to future meetings
 - Next meeting scheduled for April 15, 2013

d) Report from CA's

Rideau Valley Conservation Authority - Ray Scissons

- Floodplain mapping complete from Glen Tay to Port Elmsley
- Tay River Subwatershed Report 2011 is complete and available online

Mississippi Valley Conservation Authority – Gail Code

- Mississippi Valley Watershed Report Card 2012 – received a good report card
 - March 20, 2013 Board of Directors meeting – The Board and staff discussed their Strategic Plan and took a look at comparison of the MVC roles and activities in several areas such as: Watershed Management, Monitoring, Flood & Erosion Control, & Prevention, Regulatory Responsibilities, Watershed Stewardship, Natural Heritage Protection, Outdoor Recreation and Education. The number one goal is safe water Quality. The strategic plan discussion will continue at the next meeting.
 - Vision - A healthy watershed where the needs of our communities are achieved in balance with the needs of the environment

- Next meeting of the Board of Directors April 17, 2013
- Next meeting of the Mississippi Lake Plan April 22, 2013

e) Report from Members of Committee

- Drug Strategy Committee – Ken Fournier, Tuesday March 26, 2013
- Affordable Housing Meeting – Ken Fournier, March 28, 2013
- D/NE 200TH Anniversary Committee – Gail Code, March 28, 2013 meeting cancelled.
- Rideau Heritage Route Tourism Association – Peter Wagland, March 25, 2013
 - Letter sent to Minister Kent expressing concerns on the future viability of the Rideau Canal
 - Parks Canada budget cut by 33%
 - Museum in Smiths Falls & Ottawa Information Centre will operate for 2013
 - Interpretation activities for Rideau pending, cancelled for Trent-Severn
 - Annual General meeting April 25, 2013 at Best Western Plus Parkside Inn, Perth – registration at 4:30 p.m., meeting at 5:00 – 6:00 p.m.
 - Next meeting May 27, 2013
- Report of the Reeve - Lanark County Council Update for March 2013
 - The Director of Public Works was authorized to proceed with a two year project to improve intersection signage at all County Roads, as described in Report #PW-17-2-13.
 - That option 4, a new garage with office space for the entire public works department was approved in principle, and that the process to build a new garage be commenced as soon as possible, including: soliciting partners, and finding a suitable location.
 - The CAO/Treasurer and Warden were authorized to sign an addendum to the Fire Dispatch Communications Centre Services Agreement changing the remote site back-up to the Smiths Falls Police Facility.
 - Lanark County supported the Public Access Defibrillator (PAD) Program and staff was authorized to develop a Public Education & Awareness Program promoting the PAD program.
 - The capping provisions, tax ratios and tax rates presented in Report #CAO-05-2013 were approved.
 - A Confidentiality Agreement was signed with CP Rail, between the County of Renfrew, the County of Lanark, the Township of Papineau-Cameron.

8. Closed Session - None

9. Confidential Reports - None

10. New Business

There was a discussion on new businesses in the Township and how to recognize and welcome them to the Township.

Action Item: Direction given to staff to review options to welcome and recognize new businesses to the Township.

11. Adjournment

MOTION #COW-13-042 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: Ken Fournier

THAT the Committee of the Whole stand adjourned at 3:56 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR

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