



#6 MINUTES MEETING OF MARCH 19, 2013 COMMITTEE OF THE WHOLE

The Committee of the Whole met on Tuesday, March 19, 2013 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

MEMBERS PRESENT:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve (CHAIR)
	Ken Fournier	Councillor
	Ray Scissons	Councillor
	Peter Wagland	Councillor
STAFF PRESENT:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Scott Cameron	Manager of Public Works
	Karl Grenke	Planner
	Shawn Merriman	CBO
	Linda Van Alstine	Treasurer

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No disclosures of pecuniary interest were declared.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of March 5, 2013

MOTION #COW-13-031 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on March 5, 2013 as amended.

Correction to Page 5, 7.5 c) Library Board meeting: date change to March 18, 2013
Correction to Page 5, Lanark Council Report for February 2013 EAP should be EPA

ADOPTED

4. Additions and Approval of Agenda – No additions

MOTION #COW-13-032 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the March 19, 2013 meeting of the Committee, as presented.

ADOPTED

5. Petitions and Delegations

5.1 2:00 p.m. – Site Plan Control By-law & Greenhouses Maureen Bostock

M. Bostock made a presentation to Council regarding the construction of a hoop house, which is a temporary structure on her property. She challenged the wording of the site plan control by-law as it was inflexible and that greenhouses or hoop houses, especially those that simply add value to an existing agricultural use, would not meet the definition of ‘intensive’ and as such would not be subject to site plan control. Since the by-law is in the process of being reviewed, she asked that Council exempt this use from site plan control.

There was discussion from the Committee members showing their support for the construction of the hoop house as well as exempting the construction from the site plan process. They supported her request and the following direction and motion were presented:

MOTION #COW-13-033 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the construction of the proposed 2880 square foot hoop house, at 1807 Highway 511 and exempts that construction from the site plan process.

ADOPTED

Action Item: Direction was given to staff to review the wording of the site plan control by-law and bring it forward for review and discussion at the next visioning session on March 22, 2013.

5.2 2:10 p.m. - 2:10 p.m. - Landfill 2012 Annual Report Presentation – Kevin Strank

Mr. Kevin Strank, SNC-Lavalin, gave the Committee an overview of the Draft 2012 Monitoring Report as well as discussing the summary and recommendations. He invited members of Council to submit their comments/concerns prior to the March 26, 2013 Council meeting.

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#3 Perth & District Community Foundation – Volunteer Fair Invitation
Reeve Churchill will be attending

#7 Heritage Site Designation Request – S. Spence

Direction was given to staff to investigate options relating to heritage designations.

MOTION #COW-13-034 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE receives the communication items for the March 19, 2013 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS - None

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – B. Miller Closure and Transfer

The Planner provided an update on the Miller Road Closure request on Miller Drive. Mr. Miller is requesting to purchase the quarter session road and adjacent triangle (3.8 acres) at an approximate cost of \$1,625 an acre. The Planner explained that he followed the Township’s new Road Closure Policy which required an external appraisal of the land. The land was appraised as a lot addition at \$15,000. Mr. Miller is not in agreement with the price of the appraisal and the Planner presented three options for Council to consider:

- Uphold the appraised value of \$15,000
- Uphold the appraised value, less taxes paid on the property
- Accept lower price offered by Mr. Miller
- Find some type of legal option to allow the Township to give the property to Mr. Miller at no cost but to recoup the \$15,000 through future sale

There was discussion on various options that might provide a fair and equitable solution for all involved. Council agreed that before a decision could be made they needed additional information relating to taxes and title search.

Action Item: Direction given to staff to consult with the assessment office and to complete and review the title search ownership on the abstract.

b) Report of the Planner – Request for Extension Wilson Subdivision

The Planner provided an update on the request from Craig Wilson for a five-year extension of the Draft Plan Approval of the 2nd Phase of his subdivision. Council accepted the recommendation and the following motion was presented:

MOTION #COW-13-035 (Verbal)

MOVED BY: Ken Fournier
SECONDED BY: Peter Wagland

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT the Council of the Corporation of the Township of Drummond/North Elmsley supports the request by Craig Wilson of Wilson Cartage Ltd., pursuant to subsection 51(33) of the Planning Act, to extend the draft approval period for Plan of Subdivision 09-T-09003 by a period of five (5) years; and

FURTHER THAT Council directs staff to forward this resolution to the Land Division Committee of the County of Lanark.

ADOPTED

c) Report of the Planner – Sourcewater Protection Plan Update

The Planner provided an update on the Sourcewater Protection Plan. The Committee received the report as information.

7.3 CORPORATE SERVICES

a) Report of the Treasurer – Electronic Funds Transfer

Note: (This item was pulled from the agenda and will be brought forward to a future meeting)

b) Report of the Treasurer – Statement of the Treasurer

The Treasurer provided Council with an itemized statement on remuneration and expenses paid to Council and members of boards and committees appointed by Council as required by the *Municipal Act*. The Committee received the report as information.

c) Report of the Clerk Administrator – Facility Rental Fee Review

The Clerk Administrator provided an update on facility rental fees for Port Elmsley Hall, Drummond Hall and Ferguson’s Falls Hall. Discussion took place on hall usage, reduction of costs and revenue. This item was deferred and will be reviewed during budget deliberations.

Action Item: Direction given to staff to research and review rental agreements, charges for non-profit or charitable groups and ways to redirect rental usage of the halls.

d) Report of the Clerk Administrator – Municipal Pound

The Clerk Administrator provided an update regarding the building and operation of a municipal pound in partnership with local municipalities in Lanark County. There was discussion on the proposed operational budget, proposed capital budget, as well as options for the location of the municipal pound.

Action Item: Direction given to staff to bring forward at the next CoW meeting to allow Council members time to review the report and provide comments.

e) Report of the Deputy Clerk – 2013 Summer Students

The Deputy Clerk provided an update on the 2013 summer student program grant through Service Canada. She provided Council with an outline of assigned tasks and which departments required students.

MOTION #COW-12-036 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL, THAT the Council of the Corporation of the Township of Drummond/North Elmsley authorizes the hiring of the following summer students for 2013:

- Two (2) Building Department Assistants;
- One (1) Administrative Support Assistant to be shared between the Fire Department (2 days per week subject to budget constraints), Public Works Department (2 days per week) and the Planning Department (1 day per week).

ADOPTED

7.4 COMMUNITY SERVICES - None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- Mar. 8.13 Attended Rideau Canal Landscape Strategy Committee meeting in Chantry with Gord Brown, MP for Leeds and Grenville, and all the Reeves and Mayors along the Canal with regards to what the next steps will be and whether we should meet with Minister Kent.
- Mar. 18.13 Met with Mayor Staples and all of the other Reeves and Mayors around Smiths Falls with regards to the Hub and how we will moving forward.

b) Report from Fire Board - None

c) Report from Library Board

- Peter Wagland will provide a Library Board report at the next CoW meeting

d) Report from CA's

- RVCA – Ray Scissons, next meeting March 21, 2013
- MVCA – Gail Code and the Building Committee met on site and toured the new MVC Building in Carleton Place on March 14, 2013. It is on schedule and on budget.
- Mississippi Lake Plan – Gail Code, March 18, 2013 meeting – possible grants, next meeting April 22, 2013.

e) Report from Members of Committee

- Gail Code - next MVC Board of Directors meeting scheduled for March 20, 2013
- Ken Fournier – next Drug Strategy Committee scheduled for March 26, 2013

8. Closed Session - None

9. Confidential Reports - None

10. New Business - None

11. Adjournment

MOTION #COW-13-037 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Peter Wagland

THAT the Committee of the Whole stand adjourned at 4:50 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR