



**#5 Minutes  
Meeting of March 10, 2015  
Committee Of The Whole**

The Committee of the Whole met on Tuesday, March 10, 2015 at 5:07 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

**Members Present:**

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor
Ray Scissons	Councillor (CHAIR)

**Staff Present:**

Cathy Ryder	Deputy Clerk
Karl Grenke	Planner
Scott Cameron	Public Works Manager
Shawn Merriman	Chief Building Official
Linda Van Alstine	Treasurer

**Absent:** Cindy Halcrow Clerk Administrator

**1. Call to Order**

The meeting was called to order at 5:07 p.m. A quorum was present.

**2. Disclosure of Pecuniary Interest**

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

**3. Minutes of Previous Meetings**

**3.1 Regular Session Minutes of, February 17, 2015**

**MOTION #COW-15-040 (Verbal)**

**MOVED BY: Gail Code**  
**SECONDED BY: George Sachs**

**THAT the Committee of the Whole** approves the minutes of the regular Committee of the Whole meeting held on February 17, 2015 as circulated.

**ADOPTED**

**4. Approval of Agenda**

**MOTION #COW-15-041 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** approves the agenda for the March 10, 2015 meeting of the Committee, as presented.

**ADOPTED**

**5. Petitions/Delegations/Public Hearings**

**5.1 5:10 Irene Spence** (Delegation to re-book)

**6. Communication/Correspondence**

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#4 William Morris Recognition

Reeve Churchill reported that if Council members were in agreement that he would prepare a letter of support in recognition of the historic role of William Morris. Council agreed to the letter of support.

**Action Item:** Reeve Churchill will prepare a letter of support.

**MOTION #COW-15-042 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Gail Code**

**THAT THE COMMITTEE OF THE WHOLE** receives the remainder of the communication items for the March 10, 2015 Committee of the Whole as information.

**ADOPTED**

**7. Committee and Board Reports**

**7.1 COMMUNITY DEVELOPMENT PUBLIC WORKS**

a) Report of the Planner – Bond Road Closure

The Planner provided Council with an update on a request from Jim and Linda Bond to close a portion of a road allowance and transfer that land to their abutting property. The Planner reported that the remnant portion of the allowance no longer serves a municipal need and that closing the road is appropriate. Council accepted the recommendation of the Planner and the following motion was adopted:

**MOTION #COW-15-043 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Gail Code**

**THE COMMITTEE OF THE WHOLE RECOMMENDS to Council,**  
**THAT** the portion of the public street right-of-way located adjacent to Karen Lane and described as Part 2 of Plan 27R-2268 (Part of Lot 26, Conc. 9 of North Elmsley) be declared surplus to the Township’s needs; and

**FURTHER THAT** the Planner be authorized to work with the applicant to process the application in accordance with the Township’s road closure procedures.

**ADOPTED**

b) Report of the Planner – Walkden Zoning Amendment

The Planner provided an update on the Walkden proposed zoning amendment to permit a contracting business in an accessory building to be built on a rural lot on Rideau Lake Road. The Planner recommended changing the zoning from Rural to Rural- Special Exception to accommodate the contracting business within an accessory building and to allow for the additional lot coverage. Council accepted the recommendation of the Planner with the following direction:

**Action Item:** Direction given to staff to proceed to set a date for a public hearing at the earliest opportunity in April 14

c) Report of the Planner – Widenmaier Zoning Amendment

*Note: The Public Works Manager presented his report at this point in the meeting see Item 7.2 a)*

The Planner provided an update on the Widenmaier Zoning Amendment to permit a day camp to operate on approximately 9 acre lot on Widenmaier Road. The Planner reported that improvements to the road allowance would be required to accommodate safe access and increased traffic. The Planner recommended changing the zoning from Rural to Rural- Special Exception to accommodate the 9 acre portion only and the rest of the property would remain Rural. Council accepted the recommendation of the Planner with the following direction:

**Action Item:** Direction given to staff to proceed with a public meeting date on April 14th.

d) Report of the CBO – Development Charges Amendment

The CBO provided Council with the overview of process which needs to be followed to amend the Development Charges By-law to change the four dates when fees increase to January of the same year. Council accepted the recommendation of the CBO with the following direction:

**Action Item:** Direction to staff to proceed to a public meeting on March 24, 2015 following the Council meeting of the same date.

## 7.2 PUBLIC WORKS

a) Report of the Public Works Manager (*dealt with this item before CBO Report*)

The Public Works Manager provided Council with an update to acquire land for proposed widening and improvement of the horizontal alignment of one of the 90 degree corners on Widenmaier Road within the West Part Lot 12, Concession 7. While acquisition or construction on this road was not part of the 2015 budget, the Public Works Manager presented various options for Council to consider that would amend the 2015 budget in order to proceed with this project. Council accepted the recommendation of the Public Works Manager to acquire the land in 2015 and complete the road upgrades in 2016 and the following motion was adopted:

**MOTION #COW-15-044 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THE COMMITTEE OF THE WHOLE RECOMMENDS,**  
**THAT Council** agrees to enter into an Agreement with Mr. Robert Glen Widenmaier to acquire a road widening on Widenmaier Road for the purpose of road safety improvements within the West Part Lot 12, Concession 7, Drummond Ward.

**ADOPTED**

### **7.3 CORPORATE SERVICES**

- a) Report of the Treasurer  
The Treasurer provided Council with an overview of the surplus for 2014 year end. The Treasurer reported a \$62,522.49 surplus with the recommendation that \$17,522.49 be allocated to the Working Fund Reserve and that \$45,000 be allocated to the Policing Reserve. Council accepted the recommendation and the following motion was adopted:

**MOTION #COW-15-045 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THE COMMITTEE OF THE WHOLE RECOMMENDS,**  
**THAT Council** approves the allocation of the 2014 surplus of \$17,522.49 to the Working Fund Reserve and \$45,000 to the Police Reserve.

**ADOPTED**

- b) Report of the Deputy Clerk  
The Deputy Clerk reviewed the Animal Control statistics for 2014. The report was received as information.

### **7.4 COMMUNITY SERVICES – No Reports**

### **7.5 CLERK/MEMBERS OF COUNCIL**

- a) **Report of Reeve – February 2015**  
The Reeve provided a verbal update on the following items:
- Feb. 6/2015 Attended tender opening for School Road, and met with the C/A
  - Feb. 7/2015 Attended the Cattleman’s Dinner and Dance in Carleton Place
  - Feb. 9/2015 Lake 88 interview
  - Feb. 13/2015 Regular weekly meeting with C/A
  - Feb. 17/2015 Attended Emergency Control Group meeting at D/NE office
  - Feb. 20/2015 Regular weekly meeting with C/A
  - Feb. 27/2015 Regular weekly meeting with C/A

**b) Report of the Reeve - Lanark County March 11, 2015**

- The Corporate Services Committee recommended that Lanark County Council adopts the Federation of Canadian Municipalities resolution, for the purpose of joining the (Local Governments for Sustainability) Partners for Climate Protection Program
- Big Brothers and Big Sisters of Lanark County funding request - deferred after their presentation on March 11/2015
- The Corporate Services Committee recommended to County Council that no formalized grant policy be established and that council considers the merits of individual requests case by case
- The Corporate Services Committee recommended to County Council that Lanark County staff proceed with a design build request for the Proposal for a Smiths Falls Land Ambulance Base

**b) Report from Fire Board – No reports**

**c) Report from Library Board – George Sachs (verbal update)**

- Rachel Warren appointed as interim CEO
- Received keys to the Fire Hall
- Phone and internet quotes will be forthcoming for the Fire Hall
- Next Library Board meeting March 16, 2015

**d) Report from CA's**

Rideau Valley Conservation Authority – Ray Scissions, February 26, 2015 AGM Highlights:

- Election of Chair, Lyle Pederson; Vice-Chair Ed Hand
- Ray Scissions, Sharon Mousseau and Andy Jozefowicz appointed to the Executive Committee
- Howard Allen presented the 2014 financial statements
- 2015 budget passed
- Presentation on Energy East Pipeline Conversion

Mississippi Valley Conservation Authority – Gail Code, February 18, 2015 AGM highlights

- Appointment of Chair, John Karau, Vice Chair, Duncan Abbott
- Gail Code appointed to the Regulations Committee
- Staff are consulting with MPAC regarding the exemption of taxes on the new building

**e) Report from Members of Committee**

Drug Strategy Committee – Steve Fournier, March 9, 2015 Meeting

- No quorum

200<sup>th</sup> Anniversary – Gail Code

- The Women's Institute (Second Line) will provide the luncheon for the May 28, 2016 Heritage Day

**8. CLOSED SESSION – None**

**9. Unfinished Business - None**

**10. New Business**

**10.1 Term of Council Priority Session – Reeve Churchill (verbal)**

Reeve Churchill inquired if Council members would be interested in having a Session to discuss council/staff priorities for the next four years. Council members reported that they were interested in having a short informal session.

**Action Item**: Reeve Churchill will discuss this with the Clerk Administrator to set a date and time.

**11. Adjournment**

**MOTION #COW-15-046 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole stand adjourned at 6:06 p.m.**

**ADOPTED**

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CHAIR

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DEPUTY CLERK