



#4 Minutes Meeting of Tuesday, March 8, 2016 Committee Of The Whole

The Committee of the Whole met on Tuesday, March 8, 2016 at 5:08 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Steve Fournier	Councillor
	George Sachs	Councillor
	Ray Scissons	Councillor (Chair)

Staff Present:	Cindy Halcrow	Clerk Administrator
	Cathy Ryder	Deputy Clerk
	Karl Grenke	Planner

1. Call to Order

The meeting was called to order at 5:08 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of February 9, 2016

MOTION #COW-16-031 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on February 9, 2016 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-16-032 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the March 8, 2016 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 5:10 p.m. McIntosh & Perry – 2015 Annual Waste Site Report

Mark Priddle gave the Committee an overview of the Annual Code Road Landfill report as well as discussing the summary and recommendations. Mr. Priddle reported that the site was inspected by the MOECC and there were no complaints. He invited Council members to submit their comments/concerns prior to March 31, 2016.

Action Item: Direction given to staff to provide a copy of the full annual report to Council members. Further direction was given to bring a resolution in support of the report forward to the next Council meeting.

5.2 5:30 p.m. Ariel Hay – Livestock Change By-law

Ariel Hay made a presentation to Council reviewing the current by-law relating to keeping of livestock. She reported that she wanted to change the by-law to allow people in the rural areas to keep livestock without certain restrictions due to lot size. She wanted the by-law changed across the board and not just a site specific property. She thought this was fair and in keeping with our rural intention. She reviewed current and past laws with the request that Council change the by-law. There was a discussions on why the laws are in place, why or why not the laws could be changed, zoning on lands and the reason for existing by-laws.

The Planner reviewed the definition of “hobby farms” with the Official Plan and Zoning By-law. He noted that the definition could be amended either in an overall policy change or as a site specific amendment. This could be during a zoning by-law housekeeping review or on its own. The decision is up to Council and will be reviewed at a later date. The Chair thanked Ariel for her well-prepared presentation.

6. Communication/Correspondence

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#11 Ministry of Municipal Affairs & Housing – Asset Management Plan. The Clerk Administrator reported that due to time limits, she proceeded to apply on behalf of the Township.

Action Item: Direction given to staff to request recreation costs from the Town of Perth and forward to Council members.

MOTION #COW-16-033 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the March 8, 2016 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Hawley Site Plan (135 Armstrong Road)

The Planner provided a review of his report and recommendations to enter into a site plan agreement with Sarah and Mark Hawley to open and operate a commercial kennel. Council accepted the recommendation of the Planner and the following motion was presented:

MOTION #COW-16-034 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Haley Site Plan to open and operate a commercial kennel and;

FURTHERMORE THAT staff be directed to bring forward a by-law and implementing site plan agreement for Council's consideration at a future meeting.

ADOPTED

b) Report of the Planner – Cordick Zoning Amendment

The Planner provided a review of the Cordick zoning amendment to rezone a new 6 acre lot from Rural to Rural Special Exception to allow for the creation of the lot with frontage on but no direct access to an open public road. Council accepted the recommendation of the Planner to proceed to a public hearing.

Action Item: Direction given to staff to schedule and prepare for a public meeting on March 22nd to consider the Cordick zoning amendment application (ZA-16-01).

c) Report of the Planner – Wilson Creek Subdivision

The Planner provided a brief review of the initiation of the 2nd phase of the Wilson Creek Subdivision (Donald Wilson Cartage). He reported that development is proceeding according to the subdivision agreement and that phase 2 can proceed. The report was received as information.

d) Report of the Planner – Glad Tidings Zoning Amendment

The Planner provided an overview of the severance application on Drummond Conc. 4B in Wayside Hamlet. Glad Tidings Pentecostal Church owns an 11 acre lot in Wayside, and would like sever three one acre lots; two with frontage on Concession 4b, with the third at the corner with possible access from Hudson Road. It is currently zoned Institutional Special Exception 1 and the applicant is requesting to rezone to Residential to allow the intended residential development of the norther 3.1 acres. The Committee accepted the recommendation of the Planner with the following direction:

Action Item: Direction given to staff to schedule a public meeting on April 12th to consider the Glad Tidings Church zoning amendment application (ZA-16-02).

7.2 PUBLIC WORKS - None

7.3 CORPORATE SERVICES

a) **Report of the Clerk Administrator – Complaints Policy**

The Clerk Administrator provided a review of the process and policy to establish a procedure for addressing complaints. The policy is to address changes from Bill 8, Public Sector and MPP Accountability and Transparency Act. Before complaints are addressed at the Ombudsman's level, complaints must first be dealt with at the Municipal level. The policy provides for an informal way of dealing with complaints. Council accepted the recommendation of the Clerk Administrator and the following motion was adopted:

MOTION #COW-16-035 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Complaints Policy; and

FURTHERMORE THAT staff be directed to bring a by-law to the next Council meeting.
ADOPTED

b) **Report of the Deputy Clerk – Committee/Board Appointment & Remuneration**

The Deputy Clerk briefly reviewed the changes to the Committee/Board Appointment & Remuneration By-law which included:

- The creation of the Environmental Initiatives Committee
- Removal of the Waste Disposal Advisory Committee (disbanded)
- Paul Hauraney's appointment as Livestock Valuer
- Updated Schedule "E" External Meeting Claim

Council accepted the recommendations of the Deputy Clerk and the following motion was adopted:

MOTION #COW-16-036 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the amendments to the Committee/Board Appointment and Remuneration, and:

FURTHERMORE THAT staff be directed to bring the Committee/Board Appointment and Remuneration to Council for review and passage.

ADOPTED

7.4 COMMUNITY SERVICES - None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

- The Reeve provided a verbal update on the Smiths Falls recreation agreement meeting from March 4, 2016.

b) Report from Fire Board – Gail Code

- Keith Kerr appointed as new vice-chair
- Richard Leeftang received 40 year plaque
- Emergency calls for BBD&E 36 and 35 for South Sherbrooke
- May 26 – 27th auto extrication event at Perth Fair Grounds, May 26th open ceremonies with 15 teams expected
- 5 new recruitments for BBD&E and 1 for South Sherbrooke
- Received auditors report
- Renegotiate the First Response Agreement with the Town of Smiths Falls

Action Item: Direction given to staff to prepare a gift bag with 200th Anniversary promotion items for the opening ceremonies.

c) Report from Library Board – George Sachs March 7, 2016

- Attended advocacy training March 7
- Library uses approximately 30 volunteers on a weekly basis
- North Elmsley School hosted a virtual library visit
- Received pay equity report, no appeals
- March 24 pay equity negotiations
- Next board meeting March 13, property meeting on March 21

d) Report from CA's

Rideau Valley Conversation Authority – Ray Scissons, next meeting March 31

Mississippi Valley Conservation Authority – Gail Code, February 17

Gail Code provided highlights from the meeting although she was not in attendance:

- Budget passed
- 2016 elections: John Karau, Chair and Duncan Abbot, Vice Chair
- Next meeting March 16

e) Report from Members of Committee

Drug Strategy Meeting, March 7, 2016 – Steve Fournier

- Cathy Millard resigned to take another position within the Health Unit
- Stephanie Grey made a presentation on the Situation Table

8. CLOSED SESSION - None

9. Unfinished Business

9.1 Port Elmsley Hall – 5 year financials

The Clerk Administrator presented the 5 year financials for the Port Elmsley Hall and presented options and next steps for the future of the hall. There was discussion on various options for the hall and how to proceed. Council agreed to sever and sell the north portion of the property. There was discussion on the rental of the property by the Karate Club.

Council agreed to give to give the Club a one year notice period.

Action Items: Direction given to staff to start the process of severing and selling the lot.

9.2 Animal Control Contract – Verbal

The Deputy Clerk provided a verbal update on the Animal Control Contract. There was discussion on whether they might be additional options for animal control. Council agreed to revisit this issue after a future pound meeting takes place.

10. New Business - None

11. Adjournment

MOTION #COW-16-037 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 7:05 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR