



## #3 Minutes Meeting of February 9, 2016 Committee Of The Whole

The Committee of the Whole met on Tuesday, February 9, 2016 at 5:06 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

<b>Members Present:</b>	Aubrey Churchill Gail Code Steve Fournier George Sachs Ray Scissons	Reeve Deputy Reeve (Chair) Councillor Councillor Councillor
<b>Staff Present:</b>	Cathy Ryder Scott Cameron Karl Grenke Shawn Merriman Linda Van Alstine Janet George	Deputy Clerk Manager of Public Works Planner Chief Building Official Treasurer Administrative Assistant/Acting Taxation Clerk
<b>Absent:</b>	Cindy Halcrow	Clerk Administrator

### 1. Call to Order

The meeting was called to order at 5:06 p.m. A quorum was present.

### 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

### 3. Minutes of Previous Meetings

#### 3.1 Regular Session Minutes of January 26, 2016

**MOTION #COW-16-020 (Verbal)**

**MOVED BY: George Sachs**  
**SECONDED BY: Steve Fournier**

**THAT** the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on January 26, 2016 as circulated.

**ADOPTED**

### 3.2 Closed Session Minutes of January 26, 2016

**MOTION #COW-16-021 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole** approves the minutes of the Closed Committee of the Whole meeting held on January 26, 2016 as circulated.

**ADOPTED**

### 4. Approval of Agenda

**MOTION #COW-16-022 (Verbal)**

**MOVED BY: George Sachs**  
**SECONDED BY: Steve Fournier**

**THAT the Committee of the Whole** approves the agenda for the February 9, 2016 meeting of the Committee, as amended.

**ADOPTED**

**Amendment:** Steve Fournier requested that additional lighting be installed in the Municipal Building parking lot.

**Action Item:** Direction given to staff to prepare a report outlining options and costs for additional lighting for the Municipal Building parking lot.

### 5. Petitions/Delegations/Public Hearings

#### 5.1 5:15 Shawn Merriman – 200 Kilometres for 200 Years

Shawn Merriman made a brief presentation to Council outlining the 200km bike tour commemorating the 200<sup>th</sup> Anniversary. While the event is a joint project with local municipalities, Drummond/North Elmsley will take the lead in the organizing of the event. Mr. Merriman was seeking support and approval for this event to be a “Township” event. Council accepted the recommendation and the following motion was adopted:

**MOTION #COW-16-023 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Ray Scissons**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council recognizes the 200km for 200 years as a Township event celebrating the 200<sup>th</sup> Anniversary celebrations, and

**FURTHERMORE THAT:**

- The Township will float expenses related to the event if required;
- Permit the use of Township resources and property during the event;
- Karl Grenke be appointed as the representative from the 200<sup>th</sup> Anniversary Committee to assist during the 200km for 200 years event.

**ADOPTED**

**6. Communication/Correspondence**

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#1 Ontario Building Officials Association – Sponsorship Opportunity

**MOTION #COW-16-024 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Ray Scissons**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council does hereby authorize a \$1000 Silver Sponsorship to the Ontario Building Officials Association for its 60<sup>th</sup> Annual Meeting and Training Sessions.

**ADOPTED**

**MOTION #COW-16-025 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: George Sachs**

**THAT THE COMMITTEE OF THE WHOLE** receives the remainder of the communication items for the February 9, 2016 Committee of the Whole as information.

**ADOPTED**

**7. Committee and Board Reports**

**7.1 COMMUNITY DEVELOPMENT**

- a) Report of the Planner – MacPhail Zoning Amendment

**MOTION #COW-16-026 (Verbal)**

**MOVED BY: George Sachs**  
**SECONDED BY: Aubrey Churchill**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council supports the MacPhail Zoning Amendment Application that rezones the subject 0.3 acre section of the MacPhail property from Highway Commercial to Rural;

**AND FUTHERMORE THAT** staff be directed to bring an implementing by-law to Council for review and passage.

**ADOPTED**

b) Report of the Chief Building Official – 2015 Building Activity Report  
The report was received as information.

## **7.2 PUBLIC WORKS**

a) Report of the Public Works Manager – Waste Collection Contract  
Scott Cameron reviewed his report regarding the waste collection contract. He presented two options; extend the contract with Glenview Iron and Metal or re-tender. He recommended changing the existing Solid Waste Collection Contract 2014-01 with Glenview Iron and Metal to include all the duties and responsibilities for the Blue Box Recycling Collection Contract. He reported that the existing contract has a clause to allow for this option. Combining both duties will reduce expenses for collection and increase revenue for market sales of recyclable materials. Council accepted the recommendation of the Public Works Manager and the following motion was adopted:

**MOTION #COW-16-027 (Verbal)**

**MOVED BY: Ray Scissons**  
**SECONDED BY: Aubrey Churchill**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council approve the changes to the existing “Solid Waste Collection Contract 2014-01” with Glenview Iron and Metal to include all the duties and responsibilities of the “Blue Box Recycling Collection Contract”.

**ADOPTED**

## **7.3 CORPORATE SERVICES**

a) **Report of the Treasurer – 2015 Surplus and Status of Reserves**  
The Treasurer briefly reviewed her report on the 2015 surplus and was seeking approval for allocating reserves for 2016. Council accepted the recommendation of the Treasurer and the following motion was adopted:

**MOTION #COW-16-028 (Verbal)**

**MOVED BY: Aubrey Churchill**  
**SECONDED BY: Ray Scissons**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council approves a new reserve called Legal and transfers to reserves as follows:

Roads-Bridges	\$ 44,575
Environment	\$ 32,674
Roads-Winter Control	\$ 18,500
Legal (New Reserve)	\$ 30,000

**ADOPTED**

Reeve Churchill thanked staff for all their hard work in assisting in reducing the budget.

**b) Report of the Acting Tax Collector – 2016 Dog Tag Sale Options**

The Administrative Assistant reviewed her report relating to costs, benefits and options for dog tag sales for 2016. Options presented were discontinue door-to-door sales, advertise for dog tag sellers or sell dog tags at the Municipal Office. Council supported discontinuing door-to-door dog tag sales and to sell dog tags at the Municipal Office. The following motion was adopted:

**MOTION #COW-16-029 (Verbal)**

**MOVED BY: George Sachs**  
**SECONDED BY: Steve Fournier**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**

**THAT** Council supports discontinuing door-to-door dog tag sales and provide dog tags for sale at the Municipal Office.

**ADOPTED**

**Action Item:** Direction given to staff to:

- advertise counter sales in the monthly news ad;
- advertise on website and tax newsletter;
- include consent on the application to authorize the release of personal information to assist with lost and found dogs.

**c) Report of the Deputy Clerk – 2015 Animal Control Statistics**

The Deputy Clerk presented the 2015 Animal Control Statistics. The report was received as information.

**Action Item:** Direction given to staff to bring a report to the next CoW reviewing the Animal Control contract.

## **7.4 COMMUNITY SERVICES**

### **7.5 CLERK/MEMBERS OF COUNCIL**

**a) Report of Reeve – No report**

**b) Report from Fire Board – No report**

**c) Report from Library Board – George Sachs**

- Deadline for Pay Equity appeals is February 12
- Advocacy Board meeting March 7th
- Revisit Strategic Plan

**d) Report from CA's**

Rideau Valley Conservation Authority – Ray Scissons, January 28, 2016

- Election results:  
Chair, Lyle Pederson, Vice-Chair, Ed Hand,

- Executive Committee:  
Ray Scissons, Lyle Pederson, Sharon Mousseau and Andy Jozefowicz
- Contract awarded for auditors, legal advisors, land appraisers
- Next meeting February 25, 2016

e) **Report from Members of Committee**

Drug Strategy Committee – Steve Fournier

- New drug awareness campaign about to begin via media ads, public high schools

**8. CLOSED SESSION** - None

**9. Unfinished Business** - None

**10. New Business** - None

**11. Adjournment**

**MOTION #COW-16-030**

**(Verbal)**

**MOVED BY:**

**Ray Scissons**

**SECONDED BY:**

**Aubrey Churchill**

**THAT the Committee of the Whole** stand adjourned at 6:03 p.m.

**ADOPTED**

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CHAIR

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Cathy Ryder