



#23 Minutes Meeting of December 12, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, December 12, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve (Chair)
Steve Fournier	Councillor
George Sachs	Councillor
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk (left at 6:07 p.m.)
Scott Cameron	Public Works Manager
Karl Grenke	Planner
Linda Van Alstine	Treasurer

1. Call to Order

The meeting was called to order at 5:08 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of November 28, 2017

MOTION #COW-17-210 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on November 28, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes of November 28, 2017

MOTION #COW-17-211 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on November 28, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-212 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the December 12, 2017 meeting of the Committee as amended.

ADOPTED

Amendment

9.1 Unfinished Business - Rodger Robertson Update

5. Petitions/Delegations/Public Hearings 5:30 p.m.

5.1 Poonamalie Dam Road Closing

Public (signed in): Jack Tannett, Natalie Bernard, Robb Wilkin

A. Call to Order

Deputy Reeve Code called the public meeting to order at 5:30 p.m.

B. Purpose of the Meeting

Deputy Reeve Code advised that the purpose of the meeting was to consider a request to stop up and close an unopened portion of the municipal road allowance, described as Part 2 of Plan 27R-5710, adjacent the Poonamalie Dam.

C. Staff Remarks

Mr. Grenke summarized the application and noted that Parks Canada has approached the Township to purchase a road allowance totaling 1.6 acres in size that bisected its land to the north of the Poonamalie Dam. He advised that the meeting is an opportunity to hear from potentially affected neighbours and others. He noted that in accordance with municipal requirements, notice was mailed to abutting property owners within 120 m on November 17, posted at the intersection of Salter Lane and Poonamalie on November 21 and posted in the local paper on November 16. He noted the only written correspondence received to date was from Public Works and Government Services Canada, with no objection.

D. Oral and Written Presentations by those in attendance

Deputy Reeve Code asked if any person wished to speak in favour of or in opposition to this application.

Natalie Bernard expressed concerns with the proposal and noted the affected lands include a butternut grove. She said that Parks Canada appeared to be moving some equipment into the area. She noted that Salter Lane which provides access to the area is a private road and that there has been no response from Parks Canada regarding plans for the site.

Mr. Grenke advised that long term plans for the site have not been communicated to Township staff.

Robb Wilkin inquired as to whether property owners on the other side of the road allowance should be given option to purchase half of it.

Mr. Grenke responded that in this case, land was proposed to be transferred from one public agency to another public agency. If Council wished to divide the land, that direction could be provided. In that case typically costs would be shared proportional to land allocation.

Reeve Churchill advised that the Township as a matter of policy does not close road allowance leading to water. In this case it is being considered for the only reason that it is proposed to be transferred to Parks Canada.

Councillor Fournier asked about the notification of abutting property owners. Mr. Grenke responded that notice was given to those within 120 m, which is the same standard as for zoning amendments.

There was discussion regarding public access to the site and across the dam, as well as the works that Parks Canada has undertaken on the other side of the dam, in Rideau Lakes Township.

Council directed staff to obtain more information from Parks Canada regarding their long term plan for this site. It was suggested that a community meeting with appropriate stakeholders be scheduled.

E. Concluding Remarks

Deputy Reeve Code advised that a decision would not be made on the application that evening. Residents were asked to sign in at the back in order to receive formal notice of Council's decision.

F. Adjournment– Deputy Reeve Code adjourned the meeting.

Action Item: Direction given to staff to contact Parks Canada to arrange a community meeting.

5.2 2018 Proposed Budget Public Meeting

The Treasurer presented the proposed 2018 draft budget.

Action Item: Direction given to staff to prepare a by-law for Council passage on December 19, 2017.

6. Communication/Correspondence

The following items were pulled from the Communication Package before the motion was adopted:

#1 LCBO Hours for Rideau Ferry Store and Highway 7 Convenience Store

MOTION #COW-17-213 (Verbal)

MOVED BY: George Sachs

SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the opening of the LCBO Agency Stores operated by Rideau Ferry Store and Highway 7 Convenience Store on the following holidays in the years 2017 and 2018:

- Boxing Day
- Canada Day
- Family Day
- Labour Day
- Thanksgiving Day
- Victoria Day

ADOPTED

#2. Smiths Falls Library – Funding for Smiths Falls Library

MOTION #COW-17-214 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves a \$1,500 donation to the Smiths Falls library in the 2018 Budget.

ADOPTED

MOTION #COW-17-215 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT: None

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Rideau Ferry Docks 2018 Budget

The Public Works Manager requested Council to reconsider approving two floating docks in the 2018 Budget rather than one now and one at a later date. During the 2018 Public Works budget presentation, Council approved one floating dock with the second to be installed at a later date. He stated that there would be a 12% savings if the second dock was installed at the same time as the first.

There was discussion on a community committee for Rock the Docks. The Clerk Administrator reported that she will be holding a community meeting in January 2018. Members of Council will be advised of the date.

MOTION #COW-17-216

(Verbal)

MOVED BY:

Ray Scissons

SECONDED BY:

Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council approves both floating docks within the 2018 Budget rather than one now and one at a later date and that fundraising is to be included.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Facility Rental Fees

The Clerk Administrator reviewed her report regarding rental fees and the cost of running the facilities. Facility fees were identified priorities for the 2014-2018 term of Council. She presented options for Council to consider determining an appropriate fee schedule which meets the needs of the Township and community. There was discussion on the various fee options. Council decided to hold a public meeting with the user groups in the spring to assist with determining the level of a fee increase.

Action Item: Direction given to staff to hold a public meeting in 2018 for public input regarding facility rental fees.

Note: The Deputy Clerk left the meeting at 6:07 p.m.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No report

b) Report from Fire Board – Gail Code

Meeting held on December 11

- Surplus \$15,000 for BBDE and \$10,000 for South Sherbrooke
- 119 calls in BBDE and 28 calls in South Sherbrooke this year
- South Sherbrooke is getting a new truck that will be ready for spring
- Opioid training for both stations, they will be using Naloxone nasal spray, funding is available for these kits from the province
- PTSD training has been completed
- Recruitment in South Sherbrooke has been unsuccessful
- BBDE has 3 new firefighters
- The Chief has completed fire drills at the schools, McDonalds has been providing treats for the winners
- Megan Sargeant will be back at work on January 2nd

c) Report from Library Board – George Sachs

He has agreed to look after a pop up library either at his home or here in the municipal office. This will be on next week's agenda for discussion.

**d) Report from CA's
RVCA – Ray Scissons**

Next meeting is on December 14, 2017

MVCA – Gail Code

Draft budget was approved to send to municipalities on December 6; resulting in a \$561 increase for the Township.

National Disaster Mitigation Program Funding for Lower Mississippi River Flood Plain mapping has been approved for \$59,825 over 2 years. The project includes Indian River and Coady River as well as the Mississippi River from Carleton Place to the Ottawa River.

e) Report from Members of Committee

Drug Strategy, Steve Fournier

- The committee met on December 4. The committee is looking for a needle drop off location in Perth.
- Next meeting will be in February.

8. CLOSED SESSION

8.1 Land Acquisition – Waste Site

MOTION #COW-17-217 (Verbal)

**MOVED BY: George Sachs
SECONDED BY: Steve Fournier**

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:19 p.m. p.m. to discuss land acquisition – Waste Site;

AND THAT the Clerk Administrator and Public Works Manager remain in the room.

ADOPTED

MOTION #COW-17-218 (Verbal)

**MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill**

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:37 p.m.

ADOPTED

RISE AND REPORT

- Direction was given to Staff.

Unfinished Business

9.1 Rodger Robertson Update

Councillor Fournier requested an update on the culvert installation invoice, recycled pavement at his entrance, and why two applications were requested.

Scott Cameron explained that Wib Crain did not remember the details of what had transpired concerning the culvert. The Site Supervisor no longer works for him. Additionally, the staff from McIntosh & Perry who oversaw the project has moved on. Scott Cameron mentioned that McIntosh & Perry will be reviewing the diaries from the project to determine why this culvert was installed. As for the pavement, the decision not to pave Robertson's entrance was based on an inspection conducted by McIntosh & Perry and was based on the appearance/condition of the existing entrance. Robertson had told staff previously that the pavement was put in 20 years ago. Cindy Halcrow explained that the proposed development had changed significantly from the first application and a couple of years had passed so staff had requested that another zoning application be filed. Application fees are based on actual staff time so it does not matter how much he pays, it will be reconciled with actual staff time. As it stands now, the staff time has been significantly adding up. Council decided to wait to hear what the results of the diaries and suggested a compromise might be the best way to proceed. Councillor Sachs mentioned the duplication between RVCA and MOE. Cindy Halcrow will have the Planner provide an update to Council on that issue.

9. New Business: None

10. Adjournment

MOTION #COW-17-219 (Verbal)
MOVED BY: Steve Fournier
SECONDED BY: Ray Scissons

THAT the Committee of the Whole stand adjourned at 7:07 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR