



#21 Minutes Special Budget Meeting of November 21, 2017 Committee Of The Whole

The Committee of the Whole met on Tuesday, November 21, 2017 at 8:30 a.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

George Sachs (Chair)	Councillor
Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Linda Van Alstine	Treasurer
Scott Cameron	Manager of Public Works

1. Call to Order

The meeting was called to order at 8:34 a.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Approval of Agenda

MOTION #COW-17-191 **Verbal**

MOVED BY: **Ray Scissons**
SECONDED BY: **Gail Code**

THAT the Committee of the Whole approves the agenda for the November 21, 2017 special budget meeting of the Committee, as presented.

ADOPTED

4. Budget - First Draft

4.1 Asset Management Plan Update

The Asset Management Plan was reviewed with one amendment: the Port Elmsley Salt Shed was increased from 230,000 to 400,000 in 2025.

MOTION #COW-17-192 **Verbal**

MOVED BY: **Steve Fournier**
SECONDED BY: **Aubrey Churchill**

THAT the Committee of the Whole approves the Asset Management Work Plan 2018-2027.

ADOPTED

4.2 Capital Budget

The Committee reviewed the capital Budget. S. Cameron noted that no road reconstruction will be done; only road design for Poonamalie and Dufferin roads. He will be get soil imaging completed on Tennyson Road to identify where poor soils are located.

The committee discussed the impact of LeBoat at Rideau Ferry and the staff proposal to put in two more docks. It was decided to put one dock in for 2018 with \$3,000 or more to be raised through fundraising and the remaining funds coming from the amenities account.

MOTION #COW-17-193 Verbal

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole authorizes staff to single source the construction of a dock to Kehoe Marine Construction.

ADOPTED

4.3 Operating Budget

The Treasurer reviewed the draft 2018 budget and the following changes were made:

Computer maintenance to be renamed computer support
Line 11: OMPF reduce to \$597,000
Line 325: Transportation fuel to be reduced
Line 154: Election –reduce to \$30,000
Lines 247, 250, 251, 253, 256, 257, 258, 260 Animal Control: reduce to \$0
Line 251: Animal Control Advertising increase to \$1,000
Line 623: Planning Student reduce to \$0
Line 649: Official Plan Advertising reduce to \$0
Line 650: Official Plan Tools, Equip, Material reduce to \$0

Staff Direction:

Staff was directed to find out what other municipalities are paying for computer support.
Staff was directed to give Council the actuals
Staff was directed to review facility fees.
Staff was directed to contact Bell to get the phone line costs reduced at the community halls
Staff was directed to get a sensor for the outside lights to automatic the exterior lights.

Council discussed organizing another Rock the Docks in 2018 and decided to encourage a community-run event with the Township as a sponsor only.

Staff Direction: Organize a community committee for a Rock the Docks event.

4.4 Community Donations

MOTION #COW-17-194 Verbal

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the 2018 Community Donations as amended:

Carleton Place Library	\$0
Smiths Falls Library	\$0
New Friends of the Tay River Membership	\$25

ADOPTED

Staff Direction: Staff were directed to obtain the user statistics from the Smiths Falls Library and to send a letter to Carleton Place and Smiths Library stating that due to budget restraints, the grant will be reduced to \$0

8. CLOSED SESSION – 2018 Staff Salaries

MOTION #COW-17-194 Verbal

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 2:02 p.m. to discuss a matter pertaining to employee negotiations/labour relations;

AND THAT Cindy Halcrow and Linda Van Alstine remain in the room.

ADOPTED

MOTION # COW-17-195

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 2:35 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-17-196 Verbal

MOVED BY: Ray Scissons

SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves a 1.5% cost of living increase and the merit increases for 2017 in the amount of \$9,600 (overtime not included).

ADOPTED

9. Adjournment

MOTION #COW-17-197 Verbal

MOVED BY: Gail Code

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 2:38 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR