



#2 Minutes Meeting of Tuesday, January 23, 2018 Committee of The Whole

The Committee of the Whole met on Tuesday, January 23, 2018 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor
George Sachs	Councillor
Ray Scissons	Councillor (Chair)

Staff Present:

Cathy Ryder	Deputy Clerk
Linda Van Alstine	Treasurer
Peter Echlin	Chief Building Official

1. Call to Order

The meeting was called to order at 5:06 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of January 9, 2018

MOTION #COW-18-009 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on January 9, 2018 as circulated.

ADOPTED

3.2 Closed Session Minutes of January 23, 2018

MOTION #COW-18-010 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on January 9, 2018 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-18-011 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the agenda for the January 23, 2018 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

6. Communication/Correspondence

No items were pulled from the Communication package and the following motion was adopted:

MOTION #COW-18-012 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the January 23, 2018 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT

- a) Report of the Chief Building Official – 2017 Year End Report
The CBO reviewed the 2017 Building Department activity. The report was received as information.

7.2 PUBLIC WORKS

7.3 CORPORATE SERVICES

- a) Report of the Treasurer – 2017 Surplus Allocation
The Treasurer reviewed the transfers to reserves as a result of the 2017 year end surplus. The Committee accepted the recommendation and the following motion was presented:

MOTION #COW-18-013 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council approves the following transfers to reserves as a result of the 2017 year end surplus in the amount of \$397,350:

- 1. Technology Reserve \$ 25,000

2. Working Funds Reserves	\$ 64,000
3. Police Reserve	\$ 15,000
4. Environment Reserve	\$ 70,500
5. Facilities Reserve	\$166,666
6. Roads-Vehicle & Equipment Reserve	\$ 10,000
7. Capital & Construction Reserve	\$ 46,184
<u>Total</u>	<u>\$397,350</u>

ADOPTED

b) Report of the Clerk Administrator – Restricted Acts of Council

The Deputy Clerk reviewed the report regarding restricted acts of Council during the 2018 Election. The Committee accepted the recommendation to delegate authority to the Clerk Administrator from July 27, 2018 to December 3, 2018 to:

- a) Be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000 and/or for the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal
- b) Be the authority to hire or remove any officer from/to employment with the Township of Drummond/North Elmsley.

MOTION #COW-18-014 (Verbal)

MOVED BY: Steve Fournier

SECONDED BY: George Sachs

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council approves delegating authority to the Clerk Administrator from July 27, 2018 to December 3, 2018 for restricted acts of Council;

AND FURTHERMORE THAT staff be directed to prepare a by-law delegating authority to the Clerk Administrator.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve: None

b) Report from Fire Board, January 22, 2018 Ray Scissons

- Appointment of New Chair Fred Dobbie, Vice Chair Ray Scissons
- Recruitment training underway
- Total calls for BBD&E 119; South Sherbrooke 28

c) Report from Library Board, January 15, 2018 George Sachs

- working on draft programming plan
- waiting on invoice from the Town of Perth for the Honeywell project
- labour negotiations will begin in February
- next meeting February 26

d) Report from CA's

e) Report from Members of Committee,

Lanark County Economic Development, January 18, Steve Fournier

- Wrap-up meeting
- Councillor Fournier signed up for Transportation and Lanark County Trails

8. Closed Session: None

9. Unfinished Business: None

10. New Business

10.1 Hockey Eastern Ontario - \$250 Bursary Request

Reeve Churchill reviewed the bursary request from Hockey Eastern Ontario for the Community Hockey Hero program. There was discussion on how many Drummond/North Elmsley residents would be recipients of the bursary.

Action Item: Direction given to staff to investigate how many D/NE residents would be possible recipients of the bursary.

10.2 School Bus Parking in the Pines

The CBO provided an update on the school bus parking in the pines. There was discussion on the intent and permitted use of the by-law and whether school bus parking should be allowed in certain location. Council agreed to review the issue during the Comprehensive Zoning By-law review.

MOTION #COW-18-015 (Verbal)

MOVED BY: George Sachs
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE RECOMMEND TO COUNCIL

THAT Council defer a decision on the parking of school buses in residential areas until the next Comprehensive Zoning By-law review.

ADOPTED

11. Adjournment

MOTION #COW-18-016 (Verbal)

MOVED BY:
SECONDED BY:

THAT the Committee of the Whole stand adjourned at 5:38 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR