



## #19 MINUTES MEETING OF OCTOBER 25, 2013 COMMITTEE OF THE WHOLE - BUDGET

The Committee of the Whole met on Friday, October 25, 2013 at 9:50 a.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

<b>MEMBERS PRESENT:</b>	Aubrey Churchill	Reeve
	Gail Code	Deputy Reeve
	Ken Fournier	Councillor ( <b>CHAIR</b> )
	Ray Scissons	Councillor
	Peter Wagland	Councillor
<b>STAFF PRESENT:</b>	Cindy Halcrow	Clerk Administrator
	Linda Van Alstine	Treasurer
	Scott Cameron	Manager of Public Works
	Bob Moore	Public Works Assistant
	Karl Grenke	Planner

### 1. Call to Order

The meeting was called to order at 9:50 a.m. A quorum was present.

### 2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. There were no disclosures of pecuniary interest.

### 3. Additions and Approval of Agenda

**MOTION #COW-13-137 (Verbal)**

**MOVED BY: Aubrey Churchill**

**SECONDED BY: Gail Code**

**THAT the Committee of the Whole** approves the agenda for the October 25, 2013 meeting of the Committee, as circulated.

**ADOPTED**

### 4. Budget – First Draft

C. Halcrow gave an overview of all the documents provided and summarized all the negative and positive impacts to the budget. This was followed by a brief introduction of the budget by L. Van Alstine. S. Cameron reviewed the 2013 goals he accomplished and the 2014 goals for his department. He then reviewed the budgets for all his areas of responsibility.

#### Transportation

01.30.310.5200 Heat and hydro – staff to confirm Drummond Hall heating is included in with the municipal office.

Staff was directed to check Account 01.30.310.5025 benefits as it declines from \$16,000 to \$13,000 in 2015.

#### Environment Services

01.40.410.4116 Curbside Charges. Staff recommend that the garbage fee increases by \$20 per household to \$160 to cover increase costs associated with the new recycling contract and other expenses. Account 01.40.410.4452 Waste collection Contract was reduced to \$202,000, a savings of \$12,000.

S. Cameron explained that the waste site closure account was decreased from \$40,000 to \$30,000 and reserves increased from \$20,000 to \$30,000. He will cap the landfill as it fills up in order to reduce the amount of surface water getting into the mound and causing leachate problems.

B. Moore reviewed all the recycling revenues for metal, tires, and E-waste.

Line 590 should not say Innisville expense.

Household Hazardous Waste: There were 27 users in 2013 at a cost of \$3,500 though it was noted that some residents bring waste in for their whole neighbourhood. It was suggested that a sign be erected at the landfill site with information about the HHW depot location and hours and that notices be put in the newspaper.

Line 839 01.30.336.4999: L. Van Alstine explained that Howard Allan said that excess development charges could not be used on the plow truck so that account will be reduced to \$11,700 from \$28,000

#### Facilities

There was a discussion about the rent fees. C. Halcrow explained an event concerning Zumba classes in Ferguson's Falls whereby the instructor was not paying to rent the facility from the township. As well, the karate club in the Port Elmsley Hall is only being charged \$445 a month for using the facility 6 days a week. K. Fournier suggested \$25.00/hour as a reasonable fee.

#### Planning & Development

Karl shared his goals accomplished in 2013 and new goals for 2014. No changes were made to his budget.

#### Community Donations

The donation to the hospitals was cut by \$10,000.

**MOTION #COW-13-138 (Verbal)**

**Moved by: Aubrey Churchill**

**Seconded by: Gail Code**

**THAT the Committee of the Whole approves that the donation to Big Brothers/Big Sisters be increased by \$500.**

**ADOPTED**

Deputy Reeve Code discussed funding for an upcoming Scouts jamboree to cover the cost of sending a special needs child and his father. K. Fournier told her to tell the family to send a letter to the local Civitan clubs because they will help with funding.

Account 01.70.750.5015 Line 662 – Honorariums could be deleted because it is covered under Council honorariums

Protective Services

Fire Department: Reeve Churchill explained that that there will be a small increase because of a correction to WSIB payments.

Council

Staff Direction: Staff was directed to cost out conference budget for AMO, OEMC, Good Roads conferences to see what conferences each member of council would be able to attend.

C. Halcrow said that if there is a salary survey for Council, she will get a copy of the results for council.

10.10.110.5320 other expenses are used for expenses that arise from time to time that do not fall in any other category.

**Corporate Management**

01.10.120.4410 Tax Certificate revenues – add \$1000

5. Other budget items **Deferred**

- a. Solar Projects Community Amenities 2<sup>nd</sup> portion
- b. OMPF 2010 Reconciliation (\$77,400)
- c. Facility Rental Fees

6. Closed Session **Deferred**

- a. 2014 Salaries (in camera)
- b. Property purchase - Landfill Site (in camera if necessary)

7. Next Meeting – November 7, 2013 at 8:30am

**9. Adjournment**

**MOTION #COW-13-139 (Verbal)**

**MOVED BY: Peter Wagland**  
**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole stand adjourned at 1:20 p.m.**

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR