



#19 Minutes Meeting of October 13, 2015 Committee Of The Whole

The Committee of the Whole met on Tuesday, October 13, 2015 at 5:20 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve (Chair)
Steve Fournier	Councillor
George Sachs	Councillor
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner
Linda Van Alstine	Treasurer
Scott Cameron	Public Works Manager

1. Call to Order

The meeting was called to order at 5:20 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of September 22, 2015

MOTION #COW-15-041 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: George Sachs

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on September 22, 2015 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-15-042 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the agenda for the October 13, 2015 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings - None

6. Communication/Correspondence

The Communication package was received as information.

MOTION #COW-15-043 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the communication items for the October 13, 2015 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT PUBLIC WORKS

a) Report of the Planner – Dagenais Severance

The Planner reviewed the severance application of Ghislaine Dagenais who owns a lot at the corner of Evans Road and County Road 43 which she proposes to split in half. The applicant has received County preliminary approval for an entrance to the new lot off of County Road 43. The Planner reviewed the following with Council: noise attenuation as it relates to residential development close to existing industrial uses; lot creation-general as it relates to allow severances on County roads, landscape and number of severances on a lot. The Committee accepted the recommendation of the Planner to support the applications with the following conditions:

- Balance of any outstanding taxes paid in full to the Township;
- Paper copy of survey provided to the Township;
- Applicant shall apply for civic address number;
- Note registered on Title advising of the existence of nearby industrial lands and potential impacts arising from this proximity.

Action Item: Direction given to staff to provide a planning report to the County's Land Division Committee containing the recommendation and draft conditions outlined.

b) Report of the Planner - Algonquin Land Claim Update

The Planner provided an update on the Algonquin Land Claim. He reported two provincially owned parcels within the Township will be transferred and includes Tay River Parcel (177 acres) and Port Elmsley Highway 43 Parcel (1.74 acres). The Planner stated that this is a lengthy process with no immediate municipal impact at this time. The report was received as information.

c) Report of the Planner – Quattrocchi Site Plan

The Planner reviewed the completed site plan control application for James and Caroline Quattrocchi who wish to rebuild an existing two storey boathouse on a small water access only lot on Three Bay Road. The Quattrocchi's own two parcels of land on Three Bay Road. The existing boathouse is legally non-conforming (grandfather rights) since it

has been in place since the 1940's. The boathouse is going to be replaced with a similar structure. Since septic systems cannot cross lots lines, the properties need to be merged to allow for the removing of the old holding tank and the septic system linking in with the system serving the house. The Quattrocchi's would also need to apply for a minor variance to build a deck to be attached to the non-complying structure. Council accepted the recommendation of the Planner with the following direction:

Action Item: Direction given to staff to bring forward a site plan control by-law and agreement for review and passage at a future Council meeting.

d) Report of the Planner – Roberts Zoning Amendment

The Planner reviewed a zoning amendment application for Daniel Roberts who owns a 1.6 acres lot on Drummond School Road. The applicant wishes to build a 4,520 square foot garage which requires planning approval because the garage exceeds our zoning limits for accessory building size. The process would require all neighbours within 120 metres to be notified and a public meeting will be held. The applicant seeks a Rural Special Exception Zone to allow the lot coverage increase as well an increase in height to 20 feet for the garage. Council accepted the recommendation of the Planner with the following direction:

Action Item: Direction given to staff to schedule and prepare for a public hearing for the Roberts zoning amendment application for the earliest available opportunity.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Winter Maintenance Plow Contract 2015-004
The Public Works Manger reviewed the tender results for the 2015 winter maintenance plow contract. He reported that while five tenders were picked up only one company bid on the tender. There was general discussion on the rates being charged other municipalities/county. Council accepted the recommendation of the Public Works Manger and the following motion was adopted:

MOTION #COW-15-044 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Steve Fournier

THAT the Committee of the Whole accepts the tendered price from Donald H. Wills Construction Co. Ltd. of \$6.76/km plus HST to provide Snow Plowing and Sanding Services for the Winter Maintenance Plow Contract 2015-004.

ADOPTED

Action Item: Direction given to staff to compare pricing received by the County.

Gail Code requests that the Public Works Manager look at replacing the broken fence posts at the cemetery on 4th Concession Drummond.

7.3 CORPORATE SERVICES

a) Report of the Treasurer – 2016 Policing Billing Statement Information
The Treasurer reviewed her report relating to the 2016 Municipal Policing Billing Statement. She reported that the bill represents a 21.11% increase to the 2015 budget and a \$49.17 increase per household. The report was received as information.

b) Report of the Treasurer – 2016 Budget Direction
The Treasurer reviewed her report seeking direction from Council for the following:

- to set a target to keep the residential tax rate status quo (.00281696)
- to increase the police tax rate (.00091117) to accommodate the 21% increase or an overall budget increase of 5.2% to cover the additional \$192,060
- to decide on a date for budget deliberations.

There was discussion on the impact of increasing taxes on ratepayers. Council was not in favour of an increase of 10% and the Treasurer was directed to review the budget figures and come back with a 7% or lower rate.

Action Item: Direction given to staff to:

- review the budget and look for options to bring the numbers down.
- set the budget meeting for November 17, 2015 at 8:30 a.m.
- send out donation spreadsheet prior to the budget meeting
- send budget package out on or before Friday, November 13, 2015

c) Report of the Treasurer – 2015 Actual to Budget Report
The Treasurer provided a summary of the financial performance for the third quarter. She reported that the overall results are within the scope of the budget with the exception of Public Works Department. The report was received as information.

d) Report of the Clerk Administrator – Accessibility Improvements – Port Elmsley Hall
The Clerk Administrator reviewed her report relating to the grant which would enable accessible improvements to Port Elmsley Hall. There was general discussion on whether dollars should be invested into the hall or if the hall should be sold. Various options were discussed and this item was deferred to a future meeting.

Action Item: Direction given to staff to review and research options and bring a report back to Council for discussion.

7.4 COMMUNITY SERVICES - None

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- Aug. 7/2015 Meeting with C/A and sign cheques
- Aug. 14/2015 Lanark County Warden's Golf Tournament
- Aug. 15/2015 Attended AMO conference in Niagara Falls from 15-19th

- Aug. 21/2015 Weekly meeting with C/A
- Aug. 28/2015 Meeting with C/A and sign cheques
- Sept. 9/2015 Meeting with RVCA officials in DNE office
- Sept. 13/2015 Attended Lanark County Harvest Festival in Beckwith
- Sept. 16/2015 Attended EOMC in Kingston Sept. 16-18th
- Sept. 18/2015 Weekly meeting with C/A and sign cheques
- Sept. 25/2015 Weekly meeting with C/A and sign cheques
- Sept. 28/2015 Fire Board meeting in South Sherbrook Fire Hall
- Oct. 6/2015 Photo Op Perth Curling Club for 200th Anniversary Committee
- Oct. 8/2015 Sign cheques and documents DNE office

b) Report from Fire Board – No reports

c) Report from Library Board – George Sachs

Highlights from Library Property Committee Meeting

- Received the draft budget
- D/NE has highest increase to the levy due to geographic location
- Pay equity investigation still ongoing

d) Report from CA's

Mississippi Valley Conservation Authority – Gail Code

There was discussion on the Mississippi Valley Conservation Authority wetlands policy and how it would impact property owners if their property has been identified as a regulated wetland.

e) Report from Members of Committee – No reports

8. CLOSED SESSION - None

9. Unfinished Business - None

10. New Business

10.1 ATV By-law Review – no amendment to the By-law required.

11. Adjournment

MOTION #COW-15-045 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 6:50 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR