



#16 Minutes Meeting of September 16, 2014 Committee Of The Whole

The Committee of the Whole met on Tuesday, September 16, 2014 at 2:00 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve (Chair)
Ken Fournier	Councillor
Ray Scissons	Councillor
Peter Wagland	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Karl Grenke	Planner
Scott Cameron	Public Works Manager

1. Call to Order

The meeting was called to order at 2:00 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of September 2, 2014

MOTION #COW-14-220 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on, 2014 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-14-221 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the agenda for the September 16, 2014 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 2:10 p.m. Lanark County Truck Roadeo Results

The Reeve and Clerk Administrator, on behalf of Council and staff congratulated Public Works staff; Brian Richmond, Shawn James and Russell Riddell on their recent participation at the Lanark County Truck Roadeo. Special recognition was given to Brian Richmond who came in second which then qualified him for the Provincial Truck Roadeo, where he came in 11th place.

5.2 2:15 p.m. Riverside Drive/Canal Bank Road

Dr. Joannou made a presentation to Council on behalf of citizens, business owners, and neighbours living on Canal Bank Road and Evans Road. She expressed concerns about the closing of Riverside Drive and opening up Evans Road. Not only do the residents on Evans Road want it to remain a dead end but she reported that fire/ambulance would have to drive an extra 4 minutes to reach her business. She stated that an extra 3 to 4 minute drive might prove critical in an emergency situation. She spoke of health and safety concerns in light of a recent near fatal accident on Riverside Drive.

Dr. Joannou spoke of expansion to her business which will now include a Nordic spa. This will boost the local economy and promote tourism. She spoke of how Riverside Drive needs to be a priority for upgrading now. She requested that guard rails be installed immediately along the length of Riverside Drive, as well as appropriate gravel placement and proper grading.

The Reeve reported that the Township is open to discussions with the Town of Perth on working together to be part of the solution. He suggested that Dr. Joannou should make a presentation to the Town of Perth as Riverside Drive belongs to the Town of Perth. Councillor Scissons thanked Aiden Ryan for his letter to Council as well as his brave efforts on the day of the accident. Mr. Ryan stated that the two young gentlemen who were first on the scene should be commended for their efforts.

Council agreed to pull Evans Road from a recent grant application and replace it with Armstrong Bridge.

MOTION #COW-14-222 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ray Scissons

**THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Resolution #14-116 (B.5) be amended to substitute Evans Road with Armstrong Bridge;
and**

FURHERMORE THAT Resolution #14-125, Asset Management Plan #1-2014 be rescinded.

ADOPTED

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#1 Perth & District Chamber – Annual Awards Dinner

Reeve Churchill inquired if members are planning to attend. Reeve Churchill and Deputy Reeve Code will check their schedules and report back.

#6 The Table \$2,000 funding request will be deferred to budget deliberations.

#7 Rideau Lake Association funding request will be deferred to budget deliberations.

MOTION #COW-14-223 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Peter Wagland

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the September 16, 2014 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 PUBLIC WORKS

a) Report of the Public Works Manager – 2014 Plow Truck Tender Results

The Public Works Manager provided an update on moving the 1992 single axle plow truck out of the fleet and introduce a new 2014 tandem plow truck for the purpose of road maintenance and winter control. He reported that the purchase of the new plow was approved in the 2014 Budget. He reported that there were three bids received; ELP Inc., Oakes Truck Sales and Tallman Truck Centre. The Tallman bid could not be considered as their bid was late and therefore rejected. The Committee accepted the recommendation of the Public Works Manager and the following motion was adopted:

MOTION #COW-14-224 (Verbal)

MOVED BY: Peter Wagland
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council accept the tendered price from Oakes Truck Sales of \$220,412.31 (including applicable taxes) for the 2014 Plow Truck Tender 2014-06.

ADOPTED

b) Report of the Public Works Manager – Public Works Update

The Public Works Manager provided an update on activities within the Public Works Department including road maintenance, bridges, environmental services and capital works.

Councillor Fournier reported that a stop sign on Rideau Lake Road was not visible due to brush growth.

Action Item: Direction given to staff to cut the brush growth at the stop sign on Rideau Lake Road.

The Reeve, on behalf of Council and staff, presented Scott Cameron with a Thank You card in recognition of his efforts facilitating the opening of the Rideau Ferry Docks.

At this point in the meeting there was general discussion on the next steps for Riverside Drive/Canal Bank Road.

Action Item: Direction given to staff to prepare a resolution to the Town of Perth requesting immediate action to take measures that would improve safety on Riverside Drive. Further direction was given for staff to arrange a meeting between the Township's Reeve, Clerk Administrator and Public Works Manager and their counterparts in the Town of Perth to start a dialogue and look for solutions to Riverside Drive.

7.2 COMMUNITY DEVELOPMENT

a) Report of the Planner – Public Participation Process

The Planner presented a draft public participation policy process for zoning amendments. The policy would provide for a broader and comprehensive public participation process for large scale planning applications which would involve the public at an early point which will assist staff and Council in the evaluation and decision-making process. He reported that it would still be a formal process but the setting would be less formal. The following items were reviewed:

- 20 Days Clarification – Council requested the Planner to clarify the wording in the policy regarding notification and whether the 20 days notices was 20 calendar days or 20 business days;
- Meeting Structure Format – Council agreed that it would be facilitated by staff and the applicant;
- Mail Notification Range – Council agreed to leaving the notification range as it at 120 m
- Meeting Required – Council agreed to have discretion when these meetings would be called depending on the scope and impact of the application.

Action Item: Direction for staff to prepare the Zoning Participation Policy by-law for review and passage at the next Council meeting.

b) Report of the Planner – 200th Anniversary Heritage Grant

The Planner provided an update on the 200th Anniversary Committee grant application to the Canadian Heritage Anniversaries Grant for a total of up to \$200,000 to assist with marketing, promotion, artist and capital costs. The Committee accepted his recommendation and the following motion was presented:

MOTION #COW-14-225 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Ken Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council authorizes the 200th Anniversary Joint Committee to proceed with the development of a joint application to Canadian Heritage Department to assist with the funding of celebration activities, to a maximum of \$200,000 and with the knowledge that in-king contributions are required from the municipality and/or community; the final application will be sent to each Council for consideration.

c) **Report of the Planner – Grassmere Holdings Consent Revision**

The Planner provided an update on a revision to a consent application in North Elmsley that requires an administrative zoning amendment as a condition of the final approval. The applicant requested a revision to change the lot size and frontage. The Committee accepted the recommendation of the Planner and the following motion was presented:

MOTION #COW-14-226 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Peter Wagland

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council support the revision to the Grassmere Consent Approval subject to the following conditions:

- Balance of any outstanding taxes paid in full to the Township;
- Paper copy of survey provided to the Township;
- Zoning amendment to incorporate frontage and lot size changes;
- 2005 development agreement remains in effect.

ADOPTED

7.3 CORPORATE SERVICES – No reports

7.4 COMMUNITY SERVICES – No reports

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- Sept 7/14 Attended Lanark County Harvest Festival in Beckwith.
- Sept 9/14 Attended the 3-day OEMC Conference in Kingston.
- Sept 12/14 Regular weekly meeting with C/A.
- Sept 15/14 Met with C/A and Manuela Joannou regarding the opening of Evan's Road.
- Sept 15/14 Fire Board Meeting.

b) Report from Fire Board – Councillor Scissons

September 15, 2014 meeting

- In the process of getting a new equipment van
- Received routine reports
- Calls are down
- Fire prevention signs being installed in the fall

c) Report from Library Board – No Report

d) Report from CA's – No Report

e) Report from Members of Committee

- Councillor Fournier reported on a Minor Variance Committee meeting September 10, 2014.

8. CLOSED SESSION - None

9. Unfinished Business

9.1 Request for Credit Card – Perth & District Union Library

Councillor Wagland reported that the Library would not be able to obtain a credit card without a municipal sponsor. He inquired if the Township of Drummond/North Elmsley would agree to sponsor the library.

MOTION #COW-14-227 (Verbal)

MOVED BY: Ken Fournier

SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council authorizes the Township to be a “signatory” for the issuance of a Master Card for the Perth & District Union Library with a credit limit of \$3,000.

ADOPTED

10. New Business

11. Adjournment

MOTION #COW-14-228 (Verbal)

MOVED BY: Peter Wagland

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 4:00 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR