



#15 Minutes Meeting of September 20, 2016 Committee Of The Whole

The Committee of the Whole met on Tuesday, September 20, 2016 at 5:09 p.m. at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

Aubrey Churchill	Reeve
Gail Code	Deputy Reeve
Steve Fournier	Councillor (Chair)
George Sachs	Councillor
Ray Scissons	Councillor

Staff Present:

Cindy Halcrow	Clerk Administrator
Cathy Ryder	Deputy Clerk
Scott Cameron	Manager of Public Works

1. Call to Order

The meeting was called to order at 5:09 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of September 6, 2016

MOTION #COW-16-127 (Verbal)

MOVED BY: Aubrey Churchill

SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on September 6, 2016 as circulated.

ADOPTED

3.2 Closed Session Minutes of September 6, 2016

MOTION #COW-16-128 (Verbal)

MOVED BY: Ray Scissons

SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the closed Committee of the Whole meeting held on September 6, 2016 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-16-129 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THAT the Committee of the Whole approves the agenda for the September 20, 2016 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings - None

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#1 Perth & District Chamber of Commerce Annual Dinner

Discussion on attendees for the Annual Dinner; Aubrey Churchill, Cindy Halcrow, Cathy Ryder will be attending.

#4 Mississippi Valley Conservation Authority – Wetlands Policy

Action Item: Direction given to staff to host an open house to inform residents of the Mississippi Valley Conservation wetland policy. Further direction given to send a letter to affected residents notifying them of the upcoming open house.

MOTION #COW-16-130 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Ray Scissons

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the September 20, 2016 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports

7.1 COMMUNITY DEVELOPMENT - None

7.2 PUBLIC WORKS - None

7.3 CORPORATE SERVICES

a) Report of the Clerk Administrator – Council Priorities

The Clerk Administrator reviewed the priorities for the term of Council 2014-2018. She reported that the main accomplishments were the priorities relating to the asset management plan. These included equipment/vehicle purchases and road reconstruction on Drummond School Road, Drummond Conc. 7, Coutts Bay Road and Wildlife Road. Priorities relating to tourism, recreation and economic development need further consideration as there isn't any budget dollars. Council received the report as information.

b) Report of the Clerk Administrator – Asset Management Plan Update

The Clerk Administrator reviewed the Township's Asset Management Plan to-date. She was seeking approval for the 2017-2016 Asset Management Work Plan. She reported that the Township will have to come up with \$800,000 within the next 10 years to finance the road projects.

MOTION #COW-16-131 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT THE COMMITTEE OF THE WHOLE RECOMMENDS
THAT Council approves the updated Asset Management Work Plan 2017-2027.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve – No Report

b) Report from Fire Board, Gail Code September 12, 2016

- Review of CP grass fire, 187 firefighters called out
- Fire calls; BBD&E 133, South Sherbrooke 42
- 12 sets of bunker gear purchased
- New Ford 4/4 truck
- 97 homes visited to check for smoke alarm batteries

c) Report from Library Board, George Sachs, September 19, 2016

- Pay equity complete
- Stuff Swap on October 1 from 10 – 1 at the library
- Summer literacy program tutored 105 children
- 231 and 50 teens took part in the summer reading program
- Connectivity funding will be cut by 50%
- 400 + took part in the strategic plan update survey; looking for volunteers to sit on the community committee, first meeting October 15th from 10 – 2
- Board will have a strategic plan update meeting on October 21st from 9 - 4
- Policy Committee meeting; September 26, 2016 5:00 p.m.
- Property Committee meeting; October 5, 2016 at 5:00 p.m.
- Library Board meeting; October 17th at 5:30 p.m.
- Gender neutral bathroom signs to be installed

d) Report from CA's

Rideau Valley Conservation Authority next meeting October 27, 2016

Mississippi Valley Conservation Authority, September 21, 2016

Drug Strategy Committee – Steve Fournier, September 12, 2016

- There was some confusion on where the \$200 payment is to be directed – should go to Tay Valley.

e) Report from Members of Committee

- The Clerk Administrator reported that there will be a dinner in honour of the 200th Anniversary Committee members at CC's restaurant on October 28, 2016.

8. CLOSED SESSION

8.1 Personal matters about an identifiable individual – Public Works

MOTION #COW-16-132 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 6:10 p.m. to discuss personal matters about an identifiable individual;

AND THAT the Clerk Administrator, Manager of Public Works and the Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-16-133 (Verbal)

MOVED BY: Gail Code
SECONDED BY: George Sachs

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 6:20 p.m.

ADOPTED

RISE AND REPORT

- Received as information.

9. Unfinished Business - None

10. New Business - None.

11. Adjournment

MOTION #COW-16-134 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: George Sachs

THAT the Committee of the Whole stand adjourned at 6:21 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR