



TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

#15 - Council Meeting, Tuesday, September 10, 2013

AGENDA

COUNCIL – CALL TO ORDER

PLEASE NOTE: *Meetings of Council and the Committee of the Whole are open to the public however they are not a public forum. Members of the public are welcome to attend and your interest is appreciated, however due to time constraints, we request that individuals or groups wishing to appear before Council or the Committee at a regular meeting shall advise the Clerk not later than 4:30 p.m. on the Thursday prior to the meeting as per By-law No. 2007-14*

MEMBERS WISHING TO DISCLOSE A PECUNIARY INTEREST DO SO NOW.

1.0 MINUTES

1.1 Minutes of Regular Session of August 27, 2013, Page 3

2.0 ADDITIONS & APPROVAL OF AGENDA

2.1

3.0 DELEGATIONS

4.0 COMMITTEE & BOARD REPORTS None

5.0 BY-LAWS:

6.0 RESOLUTIONS/NOTICE OF MOTIONS

6.1 MPAC Assessment Concerns Forwarded to Lanark County/EOWC

7.0 CLOSED SESSION

8.0 BUDGET CONSIDERATIONS

9.0 COMMUNICATIONS/CORRESPONDENCE

10.0 NEW BUSINESS

10.1 Ebbs Side Road Bridge Replacement Tender Report and Resolution

11.0 UNFINISHED BUSINESS

11.1 Boat Tour

12.0 CONFIRMATION OF COUNCIL PROCEEDINGS

13.0 ADJOURNMENT

1.

Minutes



TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

#14 COUNCIL MEETING OF AUGUST 27, 2013
Township Council Chambers

MINUTES

CALL TO ORDER: Reeve Churchill called the meeting to order at 3:10 p.m.

PRESENT:

Reeve	Aubrey Churchill
Deputy Reeve	Gail Code
Councillor	Ray Scissons
Councillor	Ken Fournier
Councillor	Peter Wagland
Clerk Administrator	Cindy Halcrow
Deputy Clerk	Cathy Ryder

MEMBERS WISHING TO DISCLOSE A PECUNIARY INTEREST DO SO NOW. No members disclosed a pecuniary.

1.0 MINUTES

1.1 Regular Minutes of August 13, 2013

Moved By: Ray Scissons
Seconded By: Gail Code

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Regular Meeting of August 13, 2013, as circulated.

**Carried
13-113**

2.0 ADDITIONS & APPROVAL OF AGENDA

2.1 Approval of Agenda

Moved By: Ken Fournier
Seconded By: Peter Wagland

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby adopt the agenda for the meeting of August 27, 2013 as circulated.

**Carried
13-114**

3.0 DELEGATIONS:

3.1 Certified Municipal Officer Designation Presentation

The Reeve, on behalf of Council and staff, presented a plaque and offered congratulations to Cathy Ryder, Deputy Clerk, on her recent Certified Municipal Officer accreditation.

4.0 COMMITTEE & BOARD REPORTS

4.1 Committee of the Whole Report to Council

- **August 27, 2013**

Deputy Reeve Gail Code presented and read Report #9 CoW-August 27, 2013 to Council on behalf of the Committee of the Whole.

Moved By: Gail Code
Seconded By: Ray Scissons

“A” 1 Crampton Road Tender 2013-04

“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley accepts the tendered price from Tackaberry Construction Ltd. of \$83,865 plus applicable taxes for the Supply and Placement of Granular Material and Hot Mix Asphalt on Crampton Road – Tender 2013-04; and

FURTHERMORE THAT Council gives the Reeve and Clerk Administrator the authority to sign

“A” 2. Asset Management Plan

“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley approves the funding re-allocation of \$3,400 (and tax) from account 01.10.120.5140 Events to cover the cost of the development of an asset management plan.

“A” 3. Part-Time/On-Call Waste Site Attendant

“B” 3. THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby authorize hiring Lindsay Doyle as a casual part-time, on-call Waste Site Scale Attendant; and

FURTHERMORE THAT Public Works staff be offered the opportunity to work overtime before Lindsay Doyle is called in.

BE IT RESOLVED THAT the Report #9 COW-August 27, 2013 is hereby adopted this twenty-seventh day of August 2013.

Carried
13-115

- 5.0 BY-LAWS - None**
- 6.0 RESOLUTIONS/NOTICE OF MOTIONS - None**
- 7.0 CLOSED SESSION - None**
- 8.0 BUDGET CONSIDERATIONS - None**
- 9.0 COMMUNICATIONS/CORRESPONDENCE - None**
- 10.0 NEW BUSINESS - None**
- 11.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

Moved By: Ken Fournier
Seconded By: Peter Wagland

BE IT RESOLVED THAT By-law #2013-042 being a By-law to confirm the proceedings of Council at its meeting of August 27, 2013, be read a first, second and third time and finally passed in open Council.

Carried
13-116

12.0 ADJOURNMENT

Moved By: Ken Fournier
Seconded By: Peter Wagland

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.

Adjourned at 3:22 p.m.

Carried
13-117

REEVE

CLERK ADMINISTRATOR

2.
**Resolutions/
Notice of Motions**

RESOLUTION OF COUNCIL

TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

September 10, 2013

Number: 13-_____

Moved By: _____

Seconded By: _____

WHEREAS the Council of the Corporation of the Township of the Drummond/North Elmsley maintains that there continues to be inaccurate property assessments as listed by Municipal Property Assessment Corporation (MPAC);

AND WHEREAS the Council of the Corporation of the Township of the Drummond/North Elmsley balances the annual budget based on the MPAC property assessment values;

AND WHEREAS every municipality in Ontario is required to be a member of MPAC, and pays MPAC quarterly levies as per the formula set out in the Assessment Act and are not receiving equitable service for payments rendered;

THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of the Drummond/North Elmsley respectfully requests that the Lanark County Warden bring this issue to the Eastern Warden Caucus and that the Caucus add assessment reform to its list of priorities.

3.

NEW BUSINESS

TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

Committee of the Whole
September 10th, 2013

REPORT FROM THE MANAGER OF PUBLIC WORKS

Tender Results Ebbs Side Road Bridge Replacement Contract 2013-07

1. STAFF RECOMMENDATIONS

THAT the Council of the Township of Drummond/North Elmsley accepts the tendered prices from Arnott Brothers Construction Ltd. of \$263,742 plus applicable taxes for the Ebbs Side Road Bridge Replacement Contract 2013-07 and;

THAT the Council of the Township of Drummond/North Elmsley gives the Reeve and Clerk Administrator the authority to sign all pertinent documentation with Arnott Brothers Construction Ltd. & Ebbs Side Road Bridge Replacement Contract 2013-07.

2. PURPOSE

To replace the existing bridge with three 3300mm CSP Culverts.

3. BACKGROUND

The bridge was constructed in 1959 and has no current load limit posting. There are a number of bridge components and elements that are deficient and require attention including poor deck condition, replace bearings and bearing seats, corrosion of steel girders, replace expansion joints and barrier protection which does not meet current standards.

On March 12th 2013, Council approved Option 2a within McIntosh & Perry's Ebb's Side Road Bridge Report, to replace the existing bridge with three 3300mm CSP Culverts.

4. DISCUSSION

Based on a review of the three bids submitted, McIntosh & Perry and Township staff both feel that the Arnott Brothers Ltd. are qualified to complete the construction for this project.

5. ANALYSIS AND OPTIONS

Option 1 – Accept Arnott Brothers Ltd. bid of \$263,742 (plus tax) and enter into a construction contract with them.

Option 2 – Reject Arnott Brother’s bid and accept one of the other contractors bids.

6. FINANCIAL IMPLICATIONS

This year’s Capital Budget for the Ebbs Side Road Bridge Replacement was \$440,000.

With Option 2A being the preferred design, there was a substantial savings from the original budgeted amount. The following shows the proposed costs and cost sharing arrangement for the project.

Construction\$263,742
CA and Inspection.....\$18,280
Contingency.....\$10,000
\$292,022
(HST) \$5,000
Total \$297,022

2013 Budget (Revised)

Transfer from Roads Bridges Reserve(1/2).....\$148,511
Gas Tax Funding (balance of Federal ½).....\$49,504
Federal Funding (1/3).....\$99,007
Total \$297,022

7. CONCLUSIONS

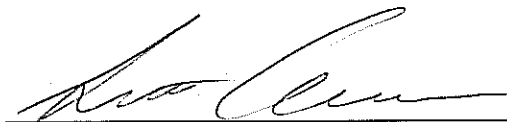
Staff feel that the proposed Recommendations should be considered by Council.

ATTACHMENTS

Schedule “A” Bid Results

Prepared and Recommended By:

Approved for Submission By:



**Scott Cameron,
Manager of Public Works**



**Cindy Halcrow
Clerk/Administrator**



Sept. 3, 2013

Township of Drummond/North Elmsley
 310 Port Elmsley Road
 R.R. 5
 Perth, Ontario, K7H 3C7

Attention: Scott Cameron, C.E.T., Manager of Public Works

Re: Tender No. 2013-07, Ebb's Side Road Bridge Replacement

This letter summarizes the evaluation of tenders received for the above noted tender and provides a recommendation on award.

Three tenders were received, in which tenders were reviewed for mathematical errors and omissions. All tenders were deemed complete. See Table 1 for tender summary. Note that all Tenderers provided a list of similar work experience.

Table 1 – Tender Summary

No.	CONTRACTOR	AMOUNT (NOT INCL. HST)	DOCUMENTATION (✓)		
			COMPLETED & SIGNED	BID DEPOSIT	ADDENDUM NO. 1 NOTED
1	Arnott Brothers Construction Ltd.	\$ 263,742.00	✓	✓	✓
2	Crains' Construction Limited	\$ 290,704.75	✓	✓	✓
3	Goldie Mohr Ltd.	\$ 667,694.40	✓	✓	✓

The tendered work is for the replacement of the Ebb's Side Road Bridge with three 3300mm CSP culverts. A spreadsheet showing comparisons between the various unit prices of each Tenderer is attached. When compared to McIntosh Perry's estimate the pricing appeared to be in line with what has been recently seen on a contract of similar size and scope.

Based on the foregoing, McIntosh Perry recommends award to Arnott Brothers Construction Ltd. upon review of their references in the amount of \$ 298,028.46 (HST included). The Contractor was low bid and has sufficient experience.

If you should have any questions with the foregoing then please do not hesitate to contact the undersigned.

Yours truly,

Christine Shillinglaw, P.Eng.

Structural Engineer

MP File No. OCM-12-2126

RESOLUTION OF COUNCIL

TOWNSHIP OF DRUMMOND\NORTH ELMSLEY

September 10, 2013

Number: 13-_____

Moved By: _____

Seconded By: _____

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley accepts the tendered prices from Arnott Brothers Construction Ltd of \$263,742 plus applicable taxes for the Ebbs Side Road Bridge Replacement Contract 2013-07 and;

FURTHERMORE THAT the Council authorizes the Reeve and Clerk Administrator to sign all pertinent documentation with Arnott Brothers Construction Ltd for the Ebbs Side Road Bridge Replacement Contract 2013-07.

**CORPORATION OF THE TOWNSHIP
OF DRUMMOND/NORTH ELMSLEY**

BY-LAW NO. 2013-043

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF DRUMMOND/NORTH ELMSLEY AT ITS MEETING HELD ON THE 10th DAY OF SEPTEMBER 2013.

WHEREAS pursuant to Section 5 of the Municipal Act 2001 S.O. 2001 c.25, the powers of a municipal corporation are to be exercised by its Council through the passage of a by-law;

AND WHEREAS Subsection 2 of Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25, the powers of every Council are to be exercised by By-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Drummond/North Elmsley at this meeting be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The action of the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting held on September 10, 2013 in respect of each recommendation contained in each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. The Reeve and proper officials of the Corporation of the Township of Drummond/North Elmsley are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Drummond/North Elmsley referred to in the preceding section hereof.
3. The Reeve and the Clerk are authorized and directed to execute all documents necessary to that behalf and to affix thereto the seal of the Corporation of the Township of Drummond/North Elmsley.

By-law read a first, second and third time and finally passed this 10th day of September 2013.

Reeve

Clerk Administrator