



**Amendment:**

Correction to Page 2, Section 5.1 of the May 12, 2015 CoW Minutes - change \$1,500 to \$15,000.

**4. Approval of Agenda**

**MOTION #COW-15-081 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole** approves the agenda for the May 26, 2015 meeting of the Committee, as presented.

**ADOPTED**

**5. Petitions/Delegations/Public Hearings**

**5.1 Bond Road Closing Jim and Linda Bond 151 Karen Lane**

**MINUTES OF PUBLIC MEETING  
CONCERNING  
PROPOSED ROAD CLOSURE**

**Public (signed in): None**

**A. Call to Order**

Councillor Ray Scissons called the public meeting to order at 5:32 p.m.

**B. Purpose of the Meeting**

Councillor Scissons advised that the purpose of the meeting was to consider a request to stop up and close an unopened portion of the municipal road allowance, described as Part 2 of Plan 27R-2268, adjacent the travelled Karen Lane.

**C. Staff Remarks**

Mr. Grenke advised that a road closure application is processed in accordance with the the Township's Real Property Disposal By-law, including the notification of neighbours and posting of the notice on the site and in the paper. He noted that the application involves the closure of a portion of an old traffic circle at the end of Karen Lane that was made surplus through the extension of the road. The total area is about 723 square feet.

**D. Written Remarks**

No written comments have been received by the Township prior to this meeting.

**E. Oral and Written Presentations by those in attendance**

There were no oral or written submissions presented.

**F. Reminder to audience to leave their name if they want formal notice**

**G. Adjournment-** Councillor Scissons adjourned the public meeting at 5:34 p.m.

**5.2 Sigler Zoning Amendment ZA-15-03 David and Pam Sigler (6151 County Road 43)**

**MINUTES OF PUBLIC MEETING  
CONCERNING  
PROPOSED ZONING BY-LAW AMENDMENT**

**ZA-15-03 David and Pam Sigler (6151 County Road 43)**

**Public (signed in): Pam Sigler (applicant)**

**A. Call to Order**

**Councillor Ray Scissons called the meeting to order at 5:34 p.m.**

**B. Purpose of Meeting**

Councillor Scissons reported that the purpose of the meeting was to consider a zoning amendment application under Section 34 of the Planning Act by David and Pam Sigler to rezone their property from Rural to a Rural Special Exception to allow a rooming/ boarding dwelling house with a maximum of five rented rooms. He reported that the public meeting is the opportunity to provide any feedback in favour or in opposition to a proposed amendment and that the OMB may refuse to consider an appeal by someone who does not participate in the process.

**C. Presentation and Hearing**

Mr. Grenke reported that the effect of this application was to allow the requested new use. He noted that rooming/boarding house is defined in the Zoning By-law but not permitted anywhere as of right and as such this application is required. This application, including all notifications, was done in accordance with the Planning Act. Mr. Grenke described the site and advised that the proposed rezoning only applies to that property. He also noted that a decision would not be made on the application this evening, a report and recommendation would follow at the next meeting. Council's decision can be appealed to the OMB.

*Questions and Discussion by Council members*

Councillor Fournier asked the applicant if she has received approvals yet from the Building and Fire Departments regarding any occupancy upgrades that may be required.

Ms. Sigler responded that she has not however will do so. She noted that they have recently renovated the home and are currently renting out rooms. They have built large windows and comfortable accommodations and there is a market for students to live out in the country.

**D. Oral and Written Presentations by those in Attendance**

Councillor Scissons advised that those speaking need to state their name and address, whether they support or oppose the application and their reason. He also advised that written comments can be submitted prior to Council making a decision on the application.

Councillor Scissons asked if there were any oral or written presentations from those in favour of the application.

Ms. Sigler stated that she had phoned her neighbours early in the process to advise as to

her plans and that her neighbours did not have a concern with the land use. She noted that her current tenants are well behaved and get along with the neighbours. Councillor Scissons asked if there were any oral or written presentations from those in opposition to the application. There were none.

**E. Chair's Closing Remarks and Reminder to Audience**

Councillor Scissons reminded audience members to sign the attendance sheet if they would like notice of Council's decision.

**F. Adjournment** - Councillor Scissons adjourned the part of the public meeting pertaining to the Sigler zoning amendment at 5:47 p.m.

**6. Communication/Correspondence**

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#2 Letter from Resident – Karate Hall Rental

**MOTION #COW-15-082 (Verbal)**

**MOVED BY: George Sachs**  
**SECONDED BY: Aubrey Churchill**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**  
**THAT** Council authorizes an extension to the Port Elmsley Karate Club to rent the Port Elmsley Hall on Monday nights until December 31, 2015.

**ADOPTED**

**MOTION #COW-15-083 (Verbal)**

**MOVED BY: Steve Fournier**  
**SECONDED BY: George Sachs**

**THAT THE COMMITTEE OF THE WHOLE** receives the remainder of the communication items for the May 26, 2015 Committee of the Whole as information.

**ADOPTED**

**7. Committee and Board Reports**

**7.1 COMMUNITY DEVELOPMENT**

**a) Report of the Planner - Licari Severance Follow-up**

The Planner provided an update on the Rothwell Park severance application with recommendations for a new lot to be directly accessed by a driveway across the same lot with safe access to be provided from Rothwell Park Road. Council did not support lifting the one foot reserve as requested by the applicant. Council accepted the recommendation of the Planner with the following direction:

**Action Item:** Direction to Staff to provide a follow-up report to the Lanark County Land

Division Committee regarding Consent File B14/038 and revised conditions for a consent that is accessed from a public road.

## **7.2 PUBLIC WORKS – No Reports**

### **7.3 CORPORATE SERVICES**

#### **a) Report of the Treasurer - 2014 Development Charges Update**

The Treasurer provided an update on the annual statement detailing the services for which development charges have been collected, how the funds have been spend, what funds if any have been borrowed and how much interest has accrued. Council received the report as information.

#### **b) Report of the Treasurer - Budget Deviation for Capital Expense**

The Treasurer requested funds in the amount of \$14,926.17 for the installation of a water storage tank for firefighting purposes for McKay Farm/Otty Woods Subdivision. She reported that the Township had not been billed for the installation of the water storage tank which was installed in 2012. The Treasurer recommended paying the funds from any surplus in 2015 and if there was no surplus, funds be taken out of the contingency reserve. Council accepted the recommendations of the Treasurer and the following motion was adopted:

#### **MOTION #COW-15-084 (Verbal)**

**MOVED BY: Aubrey Churchill**

**SECONDED BY: George Sachs**

#### **THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**

**THAT** Council authorizes the expense of \$14,926.17 for the water storage tank in the McKay Farm/Otty Woods Subdivision to be funded from any budget surplus realized in 2015;

**AND FURTHERMORE** that if no surplus is realized, that the funds be drawn from the Contingency Reserve.

**ADOPTED**

## **7.4 COMMUNITY SERVICES – No reports**

### **7.5 CLERK/MEMBERS OF COUNCIL**

#### **a) Report of Reeve**

The Reeve provided a verbal update on the following items:

May 7/2015 Sign cheques and meet with Clerk Administrator

May 14/2015 CCG training at Lanark County

May 16/2015 Going away lunch for Peter Wagland

May 21/2015 Met with Richard Kidd Reeve in Beckwith office regarding Tennyson Road

May 22/2015 Regular weekly meeting with Clerk Administrator

May 23/2015 Attended fundraising dinner in Perth for Cornstone Landing

May 26/2015 Attended Emergency Control Group meeting in D/NE office.

**b) Report from Fire Board – No reports**

**c) Report from Library Board**

Library Property Committee Meeting - Councillor Sachs – May 25, 2015

- Presented quotes for flooring, wiring for internet and phones for the fire hall
- Next board meeting June 15, 2015 – 5:00 pm.
- Next Property Committee meeting June 22, 2015 at 6:00 p.m.

**d) Report from CA's – No reports**

**e) Report from Members of Committee**

Rideau Heritage Route Tourism Association – Clerk Administrator, May 25, 2015

- Currently employs a part-time Executive Director one day a week  
Looking at funding with Valley Heartland to expand Visitor Experience Opportunity Concept to market the Rideau River system

The Clerk Administrator reported that the Perth Chamber of Commerce would like to host a chamber event at the Rideau Ferry docks on June 25<sup>th</sup> – further information to be follow.

**8. Closed Session - None**

**9. Unfinished Business**

**9.1 Pioneer Cemetery**

There was general discussion on the Pioneer cemetery regarding ownership and upkeep.

**Action item:** Direction given for the Township to informally maintain the Pioneer Cemetery.

**10. New Business**

**10.1 Municipal Office – Lock-down Facility for North Elmsley Public School**

**MOTION #COW-15-085 (Verbal)**

**MOVED BY: Aubrey Churchill**

**SECONDED BY: George Sachs**

**THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,**

**THAT** Council authorizes the North Elmsley Public School to use the Municipal Building as an alternate lockdown facility in the event of an emergency.

**ADOPTED**

**10.2 Canada 150 Community Infrastructure Program**

The Clerk Administrator reviewed options for funding under the Canada 150 Community Infrastructure Program. The options considered were; Coutts Bay Road Reconstruction, Community Hall Addition to the Municipal Office and Ferguson's Fall Community Hall. There was general discussion of the various options and Council directed staff to create applications for both Coutts Bay Road Reconstruction and a Community Hall addition to the Municipal Office.

**Action Item:** Direction given the Clerk Administrator to prepare two applications to be reviewed and discussed at a Special Meeting of Council on June 8, 2015 at 5:00 p.m.

**11. Adjournment**

**MOTION #COW-15-086 (Verbal)**

**MOVED BY: George Sachs**

**SECONDED BY: Aubrey Churchill**

**THAT the Committee of the Whole stand adjourned at 6:28 p.m.**

**ADOPTED**

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CHAIR

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CLERK ADMINISTRATOR