



#12 Minutes Meeting of June 27, 2017 Committee of The Whole

The Committee of the Whole met on Tuesday, June 27, 2017 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present:

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|------------------|--------------------|
| Aubrey Churchill | Reeve |
| Gail Code | Deputy Reeve |
| Steve Fournier | Councillor |
| George Sachs | Councillor (Chair) |
| Ray Scissons | Councillor |

Staff Present:

| | |
|---------------|---------------------|
| Cindy Halcrow | Clerk Administrator |
| Cathy Ryder | Deputy Clerk |
| Karl Grenke | Planner |

1. Call to Order

The meeting was called to order at 5:07 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of June 13, 2017

MOTION #COW-17-112 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THAT the Committee of the Whole approves the minutes of the regular Committee of the Whole meeting held on June 13, 2017 as circulated.

ADOPTED

3.2 Closed Session Minutes of June 13, 2017

MOTION #COW-17-113 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the Closed Committee of the Whole meeting held on June 13, 2017 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-17-114 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the agenda for the June 27, 2017 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings: None

6. Communication/Correspondence

No items were pulled from the Communication package although the following items were discussed before the motion was adopted:

#4 Stantec Consulting Ltd. – Highway 7 Improvement Roundabouts – Steve Fournier and Aubrey Churchill will be attending the information session on June 28, 2017

#7 Township of Lake of Bays Resolution - Tax-Exempt Portion of Remuneration Paid to Local Officials:

MOTION #COW-17-115 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Township of Lake of Bays Resolution regarding tax-exempt portion of remuneration paid to local officials be reinstated.

ADOPTED

MOTION #COW-17-116 (Verbal)

MOVED BY: Ray Scissons
SECONDED BY: Gail Code

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the June 27, 2017 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports
7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Thomas Cavanagh Construction Ltd. Zoning Amendment

The Planner reviewed his report regarding a zoning amendment for Cavanagh Construction for a pit on a 98 acre lot. The northern section of the property rezoned from Aggregate Reserve to Aggregate Pit-Special Exception and to rezone the southern section from Rural to Rural Special Exception. The Committee accepted the recommendation of the Planner and the following direction was given:

Action Item: Direction given to staff to schedule and prepare for a public meeting to consider the Cavanagh zoning amendment application.

b) Report of the Planner – Severance Conditions Regarding Entrances

The Planner reviewed three options for consideration of severance approvals with respect to driveway entrances. There was discussion on various options and the Committee agreed to option 3 to remove requirements for civic address and entrance permit but with a requirement for a confirmation of a viable entrance.

Action Item: Direction given to staff to remove the requirement for civic address and entrance permits for driveway entrances.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager/Clerk Administrator – Engineering Services for the Development of an Engineers Report

The Clerk Administrator reviewed the report to appoint an engineer to proceed with the Drainage Petition filed by John and Geraldine Vanderspank for drainage works for Lot 9 Concession 10 Drummond. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-117 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Gail Code

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council appoints McIntosh Perry Consulting as the Engineer to prepare a report for under Section 8 of the Drainage Act for the Gold Creek Municipal Drain.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Deputy Clerk – Employee Group Insurance Benefits

The Deputy Clerk reviewed her report regarding changing benefits carriers from Sun Life to Industrial Alliance. She reviewed the results of the group insurance benefits program market study undertaken by Mosey & Mosey Benefit Plan Consultants. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-17-118 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Ray Scissons

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,

THAT Council authorize the group insurance benefits coverage to be transferred from Sun Life Assurance Company of Canada to Industrial Alliance, effective September 1, 2017.

ADOPTED

Action Item: Direction given to continue to budget increases to ensure future projected increases are smoothed over the rate guaranteed period and that any savings be transferred

to reserves during the annual budget process.

b) Report of the Clerk Administrator – Local Improvements on Private Property – Islandview Drive

The Clerk Administrator reviewed her report for a request from residents of Islandview Drive to have their private road resurfaced through Local Improvement Charges. The Committee accepted the recommendation of the Clerk Administrator to enter into a Local Improvements Agreement with 100% of the property owners.

MOTION #COW-17-119 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approve the request for Local Improvements on private property for Islandview Drive subject to entering into a Local Improvements Agreement with 100% of the property owners.

ADOPTED

c) Report of the Clerk Administrator – Energy Consumption and Greenhouse Gas Emissions 2016

The Clerk Administrator reviewed her report on energy consumption from 2012 – 2015 on Township facilities. In 2009, Ontario Regulation 397/11 directed all public agencies in Ontario to prepare, publicly report, and implement energy conservation. The report was received as information.

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- June 26th South Winds Brigade at Beveridges Locks – The Reeve thanked staff for their efforts in putting together snack packs for the paddlers.
- June 26th – attended welcome event for the South Winds Brigade in Perth

b) Report from Fire Board: No meeting

c) Report from Library Board – George Sachs, June 19, 2017

- Honeywell will be putting in new furnace and air conditioners
- Delegation - Friends of the Library
- Capital budget approved
- 67 people registered for summer reading club
- 140 kids referred for the summer literacy program
- Next Sept 18th at 5:30 p.m.

**d) Report from CA's
Rideau Valley Conservation Authority, Ray Scissons**

- Annual Watershed Tour, Richmond and Jock River

- Visit to Schouten Corner View dairy farm, Richmond
- Suntech Greenhouse Tour, Kars

e) Report from Members of Committee

Economic Strategy Committee, Steve Fournier and Cindy Halcrow

- Selected subcommittee members
- Reviewed data from Statistics Canada on the number of people who drive from the area to Ottawa every day.

8. Closed session: None

9. Unfinished Business: None

10. New Business:

10.1 Anthology Book – Memories of Home

Gail Code provided an update on the printing of the book, number of copies and possible pricing. Council agreed to set the price for the book at \$25.00 and to provide Linda Meyers with a gift of appreciation for her outstanding contribution to the book.

MOTION #COW-17-120 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approve charging \$25.00 for the Anthology Book – Memories of Home and provides a gift of appreciation to Linda Meyers for her outstanding contribution to the book.

ADOPTED

Action Item: Direction given to staff to check to see if another 50 books could be printed to bring the total to 250

10.2 Canada Day Update

The Clerk Administrator provided an update on the logistics for the Canada Day Rock the Docks celebration.

11. Adjournment

MOTION #COW-17-121 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole stand adjourned at 6:36 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR