



#11 Minutes Meeting of May 22, 2018 Committee of The Whole

The Committee of the Whole met on Tuesday, May 22, 2018 at the Township of Drummond/North Elmsley Administrative Building, 310 Port Elmsley Rd.

Members Present: Aubrey Churchill Reeve
Gail Code Deputy Reeve
Steve Fournier Councillor
Ray Scissons Councillor

Staff Present: Cindy Halcrow Clerk Administrator
Cathy Ryder Deputy Clerk

Absent: George Sachs Councillor

1. Call to Order

The meeting was called to order at 5:05 p.m. A quorum was present.

2. Disclosure of Pecuniary Interest

The Chair invited members wishing to disclose a pecuniary interest to do so now. No members declared a pecuniary interest.

3. Minutes of Previous Meetings

3.1 Regular Session Minutes of May 8, 2018

MOTION #COW-18-098 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the Regular Committee of the Whole meeting held on May 8, 2018 as circulated.

ADOPTED

3.2 Closed Session Minutes of May 8, 2018 (8.1)

MOTION #COW-18-099 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THAT the Committee of the Whole approves the minutes of the Closed Committee of the Whole meeting held on May 8, 2018 as circulated.

ADOPTED

3.3. Closed Session Minutes of May 8, 2018 (8.2)

MOTION #COW-18-100 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole approves the minutes of the Closed Committee of the Whole meeting held on May 8, 2018 as circulated.

ADOPTED

3.4 Closed Session Minutes of May 8, 2018 (8.3)

MOTION #COW-18-101 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the minutes of the Closed Committee of the Whole meeting held on May 8, 2018 as circulated.

ADOPTED

4. Approval of Agenda

MOTION #COW-18-102 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Gail Code

THAT the Committee of the Whole approves the agenda for the May 22, 2018 meeting of the Committee, as presented.

ADOPTED

5. Petitions/Delegations/Public Hearings

5.1 Amanda Brown – Expansion of Postal Services

Amanda Brown, President of the Perth local for the Canadian Union of Postal Workers, appeared before Council seeking support from Council to continue home delivery, offering more services through its existing retail network, transforming post offices into community hubs, offering wide band internet services and better cellular phone services in rural areas and offering and postal banking services.

MOTION #COW-18-103 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports sending a letter to the Honourable Minister Carla Qualtrough, Minister

of Public Services and Procurement to retain, enhance and expand postal services, including door-to-door delivery.

ADOPTED

6. Communication/Correspondence

No items were pulled from the Communication package although the following item was discussed before the motion was adopted:

#4 Autonomous Vehicles Test Corridor

The Clerk Administrator reported that George Sachs has requested his name be submitted as the contact person for the municipality relating to autonomous vehicles.

MOTION #COW-18-104 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council appoints George Sachs as the municipal point of contact for autonomous vehicle related activities for the Township.

ADOPTED

MOTION #COW-18-105 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THAT THE COMMITTEE OF THE WHOLE receives the remainder of the communication items for the May 22, 2018 Committee of the Whole as information.

ADOPTED

7. Committee and Board Reports
7.1 COMMUNITY DEVELOPMENT

a) Report of the Planner – Smith/Zeidan Zoning Amendment

The Planner provided an update on the public meeting and to consider next steps on the severance application which splits the Smith lot to allow for a functional lot addition to the existing Zeidan lot, the parcels are separated from the main Smith and Zeidan cottages by a road allowance and the back lots could be potentially sold separately. In order to comply with the Official Plan, two zoning amendments are required to rezone Zeidan lot addition from Rural to Limited Services Residential Special Exception and rezone the Smith retained lot from Rural to different Limited Services Residential Special Exception. The Committee accepted the recommendation of the Planner and the following motion was adopted:

MOTION #COW-18-106 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Smith/Zeidan Zoning Amendment and further that staff be directed to bring forward a by-law implementing the following zoning policy for the Limited Services Residential Special Exception 29 and 30 Zones:

LSR-29 Notwithstanding any provisions of this By-law to the contrary, on the lands zoned LSR-29, the following provisions shall apply:

1. No dwelling unit or sleeping accommodations shall be provided;
2. The minimum lot size shall be 617 m²
3. The minimum lot frontage shall be 16.54 m.

LSR-30 Notwithstanding any provisions of this By-law to the contrary, on the lands zoned LSR-30, the following provisions shall apply:

1. No dwelling unit or sleeping accommodations shall be provided;
2. The minimum interior side yard setback for an accessory structure shall be 1.5 m;
3. The minimum lot size shall be 636 m²
4. The minimum lot frontage shall be 17.53 m.

ADOPTED

Action Item: Direction given to staff to bring forward an implementing by-law for review and passage at a future Council meeting.

b) Report of the Planner – Pearen Zoning Amendment

The Planner provided an update on the public meeting and to consider next steps on the application to rezone property from Rural to a Multiple Residential-Special Exception Zone to allow a 575 square foot accessory dwelling, garden suite as a permanent use at 1057 Rideau Ferry Road. The garden suite was approved in 2002 as a temporary use and has since expired. Ms. Pearen would like to retain the accessory dwelling on the property as a permanent use. The Zoning By-law does not permit two dwellings on a lot and therefore the zoning would need to be amended to multiple residential-Special Exception. The Committee accepted the recommendation of the Planner and the following motion was adopted:

MOTION #COW-18-107 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council supports the Pearen Zoning Amendment and further that staff be directed to bring forward a by-law implementing the following zoning policy for the Multiple Residential- 2 Zone:

MR-2 *Notwithstanding the provisions of Section 9.1 of this By-law, on the lands zoned MR-2, a detached secondary dwelling unit with a minimum floor area of 54 m² shall be a permitted use.*

ADOPTED

Action Item: Direction given to staff to bring forward an implementing by-law for review and passage at a future Council meeting.

7.2 PUBLIC WORKS

a) Report of the Public Works Manager – Extension of Construction Maintenance Material Contract

The Public Works Manager provided an update regarding the supply and placement of maintenance material on the Township's Loosetop Roads. His recommendation was to extend the contract with Cavanagh Construction into 2018. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-18-108 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council extends the 2012 Maintenance Material Contract No. 2012-03 with Cavanagh Construction into 2018 at \$12.85/tonne, accepting a 2% increase from the 2017 price, resulting in an additional \$0.25/tonne (plus applicable taxes) to supply and place 5/8" Granular M Class II Crushed Rock for Area 1 on selected Township roads.

ADOPTED

7.3 CORPORATE SERVICES

a) Report of the Treasurer – Otty Lake Side Road Reconstruction

The Treasurer provided an update on changing the funding source of \$42,383 from gas tax funding to a transfer from Construction Reserves for the joint project with Tay Valley Township. The Treasurer reported that Tay Valley is using their Construction Reserves to fund the Otty Lake Side Road project and she recommended that the Township do the same. The Committee accepted the recommendation and the following motion was adopted:

MOTION #COW-18-109 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council accepts the change in funding, and

FURTHERMORE THAT, the Township's portion of the funding, being \$142,383 be funded as follows:

\$50,000 from the 2017 OCIF – Formula Based Grant

\$50,000 from the 2018 OCIF – Formula Based Grant \$42,383 from the Construction Reserve.

ADOPTED

7.4 COMMUNITY SERVICES

7.5 CLERK/MEMBERS OF COUNCIL

a) Report of Reeve

The Reeve provided a verbal update on the following items:

- May 11 – Mock Council meeting with North Elmsley School students in grades 5 & 6
- May 11 – North Elmsley School appreciation for volunteer
- May 12 – Firemen’s appreciation dinner at Maberly
- May 17 – County wide Emergency Management Training – Smiths Falls
- May 22 – DNE Emergency Meeting at the Town of Smiths Falls

b) Report from Fire Board

- Attending Firemen’s appreciation dinner on May 12

c) Report from Library Board: None

d) Report from CA's

Mississippi Valley Conservation Authority, May 16, Gail Code

- General Manager Paul Lehman leaving October 30, recruitment process has begun
- Gilmore case updated, went to Supreme Court, demolition order has been issued
- Great presentation on Whiskey Software
- Board of Directors meeting June 20

e) Report from Members of Committee

Drug Strategy Committee, May 10, Steve Fournier

- Looking for locations for drop boxes for syringes
- Health Unit will assist with locations

8. CLOSED SESSION

8.1 Personal Matters about a Municipal Employee – Planner Recruitment

MOTION #COW-18-110 (Verbal)

MOVED BY: Steve Fournier

SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 5:45 p.m. to discuss personal matters about a Municipal Employee – Planner Recruitment;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-18-111 (Verbal)

MOVED BY: Aubrey Churchil

SECONDED BY: Gail Code

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 5:48 p.m.

ADOPTED

RISE AND REPORT

MOTION #COW-18-112 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL,
THAT Council approves the hiring of William Wood as Planner effective May 22, 2018.

ADOPTED

8.2 Litigation – Open Claims Status

MOTION #COW-18-113 (Verbal)

MOVED BY: Steve Fournier
SECONDED BY: Aubrey Churchill

THAT the Committee of the Whole shall hereby hold closed session of Committee of the Whole at 5:49 p.m. to discuss litigation – open claims status;

AND THAT the Clerk Administrator and Deputy Clerk remain in the room.

ADOPTED

MOTION #COW-18-114 (Verbal)

MOVED BY: Gail Code
SECONDED BY: Steve Fournier

THAT the Committee of the Whole shall hereby return to regular session of the Committee of the Whole at 5:57 p.m.

ADOPTED

RISE AND REPORT

- Received as information.

9. Unfinished Business: None

10. New Business: None.

11. Adjournment

MOTION #COW-18-115 (Verbal)

MOVED BY: Aubrey Churchill
SECONDED BY: Steve Fournier

THAT the Committee of the Whole stand adjourned at 6:02 p.m.

ADOPTED

CHAIR

CLERK ADMINISTRATOR