



TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

#11 Special Council Meeting, June 21, 2018

AGENDA

COUNCIL – CALL TO ORDER 7:00 p.m.

PLEASE NOTE: *Meetings of Council and the Committee of the Whole are open to the public however they are not a public forum. Members of the public are welcome to attend and your interest is appreciated, however due to time constraints, we request that individuals or groups wishing to appear before Council or the Committee at a regular meeting shall advise the Clerk not later than 4:30 p.m. on the Thursday prior to the meeting as per By-law No. 2017-056*

MEMBERS WISHING TO DISCLOSE A PECUNIARY INTEREST DO SO NOW.

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1.0 Call to Order	
2.0 Disclosure of Pecuniary Interest	
3.0 Approval of Agenda	
4.0 Committee and Board Reports	
4.1 Report of the Clerk Administrator - Trillium Drive Reconstruction	2 - 5
5.0 Resolutions/Notice of Motions	
5.1 Trillium Drive Reconstruction (presented at the meeting)	
6.0 Confirmation of Council Proceedings	
6.1 2018-034 Confirmatory By-law	6
7.0 Adjournment	

Township of Drummond/North Elmsley SPECIAL COUNCIL MEETING



Report By Cindy Halcrow, Clerk Administrator

Date June 21, 2018 -

Report Title OCIF - Otty Lake Side Road with options for increasing scope of reconstruction work
REPORT # CA-2018-15

1. STAFF RECOMMENDATION: Resolution Required

OPTION 1

THAT Council authorizes staff to proceed with the reconstruction of

- 0.8km of Trillium Drive from Otty Lake Side Road to Poole Drive
- 0.01 km of Poole Drive (from Trillium Drive to Carson Court
- 50 metres of Otty Way

With the funding to come from the excess grant money of approximately \$300,000; or if OCIF does not approve the use of excess funds that the entire project costs will be funded from Township reserves.

OPTION 2

THAT Council authorizes staff to proceed with the reconstruction of Trillium Drive, 50 metres of Otty Way and the entire length of Poole Drive at an approximate cost of \$450K; \$300K to be funded from the excess grant monies with the Township paying the additional costs in the amount of \$150,000; or if OCIF does not approve the use of excess funds, that the entire project costs will be funded from Township reserves.

OPTION 3

THAT Council does not authorize staff to proceed with Option (1 or 2) until OCIF approval is obtained.

2. PURPOSE:

The purpose of this report is to seek authorization to increase the scope of the original project to reconstruct Otty Lake Side Road.

3. BACKGROUND

The Otty Lake Side Road reconstruction of 4.5km includes reshaping the road, overhauling the drainage system by replacing or putting in new culverts and clearing existing and installing new ditches, brushing the right of way, applying

asphalt paving, line painting and regulatory signage. McIntosh Perry have indicated that the original project will come in under budget around \$700,000 that could potentially be utilized 50/50 by both Tay Valley Township and the Township of Drummond/North Elmsley if formal approval is received from the OCIF program.

4. DISCUSSION

There are recent indications that the recent provincial election may impact the Townships' request to use excess grant monies on adjacent roads and formal approval may be somewhat delayed. The contractor has the equipment on site now so it is the best time to proceed with the additional works. This puts the funding at risk if in the event the additional works are not approved which means the Township will have to pay 100% for the additional works.

The \$300,000 will cover the costs to reconstruct Trillium Drive, 50 metres on Otty Way and 250 metres of Poole Drive between Trillium Drive and Carson Court. The entire length of Poole Drive (1 km) could be resurfaced at an approximate cost of \$150,000 which is a significant saving considering that Stamford Drive cost \$135,000 to reconstruct .36 km.

In terms of increasing the scope of the project, staff would like Council to consider the following scenarios:

Project	Project Costs	OCIF Funding	Township Cost	% of grant funding
Trillium Drive and part of Poole Road (bad spots) Otty Way	\$300,000	\$300,000	\$0	100%
Additional works - Poole Drive .9 km	\$150,000	\$0	\$150,000	0%
All of Trillium Drive and Poole Drive, Otty Way - no funding	\$450,000	\$0	\$450,000	0%

ASSET MANAGEMENT PLAN

Trillium Drive and Poole Drive are scheduled to be reconstructed in 2026 which is a placeholder date. This subdivision was established in the late 70s, early 80s so the roads are coming to the end of their life span. One strategy in the asset management plan is grouping road projects in order to achieve savings. So this project achieves that strategy.

Should these roads go ahead, the next roads which are Dufferin, Pine and a Poonamalie could be delayed by one year. If approved, the funding for the OCIF top-up application for Tennyson will be impacted if the Township has to pay the entire cost of the additional works. It may mean carrying the unfinanced costs over another year.

5. FINANCIAL IMPLICATIONS:

The availability of the unused portion of the grant would need to receive formal approval from the program coordinator and an amended Contribution Agreement would need to be signed in order to authorize the changes in the scope of the project which may take up to two weeks before it is returned for Township signatures.

Without the additional work as proposed both Townships would be leaving a substantial amount of funding “on the table” (approx. \$700K). If the additional scope of work is not approved, staff would like the Township to reconstruct all of Trillium Drive and Poole Drive while there is an opportunity to take advantage of the current tender prices. The funds would come from the construction reserves and Gas Tax Fund.

5. SUMMARY:

Funding of this project will help the Township achieve its asset management plan goals at a lower cost to the ratepayers. If the additional roads are reconstructed under a separate contract at a later date, the projects would cost much more. The preferred option is to reconstruct the Trillium Drive, Poole Drive and a portion of Otty Way as an extension under the current Otty Lake Side Road tender.

7. Attachments: Map

8. Prepared and Recommended By:



**Cindy Halcrow
Clerk Administrator**

Covered by excess grant monies
Township Funds



**THE CORPORATION OF THE TOWNSHIP
OF DRUMMOND/NORTH ELMSLEY**

BY-LAW NO. 2018-034

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL.

WHEREAS pursuant to Section 5 of the Municipal Act 2001 S.O. 2001 c.25, the powers of a municipal corporation are to be exercised by its Council through the passage of a by-law;

AND WHEREAS Subsection 2 of Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25, the powers of every Council are to be exercised by By-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Drummond/North Elmsley at this meeting be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The action of the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting held on June 21, 2018 in respect of each recommendation contained in each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. The Reeve and proper officials of the Corporation of the Township of Drummond/North Elmsley are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Drummond/North Elmsley referred to in the preceding section hereof.
3. The Reeve and the Clerk are authorized and directed to execute all documents necessary to that behalf and to affix thereto the seal of the Corporation of the Township of Drummond/North Elmsley.

By-law read a first, second and third time and finally passed this twenty-first day of June, 2018.

Aubrey Churchill, Reeve

Cindy Halcrow, Clerk Administrator