



TOWNSHIP OF DRUMMOND/NORTH ELSLEY

#1- Council Meeting, Tuesday, January 14, 2014

AGENDA

COUNCIL – CALL TO ORDER (*To commence following the Committee of the Whole meeting of the same date*)

PLEASE NOTE: *Meetings of Council and the Committee of the Whole are open to the public however they are not a public forum. Members of the public are welcome to attend and your interest is appreciated, however due to time constraints, we request that individuals or groups wishing to appear before Council or the Committee at a regular meeting shall advise the Clerk not later than 4:30 p.m. on the Thursday prior to the meeting as per By-law No. 2007-14*

MEMBERS WISHING TO DISCLOSE A PECUNIARY INTEREST DO SO NOW.

1.0 MINUTES

1.1 Minutes of Regular Session of December 17, 2014, Page 3

2.0 ADDITIONS & APPROVAL OF AGENDA

2.1

3.0 DELEGATIONS/PUBLIC MEETINGS

4.0 COMMITTEE & BOARD REPORTS

5.0 BY-LAWS:

5.1 2014-001 Council One-Third Incidental Expense, Page 8

5.2 2014-002 Current and Capital Expenditures, Page 9

5.3 2014-003 Interim Tax Levy For Properties Within All Tax Classes, Page 10

6.0 RESOLUTIONS/NOTICE OF MOTIONS

6.1 Discussion Paper on Proposed OPP Billing Model, Page 14

7.0 CLOSED SESSION

8.0 BUDGET CONSIDERATIONS

9.0 COMMUNICATIONS/CORRESPONDENCE

9.1

10.0 NEW BUSINESS

10.1

11.0 UNFINISHED BUSINESS

12.0 CONFIRMATION OF COUNCIL PROCEEDINGS

13.0 ADJOURNMENT

1. Minutes



TOWNSHIP OF DRUMMOND/NORTH ELMSLEY
#23 COUNCIL MEETING OF DECEMBER 17, 2013
Township Council Chambers

MINUTES

CALL TO ORDER: Reeve Aubrey Churchill called the meeting to order at 3:35 p.m.

PRESENT:

Reeve	Aubrey Churchill
Deputy Reeve	Gail Code
Councillor	Ray Scissons
Councillor	Ken Fournier
Councillor	Peter Wagland
Clerk Administrator	Cindy Halcrow
Chief Building Official	Shawn Merriman

MEMBERS WISHING TO DISCLOSE A PECUNIARY INTEREST DO SO NOW. No members disclosed a pecuniary interest.

1.0 MINUTES

1.1 Minutes of Regular Session of Council Meeting of December 10, 2013

Moved By: Ray Scissons
Seconded By: Gail Code

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Regular Meeting of December 10, 2013, as circulated.

Carried
13-168

1.2 Minutes of Closed Session of Council Meeting of June 11, 2013

Moved By: Ray Scissons
Seconded By: Gail Code

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Closed Council Meeting of June 11, 2013, as circulated.

Carried
13-169

1.0 ADDITIONS & APPROVAL OF AGENDA

1.1 Approval of Agenda

Moved By: Ray Scissons
Seconded By: Gail Code

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby adopt the agenda for the meeting of December 17, 2013 as presented.

Carried
13-170

3.0 DELEGATIONS/PRESENTATION

3.1 Certified Building Code Official Presentation

Reeve Churchill presented Shawn Merriman with his Certification as a Building Code Official and congratulated him on his achievement.

4.0 COMMITTEE & BOARD REPORTS

4.1 Committee of the Whole Report to Council

- **December 17, 2013**

Deputy Reeve Gail Code presented and read Report #16 CoW - December 17, 2013 to Council on behalf of the Committee of the Whole.

Moved By: Gail Code
Seconded By: Ray Scissons

“A” 2. OPP New Billing Model Resolution

“B” 2. THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby supports Tay Valley Township resolution to request the Province of Ontario to step in and abolish OPP New Billing Model.

“A” 3. Private Road Name

“B” 3. THAT the Council of the Corporation of the Township of Drummond/North Elmsley formally recognizes Gibson Lane as a Private Road and accepts the name.

“A” 4. Reg. 284-09 Budget Impacts

“B” 4. THAT the Council of the Corporation of the Township of Drummond/North Elmsley adopts the report on Budget Expense Matters, in accordance with O Reg. 284/09.

“A” 5. Asset Management Plan Resolution

“B” 5. THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the Asset Management Plan prepared by McIntosh & Perry.

“A” 1 Internet Voting

“B” 1 THAT the Council of the Corporation of the Township of Drummond/North Elmsley does hereby agree to reconsider the motion #13-141 dated November 12, 2013 to support the use of internet voting in the 2014 election. DEFEATED

Councillor Wagland requested that Item B.1 be pulled from the consent agenda. He asked that this issue be reconsidered in light of the delegation at the Committee of the Whole meeting and letters sent to the Township in favour in internet voting. He referred to an email where staff had indicated that an internet only election would be cheaper than a traditional election. The Clerk Administrator questioned the figures and said she would verify the accuracy of them.

Moved By: Peter Wagland
Seconded By: Ray Scissons

THAT Motion B.1 be reconsidered.

NAYS (3): Aubrey Churchill, Gail Code, and Ken Fournier
YEAS (2): Peter Wagland and Ken Fournier

Motion Defeated

The Consent Agenda was voted on in its entirety.

Carried
13-170

5.0 BY-LAWS

5.1 2013-063 Accessible Procurement

Moved By: Ken Fournier
Seconded By: Peter Wagland

BE IT RESOLVED THAT By-law #2013-063, being a By-Law to amend the Procurement By-Law #2007-078 with respect to incorporating accessibility features and entitled, “Accessible Procurement”, be read a first, second and third time and finally passed in open Council.

Carried
13-171

5.2 2013-064 Accessibility Policy

Moved By: Ken Fournier
Seconded By: Peter Wagland

BE IT RESOLVED THAT By-law #2013-064, being a By-Law to adopt an accessibility policy and entitled, "Accessible Policy", be read a first, second and third time and finally passed in open Council.

**Carried
13-172**

- 6.0 RESOLUTIONS/NOTICE OF MOTIONS - None**
- 7.0 CLOSED SESSION - None**
- 8.0 BUDGET CONSIDERATIONS - None**
- 9.0 COMMUNICATIONS/CORRESPONDENCE - None**
- 10.0 NEW BUSINESS - None**
- 11.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: Peter Wagland
Seconded By: Ken Fournier**

BE IT RESOLVED THAT By-law #2013-065 being a by-law to confirm the proceedings of Council at its meeting of December 17, be read a first, second and third time and finally passed in open Council.

**Carried
13-173**

12.0 ADJOURNMENT

**Moved By: Gail Code
Seconded By: Ray Scissons**

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.

Adjourned at 3:51 p.m.

**Carried
13-174**

REEVE

CLERK ADMINISTRATOR

5. By-Laws

**THE CORPORATION OF THE TOWNSHIP
OF DRUMMOND/NORTH ELMSLEY**

BY-LAW NO. 2014 -001

COUNCIL ONE-THIRD INCIDENTAL EXPENSE BY-LAW

**BEING A BY-LAW TO ESTABLISH THE ONE-THIRD OF COUNCIL REMUNERATION AS
EXPENSES INCIDENT TO THE DISCHARGE OF COUNCIL DUTIES.**

WHEREAS Section 283 (1) of the Municipal Act, 2001, 5.0. 2001, c. 25, as amended, permits a municipality to pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board.

AND WHEREAS Section 283 (7) states a Council shall review a by-law under subsection (5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election.

NOW THEREFORE, the Council of the Corporation of the Township of Drummond/North Elmsley hereby enacts as follows:

1. THAT one-third of the remuneration paid to members of Council continues as expenses incident to the discharge of their duties as members of the Council.
2. THAT this by-law comes into force and effect on the day of its passing.
3. THAT

By-law read a first, second and third time and finally passed this 14th day of January, 2014.

Aubrey Churchill, Reeve

Cindy Halcrow, Clerk Administrator

**CORPORATION OF THE TOWNSHIP
OF DRUMMOND/NORTH ELMSLEY**

BY-LAW NO. 2014-002

Municipal By-law for Current and Capital Expenditures

WHEREAS the Council of the Corporation deems it necessary to borrow the sum of Two Million dollars (\$2,000,000.) to meet, until the taxes are collected, the current and capital expenditures of the Corporation for the year;

AND WHEREAS the total of amounts previously borrowed under Section 407(1) of the Municipal Act 2001 S.O. 2001 c.25, as amended from time to time, (the "Act"), that have not been repaid are Nil dollars.

AND WHEREAS the amount of the estimated revenues (as defined and interpreted in the Act) of the Corporation as set out in the estimates adopted for the current year and not yet collected (or, if the same have not yet been adopted, the amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year) 2014 is Five million dollars (\$5,000,000);

AND WHEREAS the amount to be borrowed under this By-law and the amounts of borrowings that have not been repaid does not in the aggregate exceed from January 1st to September 30th of the year, 50% of the total, and from October 1st to December 31st, 25% of the total of the estimated revenues of the Corporation as set out above.

BE IT THEREFORE ENACTED by the said Council as follows:

1. The Head and the Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, by way of promissory note, bankers' acceptance or overdraft, from Bank of Montreal, a sum or sums not exceeding in the aggregate Two Million dollars (\$2,000,000) to meet, until the taxes are collected, the current and capital expenditures of the Corporation for the year, including the amounts required for the purposes mentioned in subsection (1) of the said Section 407(1), as amended from time to time, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with corporate seal and signed by them for the moneys so borrowed, and such other documentation as may be requested by the Bank therefor, with interest at a rate not exceeding prime per centum per annum, which may be paid in advance or otherwise.
2. All sums borrowed from the said Bank, for any or all of the purposes mentioned in the said Section 407(1), as amended from time to time, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed pursuant to the authority of this By-law, as well as all the other sums borrowed in this year and any previous years, from the said Bank for any or all of the purposes mentioned in the said Section 407(1), as amended from time to time, together with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and preceding years and all of the moneys collected or received from any other source, which may lawfully be applied for such purpose.
4. By-law 2013-005 is hereby rescinded.

By-law read a first, second and third time and finally passed this 14th day of January 2014.

Reeve

Clerk

**CORPORATION OF THE
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY
BY-LAW 2014-003**

**A BY-LAW TO IMPOSE AN INTERIM TAX LEVY FOR THE YEAR 2014 ON PROPERTIES
WITHIN ALL TAX CLASSES**

WHEREAS pursuant to Section 317 (1) of the Municipal Act, S.O. 2001, the council of a local municipality, before the adoption of the estimates for the year may pass a by-law levying amount on the assessment of property in the local municipality rateable for local municipal purposes;

AND WHEREAS pursuant to section 317 (3) of the said Act, the amount levied on a property shall not exceed a prescribed percentage, or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal, county and school purposes levied on the property for the previous year.

WHEREAS it is deemed advisable to impose an interim tax levy on all properties within the limits of the Township of Drummond/North Elmsley, thereby allowing for a revenue stream to cover expenditures;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF DRUMMOND/NORTH ELMSLEY ENACTS AS FOLLOWS:

1. For the purpose of this by-law, the word "property" shall mean the whole rateable property according to the last revised Assessment Roll of the Township of Drummond/North Elmsley.
2. A Collector's Roll shall be prepared in accordance with the provisions of the Municipal Act, the provisions of which sections are hereby adopted and the following taxes, rates and charges shall be levied and collected on the whole rateable properties in the Township of Drummond/North Elmsley, all purpose and in the manner hereinafter set forth:

That there shall hereby be rated and imposed upon the assessable land and building within the Corporation of the Township of Drummond/North Elmsley for all properties taxable, an interim levy equal to that which would be produced by applying a rate equal to fifty percent of the adopted tax rates of the previous year for all purposes to the whole of the assessment according to the last revised assessment roll.

3. The interim tax levy shall become due and payable in two (2) installments as follows: 50% of the interim levy shall become due and payable on the 28th day of February, 2014 and the balance of the interim levy shall become due and payable on the 30th day of April, 2014. Any unpaid balance outstanding on the dates stated in this section shall constitute default.
4. A charge of 1.25% shall be imposed as a penalty for non-payment of taxes on the first day of the month following default, and on the first day of each calendar month thereafter in which default continues, until the taxes are paid.

5. The Treasurer shall accept part payment from time to time on account of any taxes due, in accordance with the Municipal Act.
6. All monies payable to the municipality for taxes, rates or charges which are received in the office of the Treasurer shall be deposited to the credit of the Corporation of the Township of Drummond/North Elmsley in the Bank of Montreal, 30 Gore Street East, Perth, ON.K7H 3E2.

By-law read a first, second and third time and finally passed this 14th day of January, 2014.

Reeve

Clerk Administrator

2014 INTERIM TAX RATES SCHEDULE "A" TO BYLAW 2014-003

Property Class	RTC	2014 Assessment	2014 Interim Twp Rate	2014 Interim Twp Revenue	2014 Interim County Rate	2014 Interim County Revenue	Education Rate	2014 Interim Education	2014 Interim Rate	Total 2014 Interim Revenue
Commercial	CTN	19,175,637	0.00303979	\$58,289.91	0.00334334	\$64,110.67	0.00696901	\$133,635.21	0.01335214	\$256,035.79
Commercial Vacant	CUN/CXN	1,085,673	0.00212786	\$2,310.15	0.00234034	\$2,540.84	0.00487831	\$5,296.24	0.00934660	\$10,147.24
Industrial	ITN	1,443,490	0.00515983	\$7,448.16	0.00556630	\$8,034.90	0.00795000	\$11,475.75	0.01867613	\$26,958.80
Industrial Vacant	IUN	20,750	0.00335389	\$69.59	0.00361810	\$7,770.42	0.00516750	\$107.23	0.01213948	\$251.89
New Construction	XTN	2,324,150	0.00303979	\$7,064.93	0.00334334	\$7,770.42	0.00630000	\$14,642.15	0.01268313	\$29,477.50
New Construction Excess	XUN	22,800	0.00212785	\$48.51	0.00234034	\$53.36	0.00441000	\$100.55	0.00887819	\$202.42
New Construction Industrial	JTN	527,380	0.00515983	\$2,721.19	0.00556630	\$2,935.56	0.00795000	\$4,192.67	0.01867613	\$9,849.42
New Construction Pipeline	PTN	2,229,000	0.00355329	\$7,920.27	0.00390812	\$8,711.19	0.00795000	\$17,720.55	0.01541140	\$34,352.01
Total Com/Ind/Pipeline		26,828,880		\$85,872.72		\$94,232.02		\$187,170.34		\$367,275.07
Multi-Residential	MTEP	329,650	0.00449814	\$1,482.81	0.00494732	\$1,630.88	0.00106000	\$349.43	0.01050546	\$3,463.12
Residential - EP	RTEP	775,589,775	0.00186407	\$1,445,745.86	0.00205021	\$1,590,121.91	0.00106000	\$822,125.16	0.00497428	\$3,857,996.83
Residential - ES	RTES	107,268,433	0.00186407	\$199,954.90	0.00205021	\$219,922.81	0.00106000	\$113,704.54	0.00497428	\$533,582.68
Residential - FP	RTFP	1,357,775	0.00186407	\$2,530.98	0.00205021	\$2,783.72	0.00106000	\$1,439.24	0.00497428	\$6,753.95
Residential - FS	RTFS	7,732,083	0.00186407	\$14,413.11	0.00205021	\$15,852.39	0.00106000	\$8,196.01	0.00497428	\$38,461.51
Farmland	FTEP/FTES	36,253,236	0.00046602	\$16,894.55	0.00051256	\$18,581.78	0.00026500	\$9,607.11	0.00124357	\$45,083.44
Managed Forest	TTEP	734,804	0.00046602	\$342.43	0.00051256	\$376.63	0.00026500	\$194.72	0.00124357	\$913.78
Residential Hydro	RHEP	34,750	0.00186407	\$64.78	0.00205021	\$71.24	0.00106000	\$36.84	0.00497428	\$172.86
Total Residential		929,300,506		\$1,681,429.42		\$1,849,341.38		\$955,653.04		\$4,486,428.16
Res - Education only	RDEP	259,000	0.00000000	\$0.00	0.00000000	\$0.00	0.00106000	\$274.54	0.00106000	\$274.54
Total Taxes before PILs		956,388,386		\$1,767,302.14		\$1,943,573.40		\$1,143,097.92		\$4,853,977.78
Commercial	CFN	422,337	0.00303979	\$1,283.82	0.00334334	\$1,412.02	0.00696901	\$2,943.27	0.01335214	\$5,639.10
Commercial General	CGN	139,650	0.00303979	\$424.51	0.00334334	\$466.90	0.00000000	\$0.00	0.00638313	\$891.40
Residential General	RGN	1,475,250	0.00186407	\$2,749.96	0.00205021	\$3,024.57	0.00000000	\$0.00	0.00391428	\$5,774.53
Residential	REPE/RFFS	1,504,950	0.00186407	\$2,805.32	0.00205021	\$3,085.46	0.00106000	\$1,595.25	0.00497428	\$7,486.04
Industrial Hydro	IHN	111,650	0.00515983	\$576.09	0.00556630	\$621.48	0.00795000	\$887.62	0.01867613	\$2,085.19
Total PIL Assessment		3,653,837		\$7,839.70		\$8,610.43		\$5,426.14		\$21,876.27
TAXABLE ASSESSMENT		960,042,223		\$1,775,141.59		\$1,952,183.67		\$1,148,526.00		\$4,875,851.26
Exempt Assessment		14,023,095								
TOTAL ASSESSMENT		\$ 974,065,318								

6.
**Resolutions/
Notice of Motions**

RESOLUTION OF COUNCIL

TOWNSHIP OF DRUMMOND\NORTH ELMSLEY

January 14, 2014

Number: 14-_____

Moved By: _____

Seconded By: _____

BE IT RESOLVED THAT the Council of the Corporation of the Township of Drummond/North Elmsley agrees to support the Township's participation in Howard Allan's preparation of the Discussion Paper on the proposed OPP Billing Model.

CARRIED