



## TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

#2 Council Meeting, Tuesday, January 27, 2015

# AGENDA

### **COUNCIL – CALL TO ORDER 6:00 p.m.**

**PLEASE NOTE:** *Meetings of Council and the Committee of the Whole are open to the public however they are not a public forum. Members of the public are welcome to attend and your interest is appreciated, however due to time constraints, we request that individuals or groups wishing to appear before Council or the Committee at a regular meeting shall advise the Clerk not later than 4:30 p.m. on the Thursday prior to the meeting as per By-law No. 2007-14*

### **MEMBERS WISHING TO DISCLOSE A PECUNIARY INTEREST DO SO NOW.**

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**Township of Drummond/North Elmsley**

**#01 Council Meeting of January 13, 2015  
Township Council Chambers**

**MINUTES**

**Call to Order:** Reeve Churchill called the meeting to order at 6:00 p.m.

**Present:**

Council:	Reeve	Aubrey Churchill
	Deputy Reeve	Gail Code
	Councillor	Steve Fournier
	Councillor	Ray Scissons
	Councillor	George Sachs

Staff:	Clerk Administrator	Cindy Halcrow
	Linda Van Alstine	Treasurer
	Scott Cameron	Manager of Public Works

**Members Wishing To Disclose A Pecuniary Interest Do So Now.** No members disclosed a pecuniary interest at this time.

**1.0 MINUTES**

**1.1 Regular Minutes of November 25, 2014**

**Moved By: Ray Scissons**

**Seconded By: Gail Code**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Regular Meeting of November 25, 2014 as circulated.

**Carried  
15-001**

**1.2 Regular Minutes of December 16, 2014**

**Moved By: Gail Code**

**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley does hereby approve the minutes of the Regular Meeting of December 16, 2014, as circulated.

**Carried  
15-002**

**2.0 ADDITIONS & APPROVAL OF AGENDA**

**2.1 Approval of Agenda**

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley does hereby adopt the agenda for the meeting of January 13, 2015 as presented.

**Carried**  
**15-003**

**3.0 DELEGATIONS**

6:00 p.m. Budget Presentation – Linda Van Alstine

The Treasurer gave an overview of the 2015 Budget and highlighted the following point:

- Guiding Principles
- Revenues and Revenue Sources
- Expenses by Department
- Taxation Restraints
- Debt Strategy
- Policing
- Affordability Policy
- How Property Taxes are Calculated
- Taxation Dues Dates

**4.0 COMMITTEE & BOARD REPORTS**

**4.1 Committee of the Whole Report to Council**

- **January 13, 2015**

Deputy Reeve Gail Code presented and read Report #01 CoW-January 13, 2015 to Council on behalf of the Committee of the Whole.

**Moved By: Gail Code**  
**Seconded By: Ray Scissons**

**“A” 1 2015 Budget**

**“B” 1 BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley approves the 2015 Budget.

**“A” 2 Joint 200<sup>th</sup> Anniversary Committee Grant Application**

**“B” 2 BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley supports the \$200,000 grant application to be

submitted to Canadian Heritage on behalf of the Joint 200<sup>th</sup> Anniversary Committee.

**“A” 3 New Public Works Assistant**

**“B” 3 BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley authorizes the hiring of Cathie Green as the Public Works Assistant at \$23.25 per hour (\$48,360 per year) effective February 2, 2015 with three weeks of vacation subject to a six-month probationary period.

**Carried  
15-004**

**5.0 BY-LAWS**

**5.1 #2015-001 Interim Tax Levy**

**Moved By: Ray Scissons**

**Seconded By: Gail Code**

**BE IT RESOLVED THAT By-law #2015-001**, being a By-law to impose an interim tax levy for the year 2015 on properties within all tax classes be read a first, second and third time and finally passed in open Council.

**Carried  
15-005**

**5.2 #2015-002 Chain of Command**

**Moved By: Gail Code**

**Seconded By: Ray Scissons**

**BE IT RESOLVED THAT By-law #2015-002**, being a By-law to implement a chain of command for emergency situations in the absence of the Head of Council be read a first, second and third time and finally passed in open Council.

**Carried  
15-006**

**5.3 #2015-003 Official Plan Amendment No. 6 (Carson/Darou)**

**Moved By: Steve Fournier**

**Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2015-003**, being a By-law to adopt Amendment No. 6 to the Township’s Official Plan be read a first, second and third time and finally passed in open Council.

**Carried  
15-007**

**5.4 #2015-004 Temporary Borrowing By-law**

**Moved By: Steve Fournier**

**Seconded By: George Sachs**

**BE IT RESOLVED THAT By-law #2015-004** being a By-law to authorize borrowing from time to time for current and capital expenditures, be read a first, second and third time and finally passed in open Council.

**Carried**

**15-008**

**6.0 RESOLUTIONS/NOTICE OF MOTIONS - None**

**7.0 CLOSED SESSION - None**

**8.0 BUDGET CONSIDERATIONS - None**

**9.0 COMMUNICATIONS/CORRESPONDENCE - None**

**10.0 NEW BUSINESS - None**

**11.0 CONFIRMATION OF COUNCIL PROCEEDINGS**

**Moved By: George Sachs**

**Seconded By: Steve Fournier**

**BE IT RESOLVED THAT** By-law #2015-005 being a By-law to confirm the proceedings of Council at its meeting of January 13, 2015, be read a first, second and third time and finally passed in open Council.

**Carried**

**15-009**

**12.0 ADJOURNMENT**

**Moved By: Steve Fournier**

**Seconded By: George Sachs**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley adjourn their regular meeting of Council.

Adjourned at 6:44 p.m.

**Carried**

**15-010**

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**Aubrey Churchill, Reeve**

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**Cindy Halcrow, Clerk Administrator**



TOWNSHIP OF DRUMMOND/NORTH ELMSLEY
PLANNING REPORT- ZONING AMENDMENT

APPLICANT NAME: Wesley Reid
FILE NO. : ZA-14-07
DATE OF HEARING: January 27, 2015

Property Information
Address: 251 Ebert Sideroad
Lot size: 2.0 ha (4.95 acres)
Description: Pt. Lot 10, Conc. 1, Drummond
Current Zoning: Rural
OP Designation: Rural
Date of Site Visit: January 20, 2015
[Map showing property location]

1. Application

RE-ZONE portion of subject property from Rural to Rural Special Exception 85

RU-85 will be a site specific zone applying only to the Reid property that would add as a permitted use indoor storage relating to an electrical business within an accessory building. The maximum height of that accessory building will be increased to 6.7 m (22 ft).

All other provisions of the Rural Zone will continue to apply. Please see Schedule "A" for a copy of the application sketch provided by the Applicant.

2. Background

On December 1st, 2014, the Township received a completed zoning amendment application from Wesley Reid, who owns a 5 acre residential property on Ebert Road, about half a kilometer south of Drummond Concession 2. The property is presently zoned Rural and Mr. Reid approached the Township to build a 1,200 square foot garage beside the house to allow storage for his electrical business on site. As the existing Rural Zone does not allow commercial storage uses and the Home Occupation provisions of the Zoning By-law would not allow commercial storage on a lot smaller than 10 acres, Mr. Reid was advised that a zoning amendment would be required in order to allow the use. An amendment would also need to accommodate an increase in height for the accessory building to 22 feet, as the garage would exceed the 16 feet

normally allowable for an outbuilding. As the primary residential use on the property will remain, in addition to what is essentially a secondary use, Staff suggest that this proposal could be accommodated through a Rural Special Exception Zone, whereby the use and height provisions would be bundled into one policy that applies to this property only. All other provisions of the Rural Zone, including other uses and setbacks still apply. Site specific zoning is a toll that has been used in the past for similar proposals.

The property is currently designated Rural under the Township's Official Plan and there are no natural heritage or building constraints identified on the mapping that would affect this application. The application gives Council the opportunity to determine whether changing the rules for the property is appropriate in this case.

### **3. Site Context**

The Reid property fronts on Ebert Road, which is a municipally owned and maintained rural road, although it is close to Drummond Concession 2, which is a rural arterial road maintained by the County. While Ebert Road does see some through traffic from Conc. 2 south to Highway 43 the area is relatively quiet, although there is a contracting shop associated with a residence and a kennel on this street so there is an existing pattern of mixed use. There is also some linear residential development down the road and out of range of this property however there is only one dwelling close by.

To the north of the Reid property is mostly open agricultural land and the lot forms the approximate physical boundary between that landscape and a wooded area to the south. The Reid property itself is sizable at 5 acres however only the area at the front is cleared for the house and the remainder is forested. The proposed garage is beside and slightly to the rear of the dwelling and it would replace a smaller garage on the site. The Township's Building Department has approved a concrete slab as the base of the garage prior to the completion of the zoning amendment. The garage will be located about 12 m / 40 ft from the abutting lot line, which exceeds the minimum side yard setback of 3 m / 10 ft, although there is no existing screening along the shared lot line. The garage will be somewhat screened from the road by a hedge however it will be far enough back anyway that any visual impact will be minimal. Upon review of the site staff do not believe that the taller building will have a substantial impact on the streetscape or character of the area.

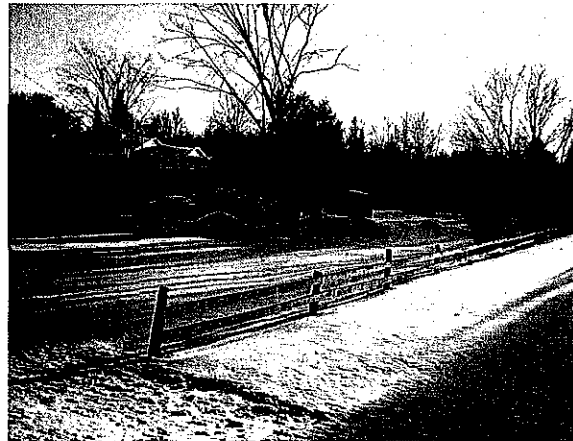


Figure 1: Reid Property

### **4. Report on Notification**

Amendments to the Zoning By-Law are subject to the provisions of Section 34 of the *Planning Act* (RSO 1990, as amended). Ontario Regulation 545/06 further outlines the

required notifications for the public hearing and the prescribed bodies who must be circulated on the application. Pursuant to the policies of the Act, Township Staff mailed copies of the Notice of Public Hearing to all landowners within 120 metres of the subject property as well as all requisite public agencies on December 23<sup>rd</sup>. Further, Staff posted the notice on site.

**5. Written Comments Received**

All written comments received at the time of the public hearing would be provided to Council in hard copy and summarized to Council and members of the public present. No written comments regarding this application were received by January 22<sup>nd</sup>.

**6. Policy Review- Township Official Plan**

All proposed amendments to the Township’s Zoning By-Law must comply with the intent of the Township’s Official Plan, which represents Council’s vision for the overall growth and development of the municipality. Staff comments regarding the applicable policies of the Official Plan are summarized below.

<b>Policy</b>	<b>Title</b>	<b>Intent</b>	<b>Staff Remarks</b>
2.3	Objectives of Plan	Section outlines the objectives of good planning that will direct planning decisions in the Township	These objectives must be read in conjunction with all other policies of the Plan that more comprehensively address each point.
3.1.5	Home Occupations	Home occupations permitted as accessory uses in all dwellings, provided that there is no unacceptable associated noise, odour, smoke outdoor display or traffic impacts. Home occupations shall be more specifically regulated in Zoning By-law.	Proposed use does not meet specific definition of home occupation as outlined in the Zoning By-law (thus triggering site specific application) however the general intent of the policies including related to scale and impact of home businesses in rural areas must be considered. Official Plan supports such uses that do not negatively impact abutting properties or municipal services and this application is consistent with that intent.
3.3	Aesthetics	Encourage preservation and enhancement of the natural amenities of the Township including the preservation of existing vegetation.	Application and proposed construction does not impact the natural amenities of the site or area.
3.5	Buffering	Buffering shall be provided as needed to mitigate conflicts between different land uses. Can include fences, berms, plantings or open space.	Conflicts expected to be minimal since commercial use to be confined indoors and related to storage. As such, proposed setback of 42 feet sufficient to mitigate impacts of taller garage on neighbouring property.
3.13	Natural Heritage	Development should not adversely impact identified natural heritage features	No natural heritage features identified on the site or adjacent the site that would affect this application.



		including significant woodlands, wetlands, fish habitat and wildlife habitat.	
4.3.1	Intent of Rural Designation	To protect traditional rural activities and to permit broad range of uses that are appropriate in a rural setting. New uses will be carefully controlled to protect existing uses and rural character of the Township.	Designation recognizes the broadness of compatible uses compared to a more built up area and this application does not constrain traditional rural activities either on this property or adjacent properties. The proposed site specific zoning restriction to limit this use to the proposed structure further implements the intent to ensure compatibility.
5.3	Local Roads	Township roads intended to service limited and locally oriented traffic.	Roads Department has no concerns with application. Traffic impacts should be minimal and subject property is close to arterial road.

**7. Lanark County Official Plan**

In addition to the Township’s Official Plan, all proposed amendments to the Township’s Zoning By-Law must comply with the upper tier Lanark County Official Plan, which was adopted in 2012. The County OP is written in order to ensure that local councils will have the ability to plan and shape their communities in accordance with local priorities and needs and as such, the Plan is generally broad in its policy content. As with the local Official Plan, the County Plan intends that rural development is appropriate for the area and does not impact on provincially identified natural heritage features, maximizes existing infrastructure and allows for the maintenance of the area’s character. Specific development policies to ensure compatibility will be contained within local Official Plans. Lanark County was notified of this application and has not provided any concerns to the Township.

**8. Provincial Policy Statement (2014)**

Provincial Policy Statements are issued under Section 3 of the Planning Act and they outline provincial planning interests that must be reflected in planning documents and planning decisions. The Township’s current OP was passed under the 2005 PPS and as of last year, planning decisions need to also be consistent with the new one.

While PPS policies for the most part are high level and give municipalities some leeway in implementing in their own official plans, the PPS does support a variety of uses within rural lands. In this case home businesses are permitted provided they do not constrain existing servicing, are compatible within the rural landscape and do not adversely impact natural heritage features. Additionally, opportunities to support a diversified rural economy should be promoted in areas that do not constrain agricultural or resource related uses. That would apply in this case. These policies are already consistent with the established policies described above in the Township’s Official Plan and as such, staff take the position that this application is consistent with the PPS.

## 9. Evaluation and Options

In evaluating this application, staff considered the policies in the Official Plan and other documents, which are relatively broad, and applied them to this particular site to determine whether this proposal is appropriate. Staff also consider advice and feedback from neighbours who would have a strong sense of local context and who would be most affected by a change in the land use planning rules, however no feedback was received at the time of this report. There are two options available for Council:



Figure 2: Local Context

- *Approve the application:* This will permit the indoor storage related to the electrical business within that accessory building and also allow the increase in height, subject to all other provisions of the Rural Zone; or
- *Deny the application:* If Council chooses this option, the property will retain its Rural zoning and no commercial operation that does not conform to the Home Occupation provisions of the Zoning By-law will be allowed.

The rural provisions of the Zoning By-law are in place to establish predictability for property owners and neighbours as to the nature of land uses in an area of land and ensure that new development does not have a negative impact on abutting properties and municipal infrastructure. Township planning documents are generally supportive of small scale commercial uses throughout the Township provided they are suitable in a rural residential context and neighbours are protected. This objective is more particularly described in the home occupation provisions of the Zoning By-law as well as in the other compatibility and commercial sections. The question for Council in this case is whether this fits and staff respectfully suggest that it does. In coming to that recommendation, it is noted that the proposed structure is not ostentatious in size and scale and the height increase requested is modest, particularly given the larger than required setbacks from neighbouring properties. While the use of the garage will be of a commercial rather than a personal nature, the impacts on the landscape and neighbours should be minimal and not notably greater than if it were for personal use. While there may be some additional traffic impact, the location of the lot near the arterial road suggests a minimal additional impact on municipal infrastructure as this will not be a high traffic use.

Based on a review of the applicable policies of the Official Plan, Staff are confident that this proposed rural business use in this location is appropriate, consistent with the provisions of the Plan and represents good planning. As such a site specific zoning amendment is reasonable. As the primary residential use on the property will remain, in addition to the new operation which will operate as essentially a secondary use, a rural special exception zone is appropriate to accommodate the proposal and consistent with previous Township practice in accommodating similar proposals. The provisions contained within the proposed Rural Exception Zone are intended to manage the scale

of the development to ensure that the use remains as proposed and minimizes impacts on neighbours.

**10. Staff Recommendation**


Given a review of the application and its compliance with the Township's planning policies, staff are of the opinion that this application is consistent with all applicable provisions of the Official Plan. As such, **staff recommend that Council approves this application** and rezones the subject lands to Rural-Special Exception 85. As provided for in the *Planning Act*, Council's decision on this application is final upon the conclusion of the 20 day appeal period if there are no appeals or once any appeal has been resolved.

Respectfully submitted,

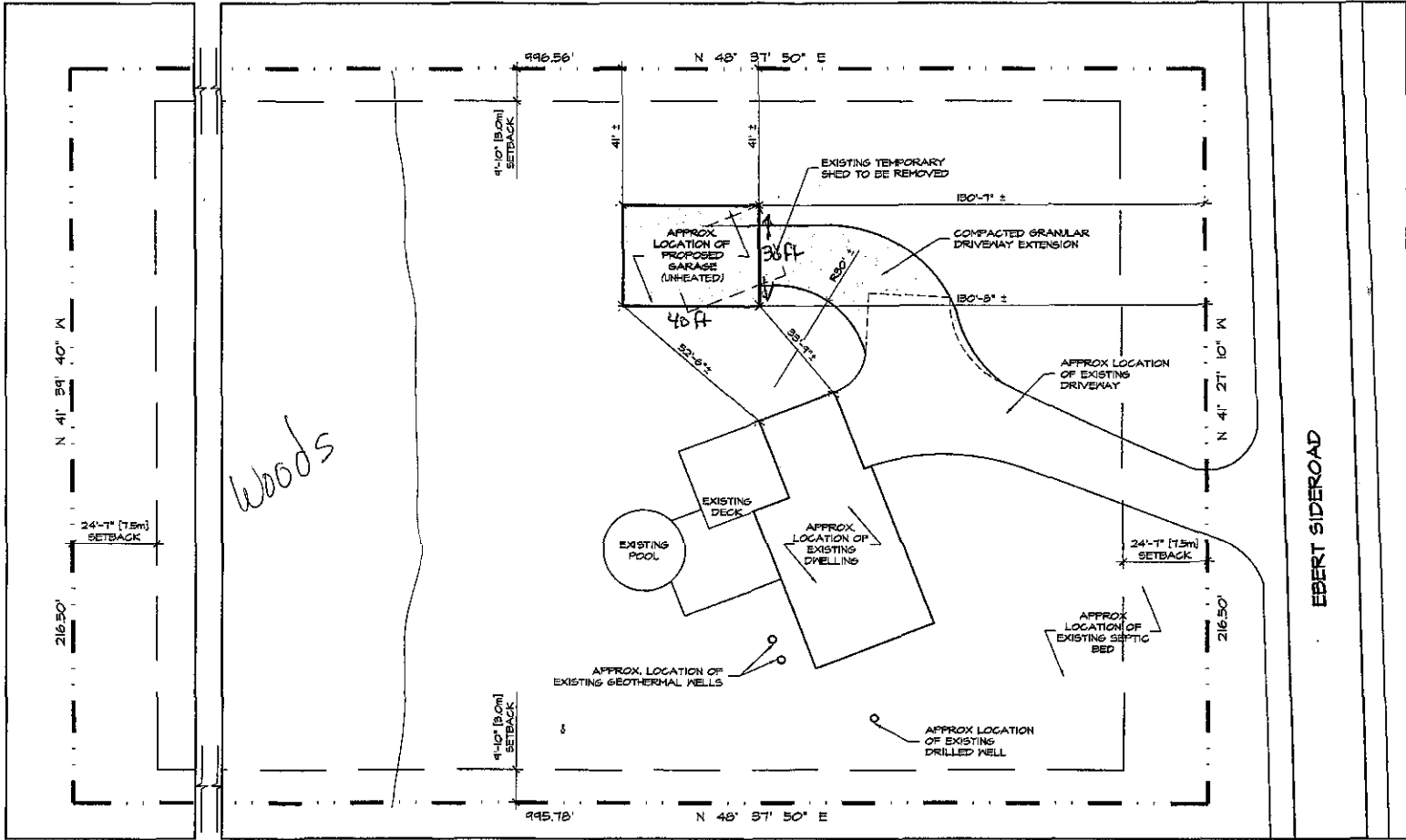
Approved for submission by:



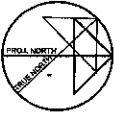
Karl Grenke, MCIP, RPP  
Planner



Cindy Halcrow  
Clerk Administrator



1 SITE PLAN  
A1.0 SCALE - 1/32" = 1'-0"



GENERAL NOTES

ISSUED FOR PERMIT #	PROGNO	OCT 31/14	DATE	#

REVISIONS

**PROJECT**  
**PROPOSED**  
**DETACHED GARAGE**  
**WESLEY REID**  
**251 EBERT**  
**SIDEROAD PERTH,**  
**ONTARIO**

DRAWING TITLE

SITE PLAN

DRAWN BY  
 ROB RAMINSH

SCALE  
 1/32" = 1'-0"

DATE  
 OCTOBER 31, 2014

FILE NUMBER

SHEET  
 A1.0

THE CORPORATION OF THE  
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY

BY-LAW NO. 2015-006

**BEING A BY-LAW TO THE EXECUTION OF AN AGREEMENT FOR ANIMAL CONTROL SERVICES.**

**WHEREAS** pursuant to Section 5 of the Municipal Act 2001 S.O. 2001 c.25, as amended, the powers of a municipal corporation are to be exercised by its Council through the passage of a by-law;

**AND WHEREAS** the Township of Drummond/North Elmsley deems it expedient to enter into an agreement with Anita Stuart for the purpose of the Animal Control Services

**NOW THEREFORE** the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. That the Council of the Corporation of the Township of Drummond/North Elmsley agrees to enter into a Contract for Animal Control services with Anita Stuart as per the attached Schedule "A".
2. That the Reeve and the Clerk Administrator of the Township are hereby authorized and directed on behalf of the Township of Drummond/North Elmsley to execute all documents and take whatever steps as may be required to give effect to this by-law.
3. That Schedule "A" attached hereto form part of this by-law.
4. That this By-law shall come into force and effect on the day of its passing.
5. **THAT** By-law 2011-015 shall be and is hereby repealed.

By-law read a first, second and third time and finally passed January 27, 2015.

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Aubrey Churchill, Reeve

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Cindy Halcrow, Clerk Administrator

Schedule A to By-law 2015-006

**ANIMAL CONTROL CONTRACT**

**BETWEEN**

**ANITA STUART**

Hereinafter called the "Animal Control Officer"

OF THE FIRST PART

-and-

**CORPORATION OF THE TOWNSHIP OF DRUMMOND/NORTH ELMSLEY**

310 Port Elmsley Road, RR#5

Perth, Ontario K7H 3C7

Hereinafter called the "Corporation"

OF THE SECOND PART

- 1. **Contract Starts**  
January 1<sup>st</sup>, 2015
- 2. **Duties and Responsibilities of the Contractor**  
As set forth in Schedule "B"
- 3. **Remuneration for Service**  
Monthly Service Fee (Retainer) \$500.00

The monthly service fee shall compensate the contractor for being on call 24 hours per day, 7 days per week, providing coverage pursuant to this contract. The contractor shall carry a cell phone, pager, and utilize an answering service to communicate with clients.

Animal pick –up fee: \$30.00 per animal

Mileage Rate: Township Mileage Rate

By-Law Enforcement: \$15.00 per incident plus mileage (1 hour minimum)

\$15.00 per hour attending court, related investigations, etc., plus applicable mileage (1 hour minimum)

Mileage for pickups will be calculated from ACO office to delivery location. Mileage for by-law enforcement will be calculated round trip.

**4. Invoicing**

Invoices for services rendered the preceding month shall be submitted to the Township by the contractor by the 5<sup>th</sup> of each subsequent month.

**5. Termination**

This contract may be terminated by either party hereto without cause upon the provision of sixty (60) days written notice to the other party. Such notice being provided by registered mail.

**6. Other Conditions**

- A. The contractor acknowledges and agrees that the effective performance of the required duties necessitates the highest level of integrity, trustworthiness and good organization.
- B. The contractor agrees to conform to all lawful instructions and direction given by the authorized representatives of the Township.
- C. The contractor acknowledges and agrees that this contract is not transferable and shall not be assigned without the express written permission of the Township.
- D. The contractor assumes full responsibility for complying with all applicable provincial legislation in performing her duties.
- E. The contractor acknowledges that all items supplied by the Township and all information pertaining to the Township shall remain and be considered the exclusive property of the Township at all times and shall be surrendered to the Township in good condition promptly upon the termination of this contract, irrespective of the time, manner or cause of termination.
- F. The contractor shall at all times maintain general liability insurance in an amount of at least \$2,000,000.00, such policy naming the Township as a co-insured. Proof of liability insurance coverage shall be furnished to the Township.
- G. The Township acknowledges that all items or equipment furnished by the contractor shall remain and be considered the exclusive property of the contractor at all times and shall be surrendered to the contractor in good condition, promptly upon termination irrespective of the time, manner or cause of termination.
- H. There will be no service for holidays - Christmas Eve, Christmas Day, Boxing Day, New Years Eve, New Years Day, Family Day, Easter Friday, Easter Sunday, Canada Day, Thanksgiving Day and Remembrance Day.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement this twenty-seventh day of January 2015.

Per Anita Stuart

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Anita Stuart

The Corporation of the Township  
Drummond/North Elmsley

\_\_\_\_\_  
Aubrey Churchill, Reeve

\_\_\_\_\_  
Cindy Halcrow, Clerk Administrator



**SCHEDULE “B”**

**DUTIES AND RESPONSIBILITIES OF THE CONTRACTOR**

<b>Title</b>	Animal Control Officer (ACO)
<b>Purpose</b>	The Animal Control Officer shall mean the person appointed by the Council of the Township to enforce the Animal Control By-Law and other legislation in effect from time to time regarding the control of animals within the Township.
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>- Good general knowledge of animal behaviour</li> <li>- Ability to identify and describe the general physical condition of animals.</li> <li>- Ability to handle and care for injured, distressed and/or frantic animals.</li> <li>- Ability to deal impartially and to communicate clearly in a professional manner with the public.</li> <li>- Ability to maintain accurate records.</li> <li>- Ability to prepare both routine and special reports.</li> <li>- Ability to prepare and organize detailed notes and reports, which may be used in court.</li> <li>- Ability to give attention to detail.</li> <li>- Provide conviction and judgement.</li> <li>- Dedication to animal welfare and education of the public regarding animal issues.</li> <li>- Work independently.</li> </ul>
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>- Respond to a call out from residents on an as-required basis.</li> <li>- Track down and apprehend the offending animal(s) using approved, humane methods.</li> <li>- Determine and record the general physical condition of the animal(s).</li> <li>- Make a reasonable attempt to identify the owner of the animal(s)</li> <li>- Transport the apprehended animal to the designated pound or veterinarian, according to the condition of the animal.</li> <li>- Attend at designated residence and issue verbal and/or written warnings of infractions to the owners/guardians of offending animals.</li> <li>- Advise members of the public on a variety of animal control related issues.</li> <li>- Maintain detailed notes of all apprehensions, incidents and encounters, including precise dates and times.</li> <li>- Maintain current list of emergency telephone numbers, i.e. veterinarians, police, pound keepers, or other Animal Control</li> </ul>

Officers.

- Ensure that cages, holding areas (including vehicle), collars and other “tools” are well maintained and sanitary.
- Report any incidents of animal abuse or suspected abuse to the OSPCA.
- Perform special projects as required by the CAO, e.g. speaking to groups, etc.
- May be required to attend and give evidence in court.
- Easy accessibility via telephone, pager, answering machine, cell phone, etc.
- Have a reliable licensed vehicle and necessary equipment, e.g. snare pole, uniform, leashes, collars, cages, live traps, etc.
- Willingness and ability to work irregular hours including weekends.

**THE CORPORATION OF THE  
TOWNSHIP OF DRUMMOND/NORTH ELMSLEY**

**BY-LAW NO. 2015-007**

**COUNCIL REMUNERATION AND EXPENSE BY-LAW**

**BEING A BY-LAW TO ESTABLISH REMUNERATION AND TO PROVIDE FOR THE  
PAYING OF EXPENSES FOR MEMBERS OF COUNCIL.**

**WHEREAS** pursuant to Section 5 of the Municipal Act 2001 S.O. 2001 c.25 as amended, the powers of a municipal corporation are to be exercised by its Council through the passage of a by-law;

**AND WHEREAS** pursuant to Section 283(1), of the Municipal Act 2001 S.O. 2001 c.25 as amended, Councils of a municipality may pass by-laws to pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board;

**AND WHEREAS** pursuant to Section 283(2), of the Municipal Act 2001 S.O. 2001 c.25 as amended, a municipality may only pay the expenses of the members of its Council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if,  
(a) the expenses are actually incurred and if,  
(b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred.

**AND WHEREAS** pursuant to Section 283(5), of the Municipal Act 2001 S.O. 2001 c.25, a resolution under subsection 255(2) or (3) of the old Act was passed and not revoked before January 1, 2003, and is therefore deemed to be a by-law stating that one-third of the remuneration paid to the elected members of the council is deemed as expenses incident to the discharge of their duties as members of council.

**NOW THEREFORE** the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

- 1. **THAT** the remuneration for members of Council, for attendance at Council and Committee meetings as well as conferences and seminars, shall be as follows:  

Reeve	\$22,244.72 per fiscal year
Deputy-Reeve	\$16,147.36 per fiscal year
Councillor	\$13,675.38 per fiscal year
  
- 2. **THAT** payments of remuneration and expenses shall be paid bi-weekly and in the event of the death of a Council member or upon his/her ceasing to be a member of Council for any reason before the expiration of his/her term of Office, the amount

payable to that member shall be in proportion to the period of service during such time.

- 3. **THAT** mileage to be paid at the rate currently adopted by the County of Lanark for travel on council business outside of attending regular council meetings.
- 4. **THAT** increases to remuneration for members of Council shall be in accordance to the percentage increase awarded by Council each year to employees of the municipality.
- 5. **THAT** a record of attendance shall be kept by the Clerk Administrator of all meetings of Council. Members of Council may be absent up to four (4) meetings per calendar year without an authorizing resolution from Council and without deduction, but for the fifth meeting and every meeting missed thereafter there shall be deducted, from the annual allowance provided for by this by-law, the sum of one hundred and fifty dollars (\$150.00) for each meeting missed by a member.
- 6. **THAT** three thousand dollars (\$3,000) shall be budgeted annually for extra-ordinary expenses of the Reeve.
- 7. **THAT** convention and seminar expenses for members of Council shall be as follows:
  - a) \$150.00 per diem per day for attending conferences.
  - b) Daily food allowance - **maximum** \$80.00
  - c) Travel expenses to and from the conference/seminar location by commercial carrier (substantiated by a receipt) or by personal vehicle at a rate currently adopted by the County of Lanark.
  - d) Transportation by taxis while there.
  - e) Accommodation
  - f) Vehicle Parking Expenses
- 8. **THAT** By-law 2013-061 shall be and is hereby repealed.

By-law read a first, second and third time and finally passed January 27, 2015.

\_\_\_\_\_  
Aubrey Churchill, Reeve

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Cindy Halcrow, Clerk Administrator

**CORPORATION OF THE TOWNSHIP  
OF DRUMMOND/NORTH ELMSLEY**

**BY-LAW NO. 2015-008**

**OPTIMA COMMERCE PARK PART LOT CONTROL EXEMPTION**

**BEING** a by-law to remove certain lands from the part-lot control provisions of the Planning Act, R.S.O. 1990, Chapter P.13 (the ‘Act’).

**WHEREAS** Registered Plan Number 48 (“Optima Commerce Park”) is a subdivision within the meaning of the Act whereby lands have been divided into “Blocks” intended for further division;

**WHEREAS** Section 50(7) of the Act states in part that the Council of a local municipality may by by-law provide that Subsection (5) does not apply to land that is within such Registered Plan of Subdivision or parts thereof as is designated in the By-law, and where the By-law is approved by the County of Lanark, Subsection (5) ceases to apply to such lands;

**AND WHEREAS** the Corporation of the Township of Drummond/North Elmsley is in favour of dividing the lands described below to allow the creation of four (4) highway commercial lots.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. That Section 50(5) of the Act does not apply to the lands comprising Blocks 3 and 7 of Plan 27M-48, described as Parts 1 through 9 on Reference Plan 27R-10517 in the Geographic Township of Drummond, Township of Drummond/North Elmsley, in the County of Lanark.
2. This By-law shall come into force on the date it is finally approved by the County of Lanark pursuant to the provisions of the Act.
3. This By-law shall be automatically repealed on the 27<sup>th</sup> day of January, 2018 unless the Council of the Township of Drummond/North Elmsley has provided an extension by amendment to this By-law prior to its expiry.

Read a first, second and third time, and finally passed and enacted this 27<sup>th</sup> day of January, 2015

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Aubrey Churchill, Reeve

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Cindy Halcrow, Clerk Administrator

**CORPORATION OF THE TOWNSHIP  
OF DRUMMOND/NORTH ELMSLEY**

**BY-LAW NO. 2015-009**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL.**

**WHEREAS** pursuant to Section 5 of the Municipal Act 2001 S.O. 2001 c.25, the powers of a municipal corporation are to be exercised by its Council through the passage of a by-law;

**AND WHEREAS** Subsection 2 of Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25, the powers of every Council are to be exercised by By-law;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Drummond/North Elmsley at this meeting be confirmed and adopted by By-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Drummond/North Elmsley enacts as follows:

1. The action of the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting held on January 27, 2015 in respect of each recommendation contained in each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Drummond/North Elmsley at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. The Reeve and proper officials of the Corporation of the Township of Drummond/North Elmsley are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Drummond/North Elmsley referred to in the preceding section hereof.
3. The Reeve and the Clerk are authorized and directed to execute all documents necessary to that behalf and to affix thereto the seal of the Corporation of the Township of Drummond/North Elmsley.

By-law read a first, second and third time and finally passed this 27th day of January, 2015

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Aubrey Churchill, Reeve

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Cindy Halcrow, Clerk Administrator